

Summary of information pertaining to the entrance examination, scheduled for April/September of the 2021 fiscal year, for the master's course in Global Japanese Literary and Cultural Studies (Global-J), at the Graduate School of Letters, Arts and Sciences, Waseda University

The following document contains a summary of the most pertinent information relating to the entrance examination for the master's course in Global Japanese Literary and Cultural Studies (Global-J), a program scheduled to be inaugurated in the coming 2021 fiscal year. While more detailed information regarding this entrance examination will appear on the Graduate School's website in June, the following summary has been prepared in advance in order to provide prospective applicants with a sufficient amount of information with which to begin preparing their applications. Please refer to the detailed entrance examination guidelines, scheduled to be published sometime in the near future.

Entrance dates

April 1 (Thu.) 2021 **OR** September 21 (Tue.) 2021 (Desired entrance date must be specified at time of application)

Eligible applicants

Eligible applicants must meet **one** of the following requirements;

- ① Those who have graduated or are scheduled to graduate from a **university** by the entrance period that applicants wish to matriculate.
- ② Those who have received a Bachelor's Degree from the National Institution for Academic Degrees and Quality Enhancement of Higher Education or are scheduled to receive such degree by the entrance period that applicants wish to matriculate.
- ③ Those who have completed 16 years of formal school education outside Japan or are scheduled to complete such education by the entrance period that applicants wish to matriculate.
- ④ Those designated by the Minister of Education, Culture, Sports, Science, and Technology of Japan by the entrance period that applicants wish to matriculate.
- ⑤ Those who have been enrolled at a **university** for more than three years (or have completed 15 years of school education overseas or are scheduled to complete such education by the entrance period that applicants wish to matriculate.) **AND** have been recognized by the Graduate School of Letters, Arts and Sciences as having earned a specified number of credits with an excellent academic record.
- ⑥ Those who have been recognized by the Graduate School of Letters, Arts and Sciences as possessing academic credentials equivalent or superior to those of university graduates through an individual entrance requirements screening process **AND** are scheduled to reach 22 years of age by the entrance period that applicants wish to matriculate.

Things to note when applying

- "University" in requirements ① and ⑤ refers to a university in Japan which is approved by the Ministry of Education, Culture, Sports, Science and Technology of Japan.
- Those applicants who have graduated from, or are scheduled to graduate from, a university outside of Japan, will be considered as eligible under requirement ③, **regardless of their current country of citizenship.**
- Whether or not a prospective applicant may be considered eligible under requirement ④, ⑤, or ⑥ will be determined on an individual basis. Applicants considering to apply under requirement ④, ⑤, or ⑥ are asked to contact the administration office by e-mail (toyama-adm@list.waseda.jp) **no later than July 1 (Wed.) 2020.**
- Graduates from three-year specialized college (zhuanke 専科) programs in China do not meet requirement ⑤. (However, those who have graduated from Benke (本科) program after graduating from a three-year program and completed 16 years of school education fulfill requirement ③.)

Timeline for 2021 Admission (Applicants applying under requirement ④ or ⑥ will be notified separately.)

	Admission Period [JST]
• Online Registration • Screening Fee Payment • Submitting Application Documents (to be sent by postal service only)	Applicants applying under requirement ③ and ⑤ November 12 (Thu.) 2020 – November 26 (Thu.) 2020 Applicants applying under requirement ① and ② November 27 (Fri.) 2020 – December 10 (Thu.) 2020
• Sending out Examination Admission tickets	Late December 2020 – Early January 2021
• Announcement of First Screening Results	January 21 (Thu.) 2021 <from 10:00 a.m.>
• Second Screening	January 31 (Sun.) 2021
• Announcement of Accepted Applicants	February 2 (Tue.) 2021 <from 10:00 a.m.>

Screening Methods

	Screening Method	Notes
First screening	Document screening	Screening will be based on application documents submitted during the specified application period
Second screening	Oral examination*	Only applicants who successfully passed the document screening will be asked to take the oral examination

*Applicants applying from **outside of Japan** will be asked to take their oral examination via the Internet

Entrance examination fee

- 30,000 yen

Tuition fee and other expenses (general estimate)

