

Waseda University
Faculty of Letters, Arts and Sciences
Tokyo, Japan

1. Specialty:

British Drama (Mainly Shakespeare)

2. Number of Positions Available:

One

3. Position:

Professor, Associate professor, or Assistant professor with tenure,
or Assistant professor(tenure-track)

*The position will be determined based on the publication and educational records and
will be indicated in the job offer letter.

4. Employment Type:

Full time

5. Term of Employment:

1)For positions as Professor, Associate Professor, or Assistant Professor:

No fixed term (retirement age is 70 years old)

2)For positions as Assistant Professor (tenure track):

The term is 3 years, with the possibility of reappointment twice, each for a period not
exceeding 2 years.

【Notes for positions as Assistant Professor (tenure track)】 :

- A mid-term review will be conducted in the 6th semester during the 3-year term, and a final review will be conducted in the 10th semester during the first reappointment period for the tenure review. If the final review is successful, the position will be converted to a tenured one in the 11th semester after the appointment.
- If significant achievements are recognized during the mid-term review, the status may be changed in the 7th semester without waiting for the final review.
- If the tenure review is unsuccessful, reappointment may be granted again for a period not exceeding 2 years after the end of the first reappointment period.
- Regardless of positions, if there has been an employment contract with Waseda University since April 1, 2013, and there has been no period without an employment contract for more than six months until the date of this recruitment, there is a limit to the continuous employment contract period. Therefore, the contract period and the presence or period of reappointment may not meet the above conditions. Additionally, the contract cannot be

renewed beyond the academic year in which the employee reaches the age of 70.

6. Chief Subjects to Be Taught

School of Culture, Media and Society / School of Humanities and Social Sciences:

Seminar in English Studies (Introduction to Drama), Seminar in English Studies (Drama), Seminar in English Studies (Renaissance), English Studies Seminar (Graduation Thesis), Special Lecture in English Studies, Contemporary Shakespeare, History of English Literature, Introduction to English Studies

The Graduate School of Letters, Arts and Sciences:

English and American Literature Seminar (Master), English and American Literature Research Seminar (Master, Doctor), Shakespearean Theatre in Asia (Master)

*In addition to the above subjects, you may also be assigned to teach first-year education subjects and supervise graduation research.

*Actual subjects to be taught will be determined by the relevant departments after the selection of the successful applicant.

7. Other Responsibilities

- Participation in individual and group research activities
- Administrative duties required by the Faculty of Letters, Arts and Sciences (Committee work, entrance examinations, etc.)

8. Terms and Conditions

- Working Hours: Working days and hours (start and end times, break times, etc.) are in accordance with university regulations. The discretionary labor system for professional work (deemed working hours: 8 hours per day) is applied, allowing the individual to decide the means and time allocation for performing their duties due to the nature of research work.

- Salary and Allowances:

In accordance with the university regulations.

*Estimated Base Monthly Salary (Examples):

Professor (age 50): approx. ¥720,000

Associate Professor (age 40): approx. ¥590,000

Assistant Professor (age 30): approx. ¥390,000

The above amount is an estimate. There are additional allowances, such as bonuses, number of classes assigned, and whether the employee has dependents, which may vary depending on individual circumstances (these are not included in the estimated Base Monthly Salary). The base monthly salary and allowances may be subject to change in the future.

*Estimated Annual Salary (Example):

Assistant professor(tenure-track) (age 30): approx. ¥7,000,000

The above amount is an estimate. There are additional allowances that may vary depending on factors such as the number of classes assigned and the individual's circumstances (these are not included in the estimated annual salary). The annual salary and allowances may be subject to change in the future.

• Retirement Allowance:

For positions as Professor, Associate Professor, or Assistant Professor:

In accordance with university regulations.

For positions as Assistant Professor (tenure track):

No retirement allowance will be provided. However, if the individual continues as a tenured faculty member, the period of service as an Assistant professor (tenure track) will be included in the calculation of the retirement allowance as a tenured faculty member.

