

Notice of Change of First/Family Name

Date of Submission: ____ (Year) ____ (Month) ____ (Day)

Att.: Dean of the School/Graduate School of _____, Waseda University

By submitting an official copy of my family register as evidence, I hereby inform you that I have changed my first/family name as follows.

Student * You must sign and affix your seal to this form yourself.

School/ Graduate School		Student Number	
Theoretical Configurations/ Courses/	Theoretical Configurations /Course		
Phone No.		Date of Birth	__ (Year) __ (Month) __ (Day)
Name in Katakana			
Name			Seal

Change * Make sure that your handwriting is legible and neat and that your spelling is correct.

	Former First/Family Name	New First/Family Name
Katakana		
Chinese Characters		
Roman Letters		

Reason for change:

* Submit a public certificate (e.g. an official copy of your family register) together with this document.

* In addition, submit an "Application for Issuance of a Student ID Card" because you will need to have a new student ID card issued.

The following is for administrative use only.

DB Update	Student Record	List of Enrollees/Graduates	BU Certificate	Student ID Card	Faculty Member in Charge	Account Transfer	Remarks
/	/	/		/	/	/	