- Matriculation fee: 200,000 yen; tuition (half-semester): 312,000yen; associated facility fees (half-semester): 1,500 yen
- Laboratory fees will be added separately
- The above estimates apply to those matriculating in the 2020 academic year

Application documents

	Document	Notes
A	Request for admission form	
B	Curriculum vitae	Include such things as language proficiency (mother language and any other languages known), educational background, and related experiences, such as internships, attendance at symposia or research-related events, creative projects, study in foreign countries, work history).
C	Certificate of graduation, or proof of scheduled graduation; proof of reception of degree/diploma <ul style="list-style-type: none"> Applicants from Chinese institutions must submit the original “Degree Certificate”, and also must arrange "Online Verification Report of Higher Education Qualification Certificate" to be sent directly to our office (toyama-adm@list.waseda.jp) from CHESICC via email. 	
D	Undergraduate (bachelor’s degree) transcripts	
		(Notarized translations of C and D are required only in the event that the originals of these documents were issued in languages other than Japanese or English)
E	Statement of purpose	In 1,000 words or less, state your reasons for wishing to be admitted into the Global-J program, including a summary of your background and fields of academic interest. This document must be written in English . Please submit two copies of this document.
F	Writing sample	<ul style="list-style-type: none"> One or two academic papers, written in English, and totaling at least 4,000 words. If submitting two papers, one of the two may be written in Japanese (at least 4,000 characters). In this case, an English-language abstract of 250-300 words must be submitted along with the Japanese-language paper. The second paper, written in English, must be at least 2,000 words.
G	Letters of recommendation	<ul style="list-style-type: none"> Please submit two letters of recommendation from two different instructors, one letter per instructor. These letters must, as a rule, be written in either English or Japanese. Letters written in any language aside from these must be translated into either English or Japanese. One of the letters may be an evaluation of the applicant’s language ability. Letters of recommendation must be written by instructors who are familiar with the applicant’s academic progress and talents.
H	Documents pertaining to English language proficiency	<ul style="list-style-type: none"> In regard to the results of either TOEFL (iBT) or IELTS (Academic), we request that applicants have their original score cards mailed to us directly from the testing organization. You are not required to submit your score level. Applicants who have graduated from universities, either at the undergraduate or graduate level, in which the primary language of education was English are not required to submit any documents of English language proficiency. Only those results for English language proficiency tests taken within a period of two years—strictly speaking, about 23 months—prior to the date of application will be considered valid. For those submitting a score from TOEFL (iBT): <ul style="list-style-type: none"> You are not required to submit your score level. Results from TOEFL-ITP will not be accepted. You must submit your Official Score Report. The DI code for having your test results mailed to us directly from ETS is B590. For those submitting a score from IELTS (academic): <ul style="list-style-type: none"> You are not required to submit your score level. Results from IELTS (General Training) will not be accepted. You must submit your Test Report Form. Please consult your testing agency directly for information on how to have your test results mailed directly to us from that agency. Unlike ETS, there is no code with which this process might be carried out.
I	A copy of either a certificate from the Japanese Language Proficiency Test OR the Examination for Japanese University Admission	<ul style="list-style-type: none"> Certificates of this sort are not required for applicants who completed their high school education in Japan. Instead, such applicants are requested to submit a certificate of high school graduation. For the Japanese Language Proficiency Test, please submit a copy of your notification of pass or fail (<i>gōhi kekka tsūchisho</i>), OR, for the Examination for Japanese University, please submit a copy of your official grade report (<i>seiseki tsūchisho</i>). There is no minimum score required to apply.
J	Written plan detailing how applicant intends to cover expenses while studying in Japan (Note: This applies only to those entering under criteria ③ and ⑤.)	
K	Copy of passport (Note: This applies only to those entering under criteria ③ and ⑤.)	
L	Copy of residence card (<i>zairyūkādo</i> or <i>jūminhyō</i>)	
M	OPTIONAL: Request form for return of documentation, to be submitted only if applicant wishes certain documents to be returned after document screening has been completed.	
N	Envelope (long type 3 = 120 mm x 235 mm) for sending out your examination admission tickets	
O	Application checklist	