

## **Academic Recruitment for the Post of Full-Time Academic Faculty**

The Graduate School of Asia-Pacific Studies at WASEDA University is conducting an academic recruitment for the following full-time academic faculty position:

### **1. Fields of Expertise**

“International relations of Asia-Pacific region”

### **2. Application Method**

Open search

### **3. Number of Positions**

One

### **4. Expected Date to Assume Duties**

April 1, 2027 (or a later date that can be agreed upon)

### **5. Status Upon Employment**

Professor or Associate Professor (tenured positions)

### **6. Expected responsibilities**

1. Teaching multiple courses related to “1. Fields of “Expertise” and supervising MA and Ph.D. students
2. Educational and research activities at the Graduate School of Asia-Pacific Studies (GSAPS) and the Waseda Institute of Asia-Pacific Studies (WIAPS)
3. Services associated with the operation of the University, GSAPS and WIAPS

### **7. Benefits**

**1. Duty hours:** Scheduled working days and working hours (when you start/finish, rest periods) are based on the university regulations. The discretionary labor system for professional work (working hours will be deemed as 8 hours per day) will be applied to research work. Working hours and the way to proceed with work are at the discretion of faculty.

**2. Salary, Benefits and Commutation Expenses:** in accordance with Waseda university Regulations

[Example based on the AY 2025 calculation]

Annual salary for a tenured associate or full professor at the age of 40: approximately JPY

10,000,000 (before tax)

**3. Retirement Pay:** to be paid

**4. Social Insurance:** the employee shall be enrolled in the Employee's Pension Insurance, Health Insurance, Workmen's Compensation Insurance, and Employment Insurance.

**5. Holidays:** Saturdays, Sundays, the end and the beginning of the year, National Holidays, compensatory holidays appointed by Waseda University for holding classes on public holidays, and University Anniversaries (excluding days specified by the university on which classes are held).

**6. Vacations:** Vacations determined in acts such as Labor Standard Acts and Vacations determined by the university.

**7. Retirement age:** 70 years old

## **8. Qualifications**

1. In principle, the candidate should hold a doctoral degree at the time of application.
2. The candidate must have sufficient research and educational experiences and achievements to provide project research seminar/guidance and lectures in both Master (MA) and PhD Programs of GSAPS.

### **3. (Professor)**

The candidate must have sufficient quality and quantity of academic achievements to provide project research seminar/guidance in the PhD Program. We expect applicants to have at least twelve or more published research papers/articles in either English or Japanese in addition to the doctoral dissertation. Of these published research papers/articles, three or more must be published in highly reputed, peer-reviewed academic journals. A single-authored book based on one's original research will be considered as four research papers/articles. Please note that research papers/articles as well as academic books which have not been published yet but have already been accepted for publication will be considered as published materials if the publication process can be certified. All other things being equal, preference will be given to those who possess the research papers/articles in both English and Japanese.

### **(Associate Professor)**

The candidate must have sufficient quality and quantity of academic achievements to provide project research seminar/guidance in the PhD Program. We expect applicants to have at least seven or more published research papers/articles in either English or

Japanese in addition to the doctoral dissertation. Of these published research papers/articles, three or more must be published in highly reputed, peer-reviewed academic journals. A single-authored book based on one's original research will be considered as four research papers/articles. Please note that research papers/articles as well as academic books which have not been published yet but have already been accepted for publication will be considered as published materials if the publication process can be certified. All other things being equal, preference will be given to those who possess the research papers/articles in both English and Japanese.

- \* Position upon employment will be decided during the screening.
- 4. The candidate must have a proven track record in obtaining competitive external research funding, such as the Grants in Aid for Scientific Research by the Japanese government or equivalent distinguished professional grants.
- 5. The candidate should be able to conduct lectures and seminars fluently in both English and Japanese. Please note that this may be exempted in the case of those who possess particularly distinguished research achievements or professional experience.
- 6. The candidate must be able to engage in the required administrative positions and duties at GSAPS, WIAPS, and other departments at Waseda University.
- 7. The candidate must be able to contribute to the research and educational activities of GSAPS and WIAPS at Waseda University.

