For applicants

Regarding applications for 2024 JSPS Research Fellowship for Young Scientists (DC and PD)

- Applicants for DC1 and DC2: those who are registered at Waseda University

- Applicants for DC2 and PD: those who will conduct research at Waseda University as a host organization after being selected

Those who wish to apply for the fellowship mentioned in the title must submit the application form via the JSPS electronic application submission system by the deadline set by Waseda University, but only after reading carefully 1) the application guidelines for 2024 JSPS Research Fellowship for Young Scientists (at the JSPS website), 2) JSPS application preparation guidance and 3) the accompanying Waseda application submission guidance.

1. Submission schedule

Since the university gathers all applications for batch submission, the applicants must strictly observe the university deadline. It is not permissible for applicants to submit directly to JSPS.

Period for ID and password requests: Tuesday, March 7 to Monday, April 24, 2023.

Period for submission of online application documents: early April* to Thursday May 11, 2023 (strictly observed).

*starting date of the JSPS online system, which was not announced at the time of this update

Requests for ID and password application and submission of application data

In order to create your 'Application Information, Application Content File and Evaluation Statement' via the JSPS electronic application submission system, an applicant ID and password are required. Please download Waseda University's form, 'Application form for issuance of ID and password' from the Research Promotion Division website, fill in the form, and hand in the document at the relevant office or send it by email as an attachment, as specified in the chart below.

Application type	Submit to
Application for DC1 and DC2	Staff in charge of JSPS Research Fellowship at the department office in the applicant's affiliated graduate school (for the address for email submission, please inquire with department office staff)
Application for PD	Staff in charge of JSPS Research Fellowships at the Research Support Section of the Research Promotion Division (rfys@list.waseda.jp)

- 'Application form for issuance of ID and password' can be downloaded at the Research Promotion Division website: https://waseda-research-portal.jp/public-fund/jsps/2/

- Applicants must use the new forms attached to the application guideline. 'Application content file' and 'Separate sheet for research and employment record' can be downloaded at 'Forms such as application' at the JSPS website. ID and password are not required.
  JSPS website: http://www.jsps.go.jp/j-pd/pd_sin.html

2. Submission of application data (Application Information, Application Content File, Evaluation Statement)
   Please read carefully the items in the guidelines on the JSPS website and the separate sheet 'Waseda University application guidelines for JSPS Research Fellowship for Young Scientists (DC and PD)' before creating your data, and send your final version via the JSPS electronic application submission system. When applying through Waseda University, applicants must follow the instructions in this document regarding submission deadlines. Please note that there may be some points where the Waseda guidelines content differs from the content of the JSPS guidelines. If there is any deficiency in the documentation, there may be a case where the submission cannot be screened.
- Guidelines for the JSPS electronic application submission system:
  http://www-shinsei.jsps.go.jp/topyousei/download-yo.html#a2

(Separate sheet)

Waseda University application submission guidance for
2024 JSPS Research Fellowship for Young Scientists (DC and PD)

When preparing your application for the Fellowship, please pay attention to the points specified in the JSPS application guidelines and in each sample form and submit via the JSPS electronic application submission system.

JSPS website: http://www.jsps.go.jp/j-pd/pd_sin.html

I. Reminders concerning application

  1. Application eligibility

    (1) Confirmation of organization to make application

      DC: Applicant's affiliated university (=Waseda University)

      Graduate students of Waseda University (currently in the master's program) must apply through Waseda University. (Even if the applicant wishes to enter another university's doctoral program, the application must be submitted through Waseda University.)

      PD: Research organization which will receive the applicant

      If after being selected an applicant for PD wishes to conduct research in an organization other than Waseda University, Waseda University cannot receive the application or submit it. Please confirm your host organization and apply according to that organization's instructions.

