

Application for Recognition of Credits Acquired Before Admission

Att.: Senior Dean of the Faculty of Letters, Arts and Sciences, Waseda University

Student No.	
School	School of Culture, Media and Society (JCulp)
Name	
Name of the institution at which the credits were earned (if the institution is a university, provide the name of the department and the name of the undergraduate school)	
Type of institution (circle the applicable type)	Other undergraduate school at Waseda University Other university in Japan Junior college in Japan Overseas university Overseas junior college College of technology Special auditing program for high-school students offered by Waseda University Other ()
Period of enrollment at the institution	(Month) (Year) to (Month) (Year)
Final registration status at the institution (circle the applicable status)	Withdrawal Change of affiliation Special auditing program for high-school students Other ()
Number of credits to be recognized*	credits (max. of 36 credits)

* Complete this section only if you wish to have a specific number of credits recognized. If this section is left blank, we will examine the documents that you submit to determine how many of the credits that you have earned we can recognize up to the maximum allowed for subjects studied at other schools (maximum 36 credits). We will conduct a meticulous examination of the documents that you submit, and we cannot guarantee that we will be able to recognize all of the credits that you have earned.

Checklist of documentation to be submitted

Tick the relevant section after you have confirmed that you have the necessary documentation required from the institution at which you earned the credits.

Institution at which the credits were earned		Documentation to be submitted	<input checked="" type="checkbox"/>
①	Other undergraduate school at Waseda University	• Transcript of Academic Record	
		• Certificate of withdrawal	
②	Special auditing program for high-school students offered by Waseda University	• Transcript for special auditing student (issued by the Global Education Center of Waseda University)	
③	University or junior college in Japan other than Waseda University	• Transcript of Academic Record	
		• Certificate of withdrawal	
④	Overseas university or junior college	• Transcript of Academic Record (in English)	
		• Certificate of withdrawal (in English)	
		• Documents providing general information on the university or junior college (in English) → Ideally, these documents should indicate that overseas students can earn a bachelor's or associate degree under the school education system of the relevant country.	
		• If these documents are not in English, submit a Japanese or English translation of them. (Translations must be certified as accurate by a public organization.)	
		• Report detailing the subjects that you studied and majored in at the university or junior college (to be submitted on one or two sheets of A4 paper in any format).	
⑤	College of technology	• Transcript of Academic Record	
		• Certificate of withdrawal	

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The following is for administrative use only.

認定単位数 (案)	認定単位数
単位	単位

認定者 _____