Fact Sheet for Student Exchange
Department of Chinese Language and Literature, Fudan University
2023-2024 Academic Year

Name of the University	Fudan University	
Department	Department of Chinese Language and Literature	
Office dealing with students exchange matters	International Exchange Office, Department of Chinese Language and Literature	
Mailing address	Room 1014, West Guanghua Tower 220 Handan Road, Shanghai China 200433	
Contact details	Name: Dr. Xianyi LI Email: chinesefa@fudan.edu. Telephone: +86-21-6564-2020 Fax: +86-21-6522-9143	
Website for Exchange-related Information	Department of Chinese Language and Literature: http://chinese.fudan.edu.cn/ Office of Global Partnerships: https://ogp.fudan.edu.cn/ Online Application: http://admission.iso.fudan.edu.cn Dorm Booking: http://www.fso.fudan.edu.cn/en/ Course Registration: (Undergraduate): http://xk.fudan.edu.cn Course Registration (Graduate): http://www.gs.fudan.edu.cn/gsenglish/ International Students Office: http://iso.fudan.edu.cn/en	
Exchange Categories	Chinese Department provides two different exchange programs for you, you must choose ONLY ONE of them: 1. General Advanced Program (taking undergraduate-level courses), one semester 2. General Advanced Program (taking undergraduate-level courses), one academic year 3. Senior Advanced Program (taking graduate-level courses), one semester 4. Senior Advanced Program (taking graduate-level courses), one academic year	
Application Materials and Procedures		
Deadline for Nomination and Application	Fall Semester/ Term 1	Spring Semester / Term 2
	Nomination by Jun. 2 **Application by Jun.10**	**Nomination by Oct. 30** **Application by Nov. 10**

Check List for Application **(documents only need to be uploaded in the application system, NO hardcopies required)**	1. Photocopy of valid Passport (information page, at least 6 months' period of validity) 2. ID photo (Passport-sized, JPG format, white background) 3. Official academic transcript 4. Language Proficiency Certificate, if applicable 5. Study plan	
Language Requirements	Students from non-Chinese-native counties: Chinese-taught Courses: new HSK 4 suggested (or equivalent level) If exchange students only plan to attend Chinese language courses, please contact chinesefa@fudan.edu.cn for course availability at certain semester.	
Online Application Website	http://admission.iso.fudan.edu.cn **Program code:** 1. **P2023080189** General Advanced Program (taking undergraduate-level courses), one semester 2. **P2023080191** General Advanced Program (taking undergraduate-level courses), one academic year 3. **P2023070190** Senior Advanced Program (taking graduate-level courses), one semester 4. **P2023080192** Senior Advanced Program (taking graduate-level courses), one academic year	
Application Processing Period	Fall Semester / Term 1	Spring Semester / Term 2
	Mar. 20 - Jun. 10	Oct.1 - Nov. 15
When should the Admission Package be expected?	Late- June	Mid- December
Academic calendar	See below the table	
Classes Period	2023-09-04 ~ 2024-01-06	2024-02-26 ~ 2024-06-29
Examinations	2023-12-25 ~ 2024-01-05	2024-06-17 ~ 2024-06-28
Public Holidays (usually with long weekends, subject to change)	Mid-Autumn Day: 2023-09-29~30 National Day:2023-10-01~06 New Year's Day: 2024-01-01	Ching Ming Festival: 2023-04-05 Labor Day: 2023-04-29~05-03 Dragon Boat Festival: 2023-06-22~24
Recommended arrival dates (tentative dates)	Fall Semester / Term 1	Spring Semester / Term 2
	Around Sept. 1, 2023	Around Feb.16, 2024