    (2) Table for application category by current qualifications

      The application categories corresponding to qualifications as of April 1, 2024 (when the fiscal year for the grant starts) are as follows. If an applicant has some special situation such as leave of absence from school, study abroad, or early completion, he/she is required to contact his/her department office to determine the official number of months in that program in order to confirm the application category. (There have been cases where a selection was later canceled because the number of months in the school was insufficient.)

Qualification as of April 1, 2024	Application category	Remarks
First year of the doctoral program (Less than 12 months in the program on the above date)	DC 1	Fellowship period: three years

Second year of the doctoral program/ Third year of the doctoral program (12 months or more but less than 36 months in the program at the time on the above date)	DC2	Fellowship period: two years
Persons of Japanese nationality (and non-Japanese persons with permanent resident status) who have obtained a doctoral degree less than five years ago (also acceptable: cases where the receipt of a doctoral degree is expected at the time of application).	PD	Fellowship period: three years [Must move to another research institute] After a person has been selected, it is necessary to for him/her to be affiliated to a different research institute other than the institute where the applicant was affiliated for his/her doctoral program. It is not permissible to move to a faculty or graduate school in the same university.

\<Notes\>

1: If an applicant who has been granted the fellowship fails to enter a doctoral program, the fellowship will be cancelled. Those who are in the first year of a master's program and plan to enter a doctoral program by skipping the remainder of the master's program as of April 1, 2023 (at the time of fellowship starts) may apply for DC1 but similarly, if the person fails to enter a doctoral program, the fellowship will be cancelled.

2: Please refer to the FAQ on application eligibility for the 2024 fellowship on the JSPS website: http://www.jsps.go.jp/j-pd/pd_qa.html

(3) Study abroad not permissible

Students are not allowed to study abroad during the Fellowship. If the applicant is currently studying abroad or plans to study abroad and has been selected for the Fellowship, he or she is required to cancel the study abroad. Please consider this carefully before applying.

(4) DC application by foreign students

Foreign students who are registered in a regular doctoral program and meet the conditions of one of the categories in table (1) above (the number of months in the school) may apply. However, please note that if the student is granted some sort of scholarship by the government or by some organization, he or she is required to decline that scholarship when he or she is selected for the JSPS Fellowship. Please also note that the entire process, from application to

selection to reporting, must be done in Japanese (only 'Application Content File' can be inputted in English).

(5) Re-application by those who have previously received fellowships

A person who has been selected for DC once is not allowed to apply again.

There are limitations on re-applications. Please refer to "5. Eligibility of those previously granted Fellowships" at the JSPS website (only in Japanese).

(6) Application for Grants-in-Aid for JSPS Fellows

Starting from FY 2024, it has been changed to apply for "JSPS Research Fellowship" and "Grants-in-Aid for JSPS Fellows" at the same time. Please also prepare an application form for Grants-in-Aid for JSPS Fellows. In addition, please note that the application for the Grants-in-Aid for JSPS Fellows is not made through the "JSPS Electronic Application System" but through the "Online Application System for the Researcher Cultivation Project" used for the application for the Grants-in-Aid for JSPS Fellows.When using the electronic application system, please refer to the "Operation Guide for Online Application System for the Researcher Cultivation Project" which will be released in mid-March 2023.

"Grants-in-Aid for JSPS Fellows (KAKENHI)" is research funding provided for the conduct of the research project applied for, and is different from the research grant supplied every month. Therefore, the Grant cannot be used for purposes other than the conduct of the research project. For example, a commuter pass for commuting to the university cannot be paid from the Grant as it is not considered to be directly related to the conduct of the relevant research.

2. Application submission process and deadline

(1) Flow from report creation to submission

POINTS FOR ATTENTION

- Application in print form has been discontinued and now applications may only be made via the electronic submission system.
- Confirmation documents (e.g. certificate of temporary leave from school; e.g. resident card) are not required at the time of application. After the informal selection has been made, it will be necessary to submit such documentation.

Outline of the application submission process

1) Applicant submits the request for issuance of ID and password for the system login to the

relevant department office.

2) Once the ID and password are issued, the applicant inputs the application information.

