INFORMATION SHEET FOR EXCHANGE STUDENT

Faculty of Political Science
Thammasat University, THAILAND

Institution

Name and Address	
Name of Institution	Faculty of Political Science, Thammasat University
Mailing Address	2 Prachan Road, Pra-Nakhon, Bangkok 10200 THAILAND

International Studies Program

Details		
Undergraduate Program	BIR Program: The Bachelor of Political Science Program in Politics and International Relations www.birpolsci.com E-mail: exchange.bmir@gmail.com	Full-time Program
Graduate Program	MIR Program: The Master of Political Science Program in International Relations www.polsci.tu.ac.th/mir E-mail: mir.thammasat@gmail.com	Weekend Program
	BMIR Graduate Programm: The Combined Master of Political Science Program in Politics and International Relations http://polsci.tu.ac.th/bmir-graduate/ E-mail: bmir.graduate@gmail.com	Full-time Program

Contact Details

Executive Orgnaization and Management		
Head of Faculty	Assistant Professor Tavida Kamolvej, Ph.D Dean of Faculty of Political Science, Thammasat University E-mail: tkpolsc@tu.ac.th	
Head of Academic Affairs	Assistant Professor M.L.Pinitbhand Paribatra, Ph.D. Associate Dean for Academic Affairs E-mail: paribatra@gmail.com	
Head of Academic Affairs		Head of International Program
Assistant Professor Sunida Aroonpipat, Ph.D. Assistant Dean for International Affairs E-mail: sunida0102@yahoo.com		Assistant Professor Jittipat Poonkham, Ph.D. Director of International Program E-mail: jittipat@tu.ac.th
Exchange Coordinators		
Inbound (Academic Affairs)	Ms. Araya Pittayachamrat BIR Program Tel. (66) 2-613-2304, (66) 2-613-2311 Fax. (66) 2- 226-5652 Email: exchange.bmir@gmail.com	Ms. Kanchana Kamhun MIR Program Tel. (66) 2-613-2311, (66) 2-623-5157 Fax. (66) 2- 623-5323 Email: mir.thammasat@gmail.com; bmir.graduate@gmail.com
Student Mobility and Liaison Service	Ms. Suphorn Mukphimphun International Affairs Officer	Tel. (66) 2-613-2302 Fax. (66) 2- 226-5652 Email: oia.polsci@gmail.com

Application Information

Admission & Criteria	
Deadline of nomination **Online nomination form**	**Step 1:** The nomination student should be conducted by their home institution (outgoing exchange coordinator or academician) in each semester or academic year. **Semester 1/2021: 25 April 2021** **Semester 2/2021: 30 September 2021** **Google Form**
Deadline of application **Online application form**	**Step 2:** Applicant should fill the incoming exchange application form and upload materials in the period of admission. **Semester 1/2021: 30 May 2021** **Semester 2/2021: 25 October 2021** **http://www.polsci.tu.ac.th/oia.polsci/inbound.htm**
Material requirements	**Step 3:** All materials are required to be submitted as hard copies to the Faculty of Political Science on the orientation day. 1. Letter of nomination from the home institution 2. Statement of purpose or Motivative letter **3. Study plan for your semester exchange*** 4. Academic Transcripts (in English) 5. Letter of recommendation 6. Certificate of English Proficiency Test Score 7. A photocopy of passport identification page **8. Thammasat University Certificate of Health*** (Name of Physician and hosptial/medicine center should be signed and stamped on) 9. A photocopy of medical/travel insurance 10. Research proposal (Ph.D. candidate only) **Form 3 and 8 can download at http://www.polsci.tu.ac.th/oia.polsci/inbound.htm*

Admission requirements		Undergraduate Program			Graduate Program		
Language requirements	A minimum GPA	2.80 out of 4.00			3.00 out of 4.00		
	IELTS: Minimum score	6.0			6.5		
	TOEFL: Minimum score	pBT	iBT	cBT	pBT	iBT	cBT
		500	61	173	550	79	213
Duration of exchange	1 year or 1 semester - 1st Semester (Fall) August to December - 2nd Semester (Spring) January to May						

Academic Information

Academic Calendar		
Class Commences	1st Semester	2nd Semester
	mid-August to December	mid-January to May
Examination dates (Mid-term/Final)	October/December	March/June
	**The final examination date will be planned at least 2 weeks before the term break.*	
Language of Instruction	All lectures and tutorials in this program are conducted in English.	

