

## INSTRUCTIONS

To Applicants of Certificate of Eligibility:

Admissions Office, Graduate School of Asia-Pacific Studies,  
WASEDA University

Please read after receiving your COE.

First, please confirm all the information on Certificate of Eligibility (COE) (spelling of your name, date of birth, etc.). If there are any errors, please contact the GSAPS Admissions Office immediately.

To obtain your student visa, you must submit the printed copy of your COE, Certificate of Admission (COA) and passport to the Japanese embassy or a consulate near your residence.

As a rule, since the COE is valid only for 3 months, you must obtain a student visa and enter Japan within this time. Please make sure to contact your nearest Japanese embassy or consulate for the most updated information.

Upon entering Japan, you must submit your COE to the immigration inspector at the airport. You will also be required to have your COA with you at that time.

Please be sure to also keep “Residence Card” issued at the airport, which is very important to certify your identity/status in Japan.

Upon entering Japan, please register your address and get it listed on the back of your “Residence Card” at your nearest city/ward hall.

Please submit a photocopy of “ResidenceCard” by Tuesday, April 14, 2026, or within 2 weeks after your arrival in Japan by following the instruction on the *Guide to Entrance Procedures*#2.

If, for any reasons, you give up entering our graduate school, please let the GSAPS Admissions Office know as soon as possible.

Should you have any questions, please do not hesitate to contact us.

We are looking forward to meeting you in April

### \*Privacy Policy

Personal information stated on the Certificate of Eligibility will be strictly safeguarded and managed by Waseda University and will not be used for any purpose other than managing the residence status of international students at Waseda University.