- Input the application information (and register the e-mail address of the creator of evaluation statements).

- Request the reviewer (e.g. instructor or host researcher) to create the evaluation statements.

3) The creator of the evaluation statement will be informed of the URL, ID and password for logging in by email through the electronic submission system. The creator logs into the system and creates an evaluation statement within the system. (The applicant cannot input anything there.)

4) Simultaneously with 3) above, the applicant downloads two files (MS Word files) from the JSPS website: 1) "DC/PD applicants: ⑧Educational qualification,(学歴) ⑨Status of doctoral study, (博士の状況/博士学位取得機関の情報) ⑩separate sheet for research and employment background (研究・職歴等別紙)" and 2) "Application Content File," and completes them. (Those files can be downloaded even before the system has opened for submissions, but uploading of completed files to the system cannot be done until early April.)

5) When the creator of the evaluation statement has completed and submitted the document, the applicant will be notified by email that the statement was submitted.

6) The applicant confirms that all documents are complete and submits the final application via the electric application submission system.

7) Deadline set by Waseda University

- Staff in charge of applications at the applying organization will check all documents to make sure there is no deficiency (e.g. deficiency in department names, format or PDF). If some deficiency is found, the applicant will be informed by the relevant graduate school office in the case of DC, or by the Research Support Section of the Research Promotion Division in the case of PD, and requested to make the necessary correction(s). The applicant should correct and resubmit as soon as possible.

- When all the documentation is completed, the University will send all applications in a batch to JSPS.

(2) Submission deadline

Applicants are requested to submit the final application by the university deadline.

If [Received at organization applied for (申請機関受付中)] is displayed at the submission website, the form has been correctly submitted to the university. Please note that it is not permissible to change or re-submit after submission is complete. Submission after the deadline is not permissible as it is not possible to select [confirming completion/submission (確認完了・提出)] in the electric application submission system.

CAUTION: Unless there is confirmation from the applying organization, the application information will not be received by JSPS. The deadline assigned by JSPS means the date on which the applying organization confirms the application information.

II. Points to note when preparing the application

The table below is a list of the Waseda University department names and codes which are necessary for inputting the application information. Please input your information in line with the table.

Note: About affiliation and department codes at Waseda University

Basically, affiliation of graduate students is 'Graduate School of xxx, Waseda University' and affiliation of academic staff (or researchers) is 'Faculty of xxx, Waseda University.' The host department of PDs is 'Faculty of xxx, Waseda University' since they are not graduate students.

It is not necessary to state the name of the course in the graduate school.

Please do not state the name of your undergraduate school or graduate school for affiliated department under researcher information.

If you make a mistake in the department name, correction will be necessary after submission and recreation of the evaluation statement will also be required at the time of correction, i.e. the host researcher must recreate the evaluation statement. Please take great care when inputting your department name.

*This information is subject to change due to system modifications.

<Table A> Department codes for applicants (Waseda University)

* for use when filling in ⑨' Status of doctoral study'(博士の状況) and ⑭ ' Name of affiliated graduate school after being selected' (採用後の申請者所属研究科正式名 for DCs)

Name of affiliated graduate school	Department code	Category of program
Graduate School of Political Science	0026	Doctoral program (Three-year) （博士課程（３年制））
Graduate School of Economics	0032	
Graduate School of Law	0024	
Waseda Law School	0287	
Graduate School of Letters, Arts and Sciences	0001	
Graduate School of Education	0086	
Graduate School of Teacher Education	0087	
Graduate School of Commerce	0034	
Graduate School of Finance, Accounting	0393	

and Law		
Graduate School of Accountancy	0065	
Graduate School of Business and Finance	0113	
Graduate School of Fundamental Science and Engineering	2101	
Graduate School of Creative Science and Engineering	2120	
Graduate School of Advanced Science and Engineering	2050	
Graduate School of Information, Production and Systems	0950	
Graduate School of Environment and Energy Engineering	2276	
Graduate School of Global Information and Telecommunication Studies	0673	
Graduate School of Social Sciences	0038	Doctoral program (Three-year)（博士課程（３年制））
Graduate School of Human Sciences	0019	
Graduate School of Sport Sciences	0713	
Graduate School of Asia-Pacific Studies	0852	
Graduate School of Japanese Applied Linguistics	0974	
International Culture and Communication Studies	0795	