## **9. Application Documents**

### **1) Essay**

Essay Topic - How can you contribute to GSAPS?

Based in particular on the qualifications listed in section 8 (above), please specify how you believe that you can contribute to GSAPS. Please include actual course names that you will be able to teach based on your field(s) of specialization in the essay. Please do not exceed 800 words in English or 2,000 characters in Japanese.

### **2) CV**

Please supply a current CV using the official Waseda University CV application form, and please attach a recent photograph. You need to specify your email address.

3) List of Academic Achievements: List your education research achievements using the official Waseda University format (“Education and Research Achievement”)

You can download the official Waseda University CV application form and List of Academic Achievements form below.

URL: <https://waseda.box.com/s/cuog52rr7eebz28i77cmnavueo2jd0s>

4) Provide digital copies of up to five of your major academic research achievements – research papers/articles or books – described above in Section 8-3. Please refer to Section 12 for details on submission.

5) Copy of Diploma of the Final Degree Earned

\* If you are unable to provide a copy of your diploma, please submit proof of your degree conferred by your university.

## 10. Submission Deadline

All applications must reach us **by April 16 (Thursday), 2026, 5PM(JST).**

**(We accept applications only through the designated form below.)**

## 11. Selection Process

-First Screening – Application document screening

-Second Screening – For applicants who pass the first screening. The second screening will consist of a presentation of applicant’s research, a mock lecture, a Q&A session, and an interview, including a light meal, with the faculty members of the GSAPS.

\*The second screening will be held in-person at Waseda University (Waseda Campus) on **June 28 (Sun), July 4 (Sat), or July 5 (Sun), 2026 (tentative).**

\*The second screening is expected to take roughly half a day.

\*Travel expenses to and from the Waseda Campus of Waseda University and accommodation expenses, if necessary, for the second screening will be provided by Waseda University according to University rules.

\*Expenses for the meals during the interview for second screening will be paid by

Waseda University according to University guidelines.

\*Other expenses, not mentioned above, shall be covered by the applicant.

\*The conditions of the travel/accommodation expenses and the details of the second screening will be provided to applicants who pass the first screening.

## **12. Submission**

Submit your application documents (PDF format) via the online application form below:  
We will not accept any application by postal mail.

Link for application:

<https://my.waseda.jp/application/noauth/application-detail-noauth?param=9FoSAfP5xy4Dn8RBVk-xqQ>

For publications among your “Major Academic Achievements,” if you have any items (such as a monograph) that cannot be submitted digitally, you may submit them separately by postal mail. In such case, submit them to the following address by registered mail (**must reach by the application deadline**). Please indicate in red " Major Academic Publications for Post of Full-Time Academic Faculty" on the envelope.

Attn.: GSAPS Office

### **【Application to the Post of Full-Time Academic Faculty】**

Graduate School of Asia-Pacific Studies Waseda University Nishi-Waseda Building 7F  
1-21-1 Nishi-Waseda, Shinjuku-ku  
Tokyo 169-0051, JAPAN

## **13. Workplace (In Principle)**

Graduate School of Asia-Pacific Studies

Institute of Asia-Pacific Studies

Waseda University

1-21-1 Nishi-Waseda, Shinjuku-ku, Tokyo 169-0051, JAPAN

## **14. Important Notes**

1. All applicants proceeding to the second screening will be notified of the interview date and time, via email entered in application form, around June 9 (Tuesday), 2026.
2. All personal information will be kept strictly confidential. The application package

will not be used for any other purposes except for official evaluation. Please note that submitted documents will not be returned to the applicants.

## **15. Enquiries**

Should you have any enquiries with regard to this search or your application, please contact the Faculty Recruitment Section at the GSAPS Office.

Tel: 03-5286-3877 Email: gsaps-recruit☆list.waseda.jp (Please replace ☆ with @)

## **16. Others**

No smoking is allowed in all Waseda campuses except in specially designated areas.

Waseda University is committed to enhancing the diversity and inclusion. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of sex, disability, sexual orientation and gender identity, nationality, ethnicity, creed, and age.