

March Graduation to Become Automatic from AY2024

[To Global-J students who enrolled in September]

Administrative Office
of the Faculty of Letters, Arts and Sciences

■ March graduation to become automatic

Starting from AY2024, March graduation for Global-J students in the Graduate School of Letters, Arts and Sciences who started school in September will become automatic instead of requiring students to file an application. From AY2024, students will automatically graduate at the end of the semester in which they fulfill the graduation criteria. (September graduation has always been automatic.)

Pay particular attention to this change in the system if you wish to graduate in September but are enrolled longer than the standard term or are planning to study abroad or to take a leave of absence.

Note that **your graduation month will not automatically become March if you start school in September and plan to graduate in two years.**

Graduation in March 2024 (Graduation in the fall semester of AY2023)	Graduation from March 2025 onward (Graduation from the fall semester of AY2024 onward)
If you wish to graduate in March, <u>you must apply to do so at the beginning of October 2023.</u>	If you meet the graduation criteria at the end of the fall semester, <u>you will automatically graduate in March.</u>

■ If you do not wish to graduate in March even though you could do so

From AY2024 onward, if you do not wish to graduate in March, avoid meeting the graduation criteria by adjusting your course registration and the number of credits you earn. Note, however, you cannot cancel your registration for courses that you are automatically registered in. **If you have not earned the credits for your Master's thesis, this is the easiest way to avoid graduating in March because, if you do not submit your master's thesis in the fall semester, you will not receive a grade for it (you will not "fail," either).**

■ March graduation criteria

- (1) As of the end of the fall semester, you have earned at least 32 credits, which is the number of credits needed for the master's degree, and have also earned the required number of credits from the required courses. (You will submit the master's thesis around January.)
- (2) As of the end of the fall semester, you still have at least two years permitted in school (excluding leave-of-absence periods and periods of studying abroad).
- (3) You have paid all tuition and other associated fees up to the fall semester.
- (4) You submitted your Master's Thesis Plan by the end of the previous academic year, completed all procedures required for submission of the master's thesis without delay, and passed the master's thesis examination and test. (Necessary procedures are announced on the Graduate School of Letters, Arts and Sciences website.)

* Even if you fulfill criteria (1), (2), and (4), you will be subject to administrative withdrawal due to failure to pay tuition resulting in cancellation of your enrollment if you do not pay tuition and other associated fees in full by the specified date.

Carefully confirm the criteria above to see whether you will graduate in March.

If you have any questions, be sure to consult the Administrative Office of the Faculty of Letters, Arts and Sciences as soon as possible (at least before registering for courses for the fall semester in which you may fulfill the March graduation criteria).