<**Table B**> Department codes for research supervisors and host researchers (Waseda University) for inputting ⑫〜⑮ [research supervisors and host researchers] (研究指導者・受入研究者) (only PDs should state the name of their Faculty in brackets after the name of department as per the code list in ⑯)

Name of department	Department code	official name of the applicant's host department

School of Political Science and Economics
  Graduate School of Political Science
  Graduate School of Economics
	0031	Faculty of Political Science and Economics

School of Law	0035	

Graduate School of Law		Faculty of Law
Waseda Law School		
School of Letters, Arts and Sciences	0072	Faculty of Letters, Arts and Sciences
Graduate School of Letters, Arts and Sciences		
School of Education	0750	Faculty of Education and Integrated Arts and Sciences
Graduate School of Education		
Graduate School of Teacher Education		
School of Commerce	0067	Faculty of Commerce
Graduate School of Commerce		
Graduate School of Finance, Accounting and Law		
Graduate School of Accountancy		
Graduate School of Business and Finance		
School of Fundamental Science and Engineering	0053	Faculty of Science and Engineering
Graduate School of Fundamental Science and Engineering		
School of Creative Science and Engineering		
Graduate School of Creative Science and Engineering		
School of Advance Science and Engineering		
Graduate School of Advanced Science and Engineering		
Graduate School of Information, Production and Systems		
Graduate School of Environment and Energy Engineering		
Graduate School of Global Information and Telecommunication Studies		
School of Social Sciences	0656	Faculty of Social Sciences
Graduate School of Social Sciences		
School of Human Sciences	0020	Faculty of Human Sciences
Graduate School of Human Sciences		
School of Sport Sciences	0050	Faculty of Sport

Graduate School of Sport Sciences		Sciences
School of International Liberal Studies	0130	Faculty of International Research and Education
Graduate School of Asia-Pacific Studies		
Graduate School of Japanese Applied Linguistics		
International Culture and Communication Studies		
Other institutions		Please contact the Research Support Division, Research Promotion Department.

After inputting all application information, please check that the content is reflected in the layout, as per the attachment sample.

III. Support from the Research Promotion Division

(1) Information Session (in Japanese only)

An application information session will be held as follows (advance registration required).

Date and Time: Wednesday, March 22, 2023 / 14:30-15:30

Method: Zoom (Zoom details will be sent to your e-mail address by the day before the session)

Contents (tentative):

    1. Outline of JSPS Research Fellowship for Young Scientists

    2. Lecture by an experienced reviewer

    3. Lecture by experienced fellows

    4. Q&A session

Registration deadline: Monday, March 20, 2023, 9:00 a.m.

How to register the information session

If you wish to participate, please submit the application form below by the registration deadline.

[Application Form]

https://my.waseda.jp/application/noauth/application-detail-noauth?param=HgWSeukDlgVKCG5piRSi0A

Anyone is welcome to attend. Please feel free to enter and leave the session.

(2) Regarding the disclosure of former fellowship recipients' application documents

With their consent, the application documents of former fellowship recipients will be disclosed to those who wish to see them for reference (a password is required, and printing is not permissible). Please email rfys@list.waseda.jp and provide your affiliation, name, application category (DC1, DC2 or PD), field and course.

Please note that this does not apply to all fields or application categories. Only Japanese.

(3) Answering questions regarding applications

If you have any question please email rfys@list.waseda.jp providing your affiliation, name, tentative application category (DC1, DC2 or PD), field, course, and any question you may have. We will find former fellowship recipients in the same field or a similar field and ask them to answer your questions to the best of their ability.

