

Waseda University
Faculty of Letters, Arts and Sciences
Tokyo, Japan

1. Specialty:

History of Ancient and Medieval Japanese Thought Centering on Shinto and Buddhism

2. Number of Positions Available:

One

3. Position:

Professor, Associate professor, or Assistant professor with tenure,
or Assistant professor(tenure-track)

*The position will be determined based on the publication and educational records and
will be indicated in the job offer letter.

4. Employment Type:

Full time

5. Term of Employment:

1)For positions as Professor, Associate Professor, or Assistant Professor:

No fixed term (retirement age is 70 years old)

2)For positions as Assistant Professor (Tenure Track):

The term is 3 years, with the possibility of reappointment twice, each for a period not
exceeding 2 years.

【Notes for positions as Assistant Professor (Tenure Track)】 :

- A mid-term review will be conducted in the 6th semester during the 3-year term, and a final review will be conducted in the 10th semester during the first reappointment period for the tenure review. If the final review is successful, the job titles will be changed in the 11th semester after the appointment.
- If significant achievements are recognized during the mid-term review, the status may be changed in the 7th semester without waiting for the final review.
- If the tenure review is unsuccessful, reappointment may be granted again for a period not exceeding 2 years after the end of the first reappointment period.
- Regardless of Job Titles, if there has been an employment contract with the university since April 1, 2013, and there has been no period without an employment contract for more than six months until the date of this recruitment, there is a limit to the continuous employment contract period. Therefore, the contract period and the presence or period of reappointment may not meet the above conditions. Additionally, the contract cannot be

renewed beyond the academic year in which the employee reaches the age of 70.

6. Chief Subjects to Be Taught

School of Culture, Media and Society:

Interaction of Buddhist Cultures (TCS Advanced Seminar), Traditions and Transformations in Japanese Religion (TCS Advanced Seminar), Seminar on Thought and Culture (Spring, Fall), Introduction to Traditional Cultures 1, Forgotten Histories of Japan and the World (omnibus), Supervision of graduation theses.

School of Humanities and Social Sciences:

Introduction to Japanese Thought

The Graduate School of Letters, Arts and Sciences:

Asian Philosophy 5, Asian Philosophy 6, Asian Philosophy 1-1: Seminar, Asian Philosophy 1-2 : Seminar, Asian Philosophy 1-1:Research Seminar, Asian Philosophy 1-2: Research Seminar

*Actual subjects to be taught will be determined by the relevant departments after the selection of the successful applicant.

7. Other Responsibilities

- Participation in individual and group research activities
- Administrative duties required by the Faculty of Letters, Arts and Sciences (Committee work, entrance examinations, etc.)

8.Terms and Conditions

- Working Hours: Working days and hours (start and end times, break times, etc.) are in accordance with university regulations. The discretionary labor system for professional work (deemed working hours: 8 hours per day) is applied, allowing the individual to decide the means and time allocation for performing their duties due to the nature of research work.
- Salary and Allowances: In accordance with university regulations.
- Commuting Expenses: In accordance with university regulations.
- Retirement Allowance: For positions as Professor, Associate Professor, or Assistant Professor, a retirement allowance will be provided in accordance with university regulations. For positions as Assistant Professor (Tenure Track), no retirement allowance will be provided. However, if the individual continues as a full-time faculty member, the period of service as an Assistant professor (Tenure Track) will be included in the calculation of the retirement allowance as a full-time faculty member.
- Holidays: Saturdays, Sundays, year-end and New Year holidays, national holidays, temporary holidays established by conducting classes on some national holidays, and the university's founding anniversary. However, this excludes days when the university has

predetermined to hold classes.

- Substitute Holidays: If it becomes necessary to work on a holiday due to unavoidable circumstances, a substitute holiday can be arranged.
- Leave: Leave as stipulated by the Labor Standards Act and other laws, as well as special leave determined by the university.
- Social Insurance: Enrollment in welfare pension, health insurance, workers' compensation insurance, and employment insurance.

