

# Check Sheet



## Section 1 Interview Questionnaire

\* Be sure to choose one or two among the following scheduled interview options. All dates are in respective local dates.

(If you choose two venues, write down "✓1" for your first preference and "✓2" for your second preference)

Place	<input checked="" type="checkbox"/>	
Tokyo (Waseda University)	<input type="checkbox"/>	May 26(SAT), 2018
Bangkok (Thailand)	<input type="checkbox"/>	May 26 (SAT), 2018
Beijing (China)	<input type="checkbox"/>	May 26 (SAT), 2018
Frankfurt (Germany)	<input type="checkbox"/>	May 26(SAT), 2018
Guangzhou (China)	<input type="checkbox"/>	June 2 (SAT), 2018
Jakarta (Indonesia)	<input type="checkbox"/>	June 2 (SAT), 2018
San Francisco (USA)	<input type="checkbox"/>	June 2 (SAT), 2018 *Local date: June 1 (FRI)
Seoul (Korea)	<input type="checkbox"/>	June 2 (SAT), 2018
Shanghai (China)	<input type="checkbox"/>	June 2 (SAT), 2018
Singapore	<input type="checkbox"/>	May 26 (SAT), 2018
Taipei (Taiwan)	<input type="checkbox"/>	June 9 (SAT), 2018

## Section 4 Screening Fee

\* A non-refundable screening fee must be paid. Applications will not be processed unless accompanied by the screening fee. Complete this section and check  one carefully. For more details, refer to [Step 2-2: Payment of Screening Fee] of the Application Guide.

I live outside Japan and paid by a credit card / online payment method ("China UnionPay" / "Alipay") and attach the screen copy of the "Result" page of "e-shiharai.net".

<Only those who make payment at a convenience store in Japan >

Attach your "Certificate of Payment of the Screening Fee"

I paid at a local bank in Japan with the money transfer form designated by the School and attach the "Certificate of Payment of the Screening Fee".

I attach the "Application Form for a Screening Fee Waiver" and thus request to be exempted from the screening fee under the system.

## Section 5 For high school graduates

Please check the box if you are/were a university student. If so, enclose an original copy of your latest university transcript.

I am attending or have attended a university.

## Section 2 Check List (Application Documents)

\* Complete the following checklist before submitting and include original or certified copies of the following documents with your application.

Included	Directly sent from the test administrator	
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Application Form</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Document to Prove Your Applicant Qualification</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Academic Transcript</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Certificate of University Entrance Qualification Examinations / Standardized Tests</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>English Proficiency Test Score</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Language Proficiency Test Score for a Third Language (Other than English) (If applicable)</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Letter to Explain in English the Reason Why You Are Unable to Submit of the Documents</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Check Sheet (this sheet)</b>
<input type="checkbox"/>	<input type="checkbox"/>	Yes <b>Certificate of Residence in Japan</b>

## Section 6 Terms of Consent

\* Once you have completed all previous sections, read this section (Terms and Consent) below and tick to indicate you agree with its terms;

- I declare that the information provided by me is true and complete in every particular.
- I acknowledge that all documents submitted become the property of Waseda University and will not be returned.
- I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, including academic transcripts, might invalidate my application and that Waseda University may withdraw an offer of a place or cancel my enrollment in consequence.
- I understand that Waseda University reserves the right to inform other tertiary institutions if any of the material presented to support my application is found to be false.
- I consent to any educational institution at which I have previously been a student and/or my current or any past employer, providing Waseda University with information which that institution holds about me for the purpose of Waseda University verifying my grades and/or qualifications or experience.
- (In the case that the applicant asks Waseda University to submit an application for a Certificate of Eligibility on the applicant's behalf) I acknowledge that Waseda University will not be held responsible for any disadvantages incurred should the Ambassador/Consul of Japan decides to delay or deny my request for a student visa due to a problem with the documents I submitted.
- (In the case that the applicant does not ask Waseda University to submit an application for a Certificate of Eligibility on the applicant's behalf) I acknowledge that Waseda University will not be held responsible for any disadvantages incurred should the Ambassador/Consul of Japan decides to delay or deny my request for a student visa.
- I declare that I will be able to abide by the statutes, regulations and policies on admission, fees payments and fee refunds of Waseda University.

## Section 3 Check List (COE Documents)

\* Check  one.

I desire to have SILS as my proxy to obtain the "Certificate of Eligibility (COE)" from the Tokyo Immigration Bureau of the Ministry of Justice.  Yes  No

\* If "Yes", complete the following checklist before submitting and include the following documents with your application.

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<b>Statement of Financial Resources</b>
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<b>Certificate of the Deposit Balance of a Bank Account</b>
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<b>Agreement for Defraying Expenses</b>
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<b>Personal History</b>
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<b>Copy of Your Passport (if you have one)</b>

I have read and understood the above conditions.