

Interim Advisory Center (Rinji Jimusho) for Waseda Campus during the Entrance Examination Period

Access to the Waseda Campus will be restricted from February 5th, 2019 to February 23rd, 2019 due to the entrance examination period.

During this period, the gates in the university will be closed and you will not be able to enter the campus except for those who are permitted in particular. We appreciate your cooperation and understanding.

| Campus | Period of Restricted Access to the Campus |
|---------------------|---|
| Waseda Campus | February 5 th , 2019 ~ February 23 rd , 2019 |
| Nishi-Waseda Campus | February 15 th , 2019 ~ February 22 nd , 2019 |
| Toyama Campus | February 11 th , 2019 ~ February 22 nd , 2019 |

During this period, the University will open the Interim Advisory Center (*Rinji Jimusho*), which will provide limited academic advising services at the Okuma Garden Hall (1st Floor of Okuma Garden House).

【Interim Advisory Center (Rinji Jimusho)】

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| Operating period: | February 5 th , 2019 ~ February 23 rd , 2019 |
| Operating hours: | Monday to Saturday, 9:30 to 16:30 *Closed on Sundays and Holidays. |
| Location: | Okuma Garden Hall (1 st Floor of Okuma Garden House) |

-During this period, School of Law / Graduate School of Law office (1st floor, Building #8) and other relevant offices will NOT be providing the regular administrative services.

-If there are any necessary procedures that contains direct confirmation with the School of Law/Graduate School of Law office (e.g. application for teaching materials preparation subsidy (教材作成補助金の申請)、receiving lost and found items, sign up for scholarship recipient, etc.), please consult and complete them before February 5th, 2019.

-The Academic Advising Office (“Waseda Portal Office”) will operate the Interim Advisory Center. Services provided by the Interim Advisory Center will be limited. If possible, we therefore recommend you to have all necessary procedures completed at the office of the school you are affiliated with prior to the restricted campus access period.

-Please also note that the services will be limited even more on the day of the School of Law Entrance Examination (February 15th, 2019).

-Depending on the type of certificate, it may take us several days to issue it. Please give yourself a plenty of time when visiting the Office.

School of Law office
Graduate School of Law office