Is airport pick-up service available?	No. Fudan does not offer airport pick-ups. Taxis in Shanghai are comparatively cheap and convenient.	
Is orientation program available? If yes, when will it be held?	Fall Semester / Term 1	Spring Semester / Term 2
	Sept. 1, 2023 (tentative dates)	Feb. 23, 2024 (tentative dates)
Cost of orientation program	Free of charge	
Medical insurance		
Are exchange students required to purchase a compulsory medical insurance plan? **If yes, please provide details.**	No matter whether the exchange students has already bought insurance in home country or not, Ministry of Education of P. R. China requires that foreign students buy Compulsory Health Insurance at host university in China since 2008. The cost is 400 RMB for one semester (4 Months). (Introduction Link: http://en.lxbx.net/#slide1) Refer to: Plan Package - 800 for International students)	
Is purchase of medical insurance recommended?	Purchase of medical insurance or accident insurance in home country as a supplement to Compulsory Medical Insurance is also recommended	
Visa Requirements		
Are exchange students required to obtain a student visa? **If yes, what are the procedures?**	Yes. Chinese Student Visa type: X1 or X2. X1 visa – two semester exchange X2 visa – one semester exchange (X2 holders are able to apply for an extra enter chance during the exchange) Refer to visa requirements on local consulates' websites.	
Is there any physical examination needed?	Students must do physical examination after enrollment at Fudan if they stay in mainland China for more than 180 days. Physical exam costs RMB660 yuan and Resident Permit costs RMB400 yuan. To have a physical examination after enrollment at Fudan is recommended because the verification of home physical examination record will probably fail due to different physical examination system.	
Are exchange students allowed to do off-campus internship?	Yes, General Advanced and Senior Advanced students can do off-campus internship, but need to apply for internship notation. Chinese language students are not allowed to do off-campus internship.	
University-administered	**Lodging Fees** (Current Rate. Subject to change in Fall, 2023)	

accommodation		
	Main Building: (Subject to change) Single-bed room:80 RMB/day, double-bed room:55 RMB/day Supplementary Building: Single-bed room in a shared apartment: 45 RMB/day In addition to the above, other applicable charges include: RMB800 for room reservation (prepaid, counted as part of rent) RMB200 as Room and Key Deposit (Refundable) Living Utilities Fee (electricity, water and internet) Information: https://iso.fudan.edu.cn/isoenglish/16212/list.htm	
Private accommodation	Types Rental charges	Inns, Airbnbs & Hotels (close to campus)
	Around 180 RMB/day	3000-5000 RMB/month
Food/Meals	Around 6000 RMB for one semester	
Personal expenses	Around 1000 RMB/month (laundry, sundries, transportation)	
Academic expenses	e.g. books Around 500 RMB for one semester	
Insurance	400 RMB for one semester	
Mid-term course dropping fee (for undergraduate students)	If students apply to drop a course during mid-term, they will have to pay 130 RMB per credit, same as local Fudan students.	

University-Administered / On-Campus Accommodation	
Is university-administered accommodation available for exchange students?	Yes. Housing fee and Utilities will be counted separately
Is availability guaranteed?	Not guaranteed. Exchange students apply online by themselves.
What is the application procedure?	Apply online at http://www.fso.fudan.edu.cn/en/ (The E-Booking System will usually be opened one month after the admission, no earlier application allowed)
Is accommodation available over semester breaks?	Available only for exchange students staying for a whole academic year (two semesters). Over semester breaks accommodation fees will be counted by days.
If university-administered	If students cannot manage to book a room at International Students

accommodation is not available, will there be any assistance in finding private housing?	Dormitory, try the following resources ASAP: 1. Unijia International Student Village Add: Leisure Square, 173 Handan Road (15 minutes' walk to Fudan) Booking: booking@unijia.net Price Reference: RMB 180-220/day (single room); RMB 120/day (Double Room) 2. Youlian Huachen Hotel Apartment 友联华宸酒店公寓 Add: 195 Handan Road (5 minutes' walk to Fudan) Booking: +86 21 65569979, youlian3588@163.com
How many teaching weeks are there in a semester?	18 weeks per semester (16 teaching weeks + 2 exam weeks)
How is a credit point defined?	One instruction hour (45 minutes) per week throughout the semester stands for one credit at Fudan. An academic semester includes 18 weeks.
Is course information (e.g. description, syllabus) available online?	English-taught Course List, Schedule and Syllabus are available at: https://ogp.fudan.edu.cn/16092/list.htm You can also find the Chinese Course List (all courses) there.
Can students extend their exchange stint? **If yes, please advise application deadline and procedures.**	Yes. Application deadlines: May 20 (for Fall Semester) or Nov. 1 (for Spring Semester) Procedures: get permission from Study Abroad Office of home institution first and then apply to Office of Global Partnerships at Fudan for extension.
Restricted program or courses (not open to exchange students)	According to agreements clauses. Other restrictions include the following: MBA courses, LLM courses, medical courses, special programs in faculties (e.g. International Cultural Exchange School)
Courses that are only available in one particular semester	Spring and Fall course schedules are different.
What is normal exchange student load per semester?	6-15 credits for one semester (2-8 courses) (10 credits per semester on average)
Are students allowed to take cross-faculty courses? **If yes, are there any restrictions?**	Yes. As long as the courses can be registered online successfully.