Course Registration and International Student Orientation		
Registration	• Before arrival. The academic coordinators will send a pre-arrival form with course offerings and necessary information via e-mail. • The course registration will be confirmed upon arrive within 14 days (2 weeks).	
Process and dates	• Students must register before the first day of the semester. Each student must register in person on a date specified at the international program. • Students will receive further instructions closer to the begining of the semester	
International Student Orientation	1st Semester 2nd Semester	An orientation session would be held a week before the semester starts. Actual date/time would be informed via e-mail.
Course Related Information		
Course Offerings for non-degree students	• Course lists are available at the website of the program. *Please note that some courses are not available for exchange students.*	
Standard Course Load per semester	• Exchange students are required to be enrolled as full-time students under the terms of their visa. Undergraduate students are allowed to register for at least 9 credits (3 courses) and the maximum of 18 credits (6 courses) per semester. Graduate students can be able to register 9 credits (3 courses) per semester but no more than 15 credits.	
	• Exchange students are also required to register for at least 9 BIR credits (3 courses) and are allowed to take non-BIR courses offered by other faculties. Graduate students are allowed to register for 3 credits (1 course) outside the Faculty of Political Science.	
Course Add/Withdrawal	• If exchange students wish to add, withdrawal or change courses, please contact an academic coordinator of the international program directly by the first week of the academic semester.	
Course Credit	• 3 credits per course = 3 hours per week (45 hours per course for each semester)	
Class Attendance	• Students must attend at least 80 percent of the schedule course.	

Course Related Information						
Grading System	The following grading scale is used for letter grades.					
	Grade (Undergraduate)	**Point**	**Marks**	**Grade (Graduate)**	**Point**	**Interpretation**
	A	4.0	85-100	A	4.0	Excellent
	B+	3.5	75-84	A-	3.67	Very Good
	B	3.0	70-74	B+	3.33	Good
	C+	2.5	65-69	B	3.00	Almost Good
	C	2.0	60-64	B-	2.67	Fair
	D+	1.5	50-59	C+	2.33	Almost Fair
	D	1.0	40-49	C	2.00	Poor
	F	0.0	0-39	D	1.0	Very Foor
				F	0.0	Fail
Do you offer preparatory language courses?	• The International Program of the Faculty of Political Science does not offer language courses. Please note that language courses are generally not available as regular courses for exchange students.					
Are students allowed to take cross-faculty courses?	• Yes *Student will be provided a course catalogue directly from the international program.*					
Academic Transcript	For Fall Students:	February to March				
	For Spring and Full Year Students:	August to September				
	Please note that this is only an indication and we are unable to guarantee the exact date to issue the official transcript.					

Practical Information

Arrival and Transportation		
Transportation	Chao Phraya Express Boat	Local Line: 8 - 14 Baht
		Express Line: 15 Baht
		Green-Yellow Express Line: 20 Baht++
	Buses to Sanam Luang **Prices range from 8 to 25 Baht, depending on the length of the journey.*	1, 2, 3, 9, 15, 19, 25, 30, 32, 33, 39, 42, 43, 44, 47, 53, 59, 60, 64, 68, 70, 79, 80, 82, 91, 123, 124, 201, 203, 503, 508, 512
Accommodation		
Housing and Residence	Thammasat does not provide on-campus accommodation for students but a list of private apartments located nearby the campus may be provided. For further recommendation, please visit our website at: http://oia.tu.ac.th/images/InterStudents/Housing-Information/Thaprachan_off.pdf http://www.polsci.tu.ac.th/oia.polsci/index_htm_files/Apartments-2018.pdf or search for rental condominium or accomonation on the search engine.	
Average cost for Housing	Approx.:	7,000 Baht per month (230 USD)
Living Expenses		
Estimated Living Expenses	Approx.:	15,000 Baht per month (500 USD) *exclusive of accommodation
Health Insurance		
Insurance	• Thammasat University provides accident insurance and also on-campus medical clinic service for students. **However, we strongly encourage you to buy a comprehensive health insurance from your home country before arrival.**	
Health Check	• Students must/can make their own arrangements.	
Work and Study		
Internship	• Graudate exchange students may work at an international organizations or business	

Visa Information

Visa and Residence Permits	
Type of visa	• Every student must apply for a non-immigrant (ED) visa. • Single or multiple entry visa - If you plan to visit other countries during your stay in Thailand, you are advised to apply for a multiple- entry visa. However, a non-immigrant visa will allow to stay for 90 consecutive days upon arrival. If you hold a multiple entry visa, you are required to leave Thailand every 90 days. Upon you return, you will be granted a permission to stay for another 90 consecutive days automatically. - If you do not wish to leave Thailand every 90 days during your study, please choose a single-entry visa. You need to extend your visa at the Immigration Bureau in Bangkok before your visa expires. (Please request a letter to verify your student status at the International Program 3 weeks before the visa expiration date.)
How to apply	• When a student receives a letter of acceptance from the International Program, please submit it together with other appropriate documents to the Royal Thai Embassy or Consulate in order to apply for a Non-immigrant ED (Thai Student Visa). • If Thai embassy/consulate requests a letter of verification directly from Thammasat University. The place and address of Royal Thai office need to inform us for the verification issuance that the letter will be sent to their home institution.

Remark: *Learn about living in Thailand and studying in Thammasat University, you could visit the website at www.oia.tu.ac.th.*