

Call for Paper of *WASEDA RILAS JOURNAL* No. 13

The Research Institute for Letters, Arts and Sciences (RILAS) of Waseda University has annually published the online Journal, *WASEDA RILAS JOURNAL (JOURNAL)* in October since 2013, and has released its research outcomes to the world at large, research carried out by the researchers associated with the Faculty of Letters, Arts and Sciences.

Here, we invite paper submissions to *JOURNAL* No.13. Those who wish to submit a paper must fill in the required application form and submit it according to the following guidelines.

Guidelines for submission of manuscripts

Qualifications: Any person who has the qualifications described in 1) Qualification for Submission of the *WASEDA RILAS JOURNAL* “Requirement for Articles.” Please note that it might be necessary to obtain a recommendation letter depending on the category of submission*.

Submitting Period: From 2025 April 1st to April 22nd, 17:00 (JST)

Request for Application for Authorship and Submission of Letter of Recommendation:

(1) Submit the title of the paper, author(s), affiliation(s), contact information, etc.

Writing Application Form: Click [here](#) (for No.13)

(2) (For researchers who are not a Research Fellow or Invited Researcher) Request for submission of a letter of recommendation.

Download the “Letter of Recommendation” form from the following information and forms, contact the recommender, and the recommender submits the form to the following address.

Submission address: WASEDA RILAS JOURNAL Office: 02_RILA.xqorgjya1fpemcs4@u.box.com

Various Information, Forms, etc.:

Please download the “Regulations Concerning Papers to be Published” and “Guidelines for Writers” from the website of the Research Center for Humanities and Social Sciences.

<https://www.waseda.jp/flas/rilas/en/research/journal/>

Attention: Regarding the instructions for writing a manuscript, please see the *WASEDA RILAS JOURNAL* “Requirement for Articles.”

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Date	Process
22nd April, 17:00 (JST)	<p>Deadline for filling out the application form for writing requests [Deadline Strictly Enforced]. Please click here to submit your application.</p> <p>Deadline for submitting a recommendation form for writing a paper [Deadline Strictly Enforced] Please ask the recommender to send the file of the recommendation form to the following e-mail address. (To 02_RILA.xqorgjya1fpemcs4@u.box.com)</p> <p>* "02-.com" is the email address. * If you need a recommendation letter for writing a paper (other than Research Fellows and Invited Researchers), please send the file with your name and the title of the paper to the recommender, and the recommender should submit the file to the secretariat by the deadline.</p>
In the middle of May	<p>Evaluation by the RILAS Steering Committee ⇒Notification of the result of preliminary examination to the contributors by e-mail</p>
31st May, 17:00 (JST)	<p>Deadline for Submission of Papers, etc. [strictly enforced] Please send the file of your paper to the following e-mail address (To 01_RILA.yf9k6ros9zreh9im@u.box.com)</p> <p>* "01-.com" is the email address. * If the submitted file exceeds 250 MB (or if you cannot send large volumes by email), the URL for access to external storage should be offered to the designated e-mail address. *The file name of the paper should be as follows: "Word" and "PDF", and the file must be sent in one Zip file. The file name of the article should be as follows: * "Name in English" and "Title" should be changed by the applicant. The name and title of the file should be changed by the applicant. If multiple files are to be sent as a Zip file, they should be numbered consecutively at the end. 2025rilas-j_name_title.zip (Individual file name) 2025rilas-j_English name_title_arbitrary sort name_01.docx 2025rilas-j_English name_title_arbitrary sort name_02.xlsx</p> <p>The file name of the paper should be as follows: * "Name in English" and "Title". The name and title should be changed by the applicant. 2025rilas-j_name_title.pdf (or .zip) *The applicant will not receive confirmation of receipt by e-mail.</p>
In June	Peer review by members of the RILAS Steering Committee or by two other members entrusted by the RILAS Steering Committee.
In early July	Deliberations at the RILAS Steering Committee depending on the reviews.
In the middle of July	Notification of review results (e-mailed to each applicant)
In the middle of July to the end of August	Revision period based on the review results.
In September	Re-review by the first reviewer
In the middle of October	Deliberation by the Steering Committee of RILAS based on the review results. →Finalization of papers for publication and notification of review results (to each applicant by e-mail)
In the end of October	Modification period for the paper that requires the revision.
In the end of January	<i>WASEDA RILAS JOURNAL No.13</i> will be published

Reference: Qualification for Submission of the WASEDA RILAS JOURNAL

People with the following qualifications can submit articles to *JOURNAL*.

- (1) Research member and invited researcher stipulated in the RILAS regulation.
- (2) Full-time faculty member of Waseda University who is not included in (1), and who obtains a recommendation from a member of RILAS and approval from the committee for submitting article.
- (3) Part-time lecturer of Waseda University, who obtains a recommendation from a member of RILAS and approval from the committee for submitting article.
- (4) Graduate of the graduate school of Letters, Arts and Sciences, Waseda University (Doctoral course or master's course graduates, doctoral course leavers (those who have completed research guidance), research students, etc.) and regular students in the same graduate school, who obtains a recommendation from one of the representatives of the research groups of RILAS and approval from the committee for submitting article.
- (5) Researcher other than (2) to (4) as listed above, who obtains a recommendation from one of the representatives of the research groups of RILAS and approval from the committee for submitting article.

Furthermore, persons who fall under the categories (1) to (3) delineated above may apply to submit articles for publication until the academic year immediately following their retirement or dismissal. In the case of an article with joint authorship, each of its authors must meet the submission qualifications in order to submit their article for publication.

*If you are a research member or an invited researcher stipulated in the RILAS regulation, recommendation is not required. (All of the full-time faculty members, part-time lecturers, and research assistant, affiliated with Faculty of Letters, Arts and Sciences, Waseda University are research members of RILAS. See Article 21, Section 2 in “RILAS Regulation.”)

*If you don't have qualification above, recommendation is required. (Please see 1. Qualification for Submission in “Requirement for Articles.”)

- a. If you are a full-time faculty member of Waseda University who is not a member of RILAS, or a part-time lecturer of Waseda University, it is necessary to obtain a recommendation letter from a research member of RILAS.
- b. A graduate of graduate school of Letters, Arts and Sciences, Waseda University (including the M.A. program), and regular student in the same graduate school, and other general researcher, it is necessary to obtain a recommendation letter from a representative of the research groups in RILAS.

Reference: Research groups in the academic year 2025

[Research Institute for Letters, Arts and Sciences \(Website\)](#)