9. Work Location:

In principle, respective campuses of Waseda University

10. Starting Date:

April 1, 2026

11. Qualifications:

- 1) Teaching experience at a higher education institution is desirable
- 2) Doctorate degree or equivalent expertise and research records
- 3) No other full-time employment when the successful applicant takes up the position at the University
- 4) Proficiency in Japanese sufficient for the duties at the University.
- 5) A candidate who can publish internationally studies of the history of ancient and medieval Japanese thought, and who can carry out international academic exchanges is preferred.

12. Application Materials: *Please submit all documents in PDF format.

- 1) A cover letter, explaining why you would like to apply for this position.
(Approximately 1,000 characters in Japanese)
- 2) One copy of the official university CV form “早稲田大学文学学術院教員応募履歴書” including teaching experience and publications (either in English or Japanese)
 - Only the official Waseda CV form will be accepted. Please download it and follow the instructions for filling it out:
English: <https://waseda.box.com/s/dsnm6ut20nvio9p9pk4le1dm487jt992>
Japanese: <https://waseda.app.box.com/s/jty7immkt0psy387rrfu0ktak5nlunz>
- 3) Representative publications (up to five)
- 4) Representative Research Achievements (Submission Category)
*Please download the form from the following URL, fill in the required information, and submit it: <https://waseda.box.com/s/7xfqcz14may26g6fdhzhczl9xt4wbrm>
- 5) Sample proposals for two lectures 文化構想学部・文学部講義試案(2種類):
one for an introductory course on ancient and medieval Japanese thought for the first-year students or above of the School of Culture, Media and Society (written in Japanese)

; and the other one for an introductory course on ancient Japanese Buddhist culture for the second-year students or above of the Department of Asian Philosophy in the School of Humanities and Social Sciences (written in Japanese).

- Follow the directions and fill out the form for the two proposed lectures which can be Downloaded from:

<https://waseda.box.com/s/psvqm7voanq5shpuok6l3q8d4jsez0ik>

6) The names (with affiliation and title) and contact information (telephone numbers, mailing addresses, and e-mail addresses) of two references, written on a separate sheet of paper. Full-time faculty members of the Faculty of Letters, Arts and Sciences cannot be a reference.

13. Application Period and Method

- Application Period:

From Monday, March 17, 2025, to Friday, May 16, 2025, until 17:00

- Application Method: Please apply using the following URL:

"早稲田大学文学学術院教員公募エントリーフォーム"

<https://forms.office.com/r/BVQfKch9hu>

*After submitting the entry form, you will receive a URL to upload the "required documents." Please ensure that the upload of the "required documents" is completed by the above deadline.

*If you wish to send your books or other materials by postal mail, please send them to the address in " 15. Contact Information "

*Please write "Application Documents for History of Ancient and Medieval Japanese Thought Centering on Shinto and Buddhism" in red on the front of the envelope. Hand delivery is not accepted. Please note that the acceptance of books or other materials is also, until the above deadline.

*In principle, submission documents will not be returned. If you wish to have books or other materials returned, please enclose either a "Letter Pack Plus with necessary information filled in" or an "envelope with a prepaid delivery slip (with necessary information filled in)" (returns will be made by August 31). If not enclosed, returns cannot be made, so please be aware.

14. The Selection Schedule

(1) First Screening: The applicant will be notified of the result by Friday, June 13, 2025.

(2) Second Screening: Late June to early July (those who have passed the first screening will be notified of the detail)

If an interview is conducted, the travel expenses will be the responsibility of the applicant. If those who live outside Japan are given an interview, the method of the

interview will be adjusted to avoid an excessive cost on the part of the applicant.

15. Contact Information:

Personnel Committee

Waseda University Faculty of Letters, Arts and Sciences

1-24-1 Toyama, Shinjuku-Ku, Tokyo 162-8644, Japan

E-mail: bungaku-koubo@list.waseda.jp

Notes:

- Waseda University is committed to enhancing the diversity of its faculty in order to promote globalization and gender equality on campus. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of national origin, gender, religion, creed, political affiliation, or disability.
- Smoking is prohibited throughout the Waseda University campus, except in designated outdoor smoking areas.
- Waseda University has established guidelines for the prevention of harassment.
- Please be sure to review the contents at the following URL when applying:
<https://www.waseda.jp/inst/harassment/about/guideline>