Please note that this does not apply to all fields or application categories, and there may be cases where former recipients cannot answer queries completely.

Ⅳ FAQ from the 2024 applications

[Issuing of ID and password]

Q1. My family name changed when I got married. Can I use my maiden name when I apply for the fellowship?

A: To issue an ID and password for application, it is necessary to register with your official registered name, so please submit using your new family name. If you wish to apply with your maiden name, please register with your maiden name when you create an application document, but only after you have received an ID and password.

Q2. Why can't I log in using the ID and password I obtained for the last year's application?

A: If a password is not used for a certain length of time, it will be reset. You need to obtain a new ID and password, so please submit 'Application for ID and password.'

[Inputting to the application system]

Q3. How can I find out how to use the detailed method of inputting to the system?

A: Please review the JSPS Research Fellowship for Young Scientists guidelines issued by JSPS.
http://www.jsps.go.jp/j-pd/pd_sin.html

For the operating manual of the system, please see 'Operating Manual for Applicants Using the Online Application System for the Researcher Cultivation Project.' http://www-shinsei.jsps.go.jp/docs/manual1yo.pdf

Q4. I am not sure about host researcher ⑮or ⑯'department code'(部局コード) after I have been selected.

A: This is explained in Waseda University Submission Guidelines (this form). Please select your choices from the list Table B. 'Department code' and 'department category' of the host researcher must be registered as a unit of 'Faculty' rather than school or graduate school.○×

IMPORTANT

PD applicants: after you have been selected, with regard to ⑯, 'Official name of applicant's host department,' please state the name of the Faculty of the host researcher. (You can check the faculty name in the Waseda University Researcher Data base: http://researchers.waseda.jp/)

Q5. Can I complete the items of application information and the title of research project in English?

A: No, they may only be filled in Japanese. Only items in 'Application content file' (from page 3 to 9) can be filled in English. The assessment can be written in English.

Q6. Where is the form for requesting assessment?

A: After applicant's information has been inputted, it is possible to input the request form for assessment.

Q7. Why can't I submit my application, even though I have completed all procedures on the electronic application system?

When you have finished inputting, please click the 'Completion/Submission'(完了・提出ボタン) button to record your input. Then be sure to check that the status is shown as 'Receiving process by applying organization.'(申請機関受付中) (There have been cases where an applicant failed to click the 'Completion/Submission' button and the submission was terminated.)

Q8. I cannot upload the application content file. An error message appears.

Probably you used a character code or special font other than JIS first standard or second standard (JIS X0208) (which would mean that the text cannot be converted to PDF). Please check that you have used the correct character code and font.

Ⅴ Reference 1: Items to be checked before submitting the application form

Here is a list of items on which applicants tend to make mistakes.
Please check that you have complied with all items on the list before submitting.

☐　The researcher ID of your host researcher must be stated (after confirming with the researcher).

☐　DC → 'Graduate school' is selected in 'Department category' for 'Status of doctor'
　　(×Course ×Faculty)

☐　PD → 'Faculty' is inputted for 'Official name of applicant's host department,' the same as
　　the department of the host researcher. (×Undergraduate school ×Graduate school)

☐　The contact email address is your personal address, rather than that of your affiliated organization or office.
　　The contact email address should be usable after January of next year since the selection result will
　　be sent to that address. The email address provided at the time of application cannot be changed until
　　the granting procedure begins.

☐　The form should be printed in good quality black and white.

☐　It is necessary to print the form and confirm that there is no mistake or misalignment before
　　submitting, since changes and additions to the form are not permitted.

☐　It is essential to read all reminders at the top of each item.
　　　- Adherence to the protection of human rights and compliance with laws ⇒ If this is not
　　　　relevant, please state so.
　　　- Research performance　⇒ Research for the ability to perform, up to this Research is a field
　　　　which will be described in light of the activities. Note that this is not a column listing Research
　　　　achievements.
　　　- Separate sheet for ⑧Educational qualification, ⑨Status of doctoral study, and ⑩ Research
　　　　and work record　⇒ When using a separate sheet of paper, the content that has been inputted
　　　　in the application information must be provided on the separate sheet too.