9. Work Location:

In principle, respective campuses of Waseda University

10. Starting Date:

April 1, 2027

11. Qualifications:

- 1) Teaching experience at a higher education institution is desirable
- 2) Doctorate degree or equivalent expertise and research records
- 3) No other full-time employment when the successful applicant takes up the position at the University
- 4) Proficiency in Japanese sufficient for the duties at the University.

12. Application Materials: *Please submit all documents in PDF format.

Item	Quantity
1) A cover letter, explaining why you would like to apply for this position. (Approximately 1,000 characters in Japanese or 500 words in English)	1
2) CV 3) Education and Research Achievements *Only the official Waseda CV and Education and Research Achievements form will be accepted. Please download them and follow the instructions for filling it out: English: https://waseda.box.com/s/dsnm6ut20nvio9p9pk4le1dm487jt992 Japanese: https://waseda.app.box.com/s/jty7immkt0psy387rrfu0ktak5nlunz	1 each
4) Representative research achievements	Up to 5
5) Representative research achievements (Submission Category) *Only the official form will be accepted. Please download it and follow the instructions for filling it out:	1

https://waseda.box.com/s/7xfqcz14may26g6fdhzthczl9xt4wbrm	
6) Sample proposals for two lectures *Only the official form will be accepted. Please download it and follow the instructions for filling it out: https://waseda.box.com/s/1k35n1ekbncbp0nlsohqktq6osc0e0nw	1

13. Application Period and Method

•Application Period:

From Monday, March 16, 2026, to Friday, May 15, 2026, until 17:00 (JST)

•Application Method: Please apply using the following URL:

"早稲田大学文学学術院教員公募エントリーフォーム"

<https://forms.office.com/r/bjB2F5LMMc>

*After submitting the entry form, you will receive a URL to upload the "required documents." Please ensure that the upload of the "required documents" is completed by the above deadline.

*If you wish to send your books or other materials by postal mail, please send them to the address in " 15. Contact Information "

*Please write "Application Documents for British Drama (Mainly Shakespeare)" in red on the front of the envelope. Hand delivery is not accepted. Please note that the acceptance of books or other materials is also, until the above deadline.

*In principle, submission documents will not be returned. If you wish to have books or other materials returned, please enclose either a "Letter Pack Plus with necessary information filled in" or an "envelope with a prepaid delivery slip (with necessary information filled in)" (returns will be made by August 31). If not enclosed, returns cannot be made, so please be aware.

14. The Selection Schedule

1) First Screening: The applicant will be notified of the result by Friday, June 12, 2026.

*The result of the first screening will be sent to the email address provided in the entry form.

2) Second Screening: Late June to early July (those who have passed the first screening will be notified of the detail)

*If an interview is conducted, the travel expenses will be the responsibility of the applicant.

*If those who live outside Japan are given an interview, the method of the interview will be adjusted to avoid an excessive cost on the part of the applicant.

*Applicants who pass the first screening will be required to submit letters of recommendation. A document listing the names, affiliations, positions, and contact information (telephone number and email address) of 2 referees who can be contacted regarding the applicant's educational background, research achievements, social contributions, and personal character. (Format is free. Prior consent from the referees is

left to the applicant's discretion. Please note that tenured faculty members of this academic institute cannot be listed as referees.)

15. Contact Information:

Personnel Committee Waseda University Faculty of Letters, Arts and Sciences

1-24-1 Toyama, Shinjuku-Ku, Tokyo 162-8644, Japan

E-mail: bungaku-koubo@list.waseda.jp

Notes:

- Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability.
- Smoking is prohibited throughout the Waseda University campus, except in designated outdoor smoking areas.
- Waseda University has established guidelines for the prevention of harassment.
- Please be sure to review the contents at the following URL when applying:
<https://www.waseda.jp/inst/harassment/about/guideline>