

## INSTRUCTIONS

To Applicants of Certificate of Eligibility:

Admissions Office, Graduate School of Asia-Pacific Studies, WASEDA University

Congratulations on entering the Graduate School of Asia-Pacific Studies, Waseda University.

First of all, please confirm that all information on Certificate of Eligibility (COE) and Certificate of Admission (COA) is accurate (spelling of your name, date of birth, etc.), after receiving them.

If there are any errors, please contact the GSAPS Admissions Office immediately.

In order to obtain your student visa, you must submit your COE, COA and passport to a Japanese embassy or consulate near your residence.

As a general rule, since the COE is valid only for 3 months, you have to obtain a student visa AND enter Japan within this time period. However, the Immigration Services Agency has recently announced their new handling for COE's valid period as a special treatment toward COVID-19 as follows.

**【Date of Issue of COE: August 1, 2021–January 31, 2022 →Valid for “6 months” from the Date of Issue】**  
\*If longer than three months have passed since the date of issue, a document stating that the accepting organization, etc. “is able to continue accepting the foreign national with the same activity contents as given at the time of the application for the certificate of eligibility” is needed at the time of application for a visa at the Japanese embassy or consulate. Please inquire of us when this document is necessary.

However, even when the COE is issued, you cannot enter Japan unless a visa is issued and the travel restrictions are lifted. Therefore, it is not clear at this moment when you can enter Japan, because it is all affected by the Japanese government's decision on the travel restrictions. For more details regarding visa application, please contact your nearest Japanese embassy or consulate.

Upon entering Japan, you must submit your COE to the immigration inspector at the airport. You are also required to have your COA with you at this time.

Please be sure to also keep “Residence Card” which will be issued at the airport, as it is a very important one to certify your identity/status in Japan.

After entering Japan, please register your address and get it listed on the back of your “Residence Card” at your nearest city/ward hall. “Residence Card” is given at the airport.

Please submit “Resident Certificate” or “Status of Residence Notification Form” on which a photocopy of “Residence Card” (both sides of the card) is pasted to the GSAPS Admissions Office by Friday, September 17, or within 2 weeks after your entry to Japan (or being out of quarantine) in case you cannot enter (or be out of quarantine) before September 17. (If you cannot submit by the above deadline, please make sure to inform GSAPS Admissions Office.)

If, for any reasons, you will not enter our graduate school, you must submit a statement of explanation and return the COE to the GSAPS Admissions Office soon.

As “Certificate of Eligibility” and “Certificate of Admission” cannot be re-issued, please make and keep a photocopy if necessary.

If you have any questions, please do not hesitate to contact us at any time.

We are looking forward to meeting you in Waseda.

### \*Privacy Policy

The Certificate of Eligibility is copied, all personal information written on the Certificate of Eligibility will be strictly kept and managed by Waseda University, and will not be used for any purposes outside of management of international students' status of residence at Waseda University.