☐　Please note that Apply will not be completed unless you click the Submit button at the end.

Ⅵ. Procedures after informal decision of selection (annual schedule)

● The procedures regarding selection and research grants will be communicated directly between JSPS and those who are informally selected. Please follow JSPS instructions.

● Procedures regarding Grants-in-Aid for JSPS Fellows and all procedures which need the approval of the university as a host institution, such as qualification change, withdrawal, suspended fellowship, and overseas travel, must be done through the university. Please contact the person in charge of your department office first.

● Taking the research ethics education course:

It is necessary to take the research ethics education course before submitting the documents to initiate procedures for employing researchers who were selected for this fellowship. Such researchers are required to take one of 1) JSPS research ethics e-learning course [eL CoRE]; (Courses for researchers) 2) CITI-Japan Project e-learning program, "Responsible research activities – basics" . In case of the CITI-Japan Project e-learning program, application of credit is permissible if it was not obtained in an organization other than the host research organization.

Timeline
Underlined items are for selection, and items other than those are related to Grants-in-Aid for Scientific Research.

Late September
Notification of the first screening result (JSPS → the applicant and the university)
Notification as a form of one of, [Offer of employment in writing only],[Candidate for second offer of employment (after the second round of selection, the candidate will be classified as an offer of employment, substitute, or rejection),] and [Rejected].
The results will be disclosed in the online application system.
↓
Late November to early-December
Second round: Selection by document review and consensus review
    * The final selection results for those who have been selected as alternates will be announced in late February.
↓
Late December to early January
Notification of the second screening result (JSPS → the applicant and the university)
The results will be disclosed in the online application system.
↓
April 1
  Decision of selection
↓
  Late April to mid May
  Notification of informal decision of the Grants-in-Aid for JSPS Fellows (JSPS → the university → the applicant)
- Regarding the relevant fiscal year's research plan and the use of expenses, "Application for issuance" must be prepared. This is an important document as it serves as an invoice for research funds. Please prepare it carefully without any mistakes after reading the distributed documents thoroughly.
- Please make sure to observe the deadline for submission to the university, as usually the period between the notification of informal selection decision and the deadline is not very long.
- The Grants-in-Aid for JSPS Fellows will be distributed after the day of the notification of informal decisions. An explanatory meeting regarding the use of the grant will be held in June.

*1 Overseas travel
For applicants selected for the JSPS Fellowship, there are certain restrictions on overseas travel: Requests

for overseas travel must be submitted for overseas trips of 28 days or longer.

- DC: The purpose of travel is limited to 1) commissioning of research guidance (the approval of the affiliated graduate school is required) and 2) field work or collecting materials and literature (a statement of reason by the research supervisor is required). For 1) above there is no limit to the total traveling period, but for 2) travel must not exceed two thirds of the fellowship period.

- PD and SPD: There is an upper limit on the total traveling period. Travel time must not exceed two thirds of the Fellowship period.

During the fellowship period, it is not permissible to study abroad as a student. Please be careful when applying for the fellowship because if you are currently studying abroad or thinking of studying abroad in the future and if you are informally selected, you will need to quit studying abroad.

Ⅶ. Advice for applicants: excerpts from questionnaires completed by former fellowship recipients
● This is a collection of most common comments from questionnaires for former fellowship recipients

1. Which point did you pay particular attention to when preparing the application documents?

- I was careful about compactly summarizing my research in an easily understandable way. Since some judges are not from the area of expertise, I focused on how I could be sure they understood the outline. I prepared the document as if my research were a commodity and I were marketing it. I made an effort to argue clearly about how my research could be utilized by society in the future, emphasizing points such as why this research is necessary and which part of my research is new.