About final transcripts.	Official transcripts will be sent to home university at the beginning of NEXT semester (hardcopy, usually around mid-September to receive transcripts of spring semester and mid-March of fall semester), we cannot provide any official transcripts earlier than that. Please arrange your personal schedule (graduation, internship etc.) carefully before applying for exchange programs and be responsible for your own decision!

(The schedule and accommodation might be affected Due to Covid-19. Please contact your partner for latest updates before students buy flight tickets or make dorm or hotel reservation. Thanks.)

Academic Calendar of Fudan University for 2023-2024

复旦大学2023-2024学年校历

第一学期 2023年8月27日至2024年1月6日

周次	日	一	二	三	四	五	六
0	8/27	28	29	30	31	9/1	2
1	3	4	5	6	7	8	9
2	10	11	12	13	14	15	16
3	17	18	19	20	21	22	23
4	24	25	26	27	28	29	30
5	10/1	2	3	4	5	6	7
6	8	9	10	11	12	13	14
7	15	16	17	18	19	20	21
8	22	23	24	25	26	27	28
9	29	30	31	11/1	2	3	4
10	5	6	7	8	9	10	11
11	12	13	14	15	16	17	18
12	19	20	21	22	23	24	25
13	26	27	28	29	30	12/1	2
14	3	4	5	6	7	8	9
15	10	11	12	13	14	15	16
16	17	18	19	20	21	22	23
17	24	25	26	27	28	29	30
18	31	1/1	2	3	4	5	6

备 注

1. 2023级本科生8月27日报到，8月28日至9月1日入学教育，9月4日上课。
2. 2023级研究生8月26日报到，8月28日至9月1日入学教育，9月4日上课。
3. 本科生老生线上申请补考，8月30日至9月3日补考，9月3日注册，9月4日上课。
4. 研究生老生线上申请补考，8月30日至9月3日补考，9月1日注册，9月4日上课。
5. 2023级本科生、研究生开学典礼于第0周举行。
6. 中秋节、国庆节、元旦节放假以学校办通知为准。
7. 通识教育课程考试安排在第16周，第17、18周为停课考试周。
8. 第一学期于2024年1月6日结束，共计18教学周（包括考试）。

第二学期 2024年2月18日至2024年6月29日

周次	日	一	二	三	四	五	六
0	2/18	19	20	21	22	23	24
1	25	26	27	28	29	3/1	2
2	3	4	5	6	7	8	9
3	10	11	12	13	14	15	16
4	17	18	19	20	21	22	23
5	24	25	26	27	28	29	30
6	31	4/1	2	3	4	5	6
7	7	8	9	10	11	12	13
8	14	15	16	17	18	19	20
9	21	22	23	24	25	26	27
10	28	29	30	5/1	2	3	4
11	5	6	7	8	9	10	11
12	12	13	14	15	16	17	18
13	19	20	21	22	23	24	25
14	26	27	28	29	30	31	6/1
15	2	3	4	5	6	7	8
16	9	10	11	12	13	14	15
17	16	17	18	19	20	21	22
18	23	24	25	26	27	28	29

备 注

9. 本科生线上申请补考，2月21日至25日补考，2月25日注册，2月26日上课。
10. 研究生线上申请补考，2月21日至25日补考，2月23日注册，2月26日上课。
11. 妇女节、清明节、劳动节、青年节及端午节放假以学校办通知为准。
12. 5月17日、18日第62届校田径运动会暨第5届教工趣味运动会，5月17日停课一天。
13. 5月27日建校119周年，开展校庆学术活动等。
14. 2024届本科生、研究生毕业典礼于第17周举行。
15. 通识教育课程考试安排在第16周，第17、18周为停课考试周。
16. 第二学期于2024年6月29日结束，共计18教学周（包括考试）。
17. 2024年6月30日起开展各类本科生暑期教学活动，研究生FIST课程、暑期学校等。
18. 研究生寒假、暑假时间由院系和导师根据培养计划妥善安排。
19. 教职工原则上每学期提前一周上班，延后一周开始寒暑假轮休。具体时间安排由学校办另行通知。