- The text and layout should be easily readable and accessible. Make sure to get corrections from your supervisor.
  I tried to select a theme with potential for expansion, and described my research plan and method as concretely as possible. On the other hand, in order to show that my plan was feasible I refrained from extending the scope forcefully or laying stress on interdisciplinary research.

-Given that the reviewers' areas of expertise were different from my own and that they would be going through a large amount of material in a day, I tried to make sure that my application was "catchy and understandable" to everyone. I did not write redundant and boring sentences to avoid negative impressions, and I read and rewrote them thoroughly many times to ensure consistent ethical development. Although I may exaggerate a bit, my main goal was to make the content "so interesting that once you start reading it, you will be curious to see what happens next and will keep reading and reading. I think the most important thing is to describe in a simple and clear manner the interest of your research, the originality and epoch-making nature of your conception, and the ripple effects, so that the judges will properly understand it.

- My supervising professor's application documents for *Kakenhi* served as a useful reference for me. In particular, in order to avoid self-righteousness in explaining the significance of your proposed research, it is important to use a good application for reference and rearrange it for your purposes.
- It is important to write correctly and in line with the notes written at the top of each page. Remembering that there are some judges who are in other fields, it is necessary to summarize your points while avoiding technical terms as much as possible, without using naïve or poor expressions.
- I demonstrated my critical reading skill by describing objective data in the self-description sections, after taking exams on subjects including language.

2. What do you think is the key to being selected?

- Writing in a comprehensible manner throughout the application so that people in other fields can understand. Specifying the character of the research and differentiating it from other studies.
- In my case, I have almost zero academic achievement (only a paper for an on-campus journal). Of course it would feel safer to have as many achievements as possible, but as in my case, I think there is no need to worry about it as far as application and selection. Rather, more important is to make your research plan as concrete and as feasible as possible. Then, you should present in a clear manner the originality of the research which only you are doing, including comparison with previous studies. In addition I heard that if the content of the applicant's research plan is different from the content of the supervisor's letter of reference, the review might be negative. So it is important to talk with your supervisor on a regular basis and ask the supervisor to read your application before submitting.
- For academic performance requirements for DC1, I think presentations at on-campus research meetings are enough, and public academic performance is not essential, but I wrote every achievement of mine in the achievements section. The important thing here is to have consistency across all achievements. In the case of DC1, I think, value is placed on the future potential rather than past performance so the research plan should be written in a concrete manner. It won't be successful if they think your research plan cannot be extended, or is not feasible.
- It is important to prepare the application using content which concretely explains the significance of the research you will initiate and clearly communicates your motivation towards research.
- Starting collecting information and preparing documents early on. Asking former fellowship recipients to show you their application documents or seeing their advice. Showing the draft to some people at an early stage. Never giving up and trying again and again.
- Showing people why your topic is interesting and convincing them that is feasible.

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Attachment

For those who are the second year or later of a master's program and wish to study in a graduate school other than Waseda University

In the case where the graduate school where the applicant is currently enrolled is different from the graduate school the applicant wishes to enter (and is not Waseda University), it is necessary to submit in advance a letter with the following format along with a set of copies of the application documents to the department office of the relevant graduate school.

****

(Sample letter)

Date _____

(Name of host research institution)

To _____ University

  (Applicant's name) _____

Waseda University

Re: Application for 2023 JSPS Fellowship for Young Scientists

I have submitted the application documents for 2023 JSPS Fellowship for Young Scientists (DC1) through Waseda University. After being selected, my research supervisor will be the faculty member of your institution named below. If I am selected as DC1, I would like to ask you to enroll me in your institution.

1. Planned period of the fellowship

   Three years, from April 1, 2023 to March 31, 2026

2. Name of my research supervisor at the host research institution

   (Name) _____ (seal)

   (Status)   (Name of university)

3. Applicant name and contact address

(Name)_____(seal)

(Affiliation)   Waseda University

Address:

Telephone number: