

Mānoa International Exchange (MIX)					
Email	Agreements: uhmix@hawaii.edu	Inbound (to UHM): inbound@hawaii.edu		Outbound (from UHM): outbound@hawaii.edu	
MIX Staff	Mr. Vinnie Burns, Director <i>Oversees: Agreements, Inbound Student Matters</i> Phone: +1 (808) 956-4728			Ms. Kathy Tran, Outbound Exchange Specialist <i>Oversees: Outbound Student Matters</i> Phone: +1 (808) 956-3101	
MIX Website	manoa.hawaii.edu/mix				
Mailing Address	Mānoa International Exchange, University of Hawai'i at Mānoa, 2600 Campus Road, QLC 206, Honolulu, HI 96822, USA				
University of Hawai'i at Mānoa (UHM)					
UH Mānoa Website	manoa.hawaii.edu				
President	Dr. David Lassner				
About UHM	The University of Hawai'i at Mānoa is the flagship institution of the University of Hawai'i System. UH Mānoa is a leader in Hawaiian, Pacific, and Asian studies, as well as in fields such as Astronomy, Oceanography, International Business, and Travel Industry Management. See here for more details: https://www.hawaii.edu/campuses/manoa/				
Academic Calendar		Fall 2021	Spring 2022	Fall 2022	Spring 2023
	Int'l Welcome Week	Aug 16-20 (est.)	Jan 3-7 (est.)	Aug 15-19 (est.)	Jan 2-6 (est.)
	Classes Begin	Aug 23	Jan 10	Aug 22	Jan 9
	Classes End	Dec 9	May 4	Dec 8	May 3
	Final Exams	Dec 13-17	May 9-13	Dec 12-16	May 8-12
	View UHM academic calendars at: https://manoa.hawaii.edu/registrar/academic-calendar/				
Academic Areas	http://manoa.hawaii.edu/academics/departments/				
Restrictions	Exchange students may not take courses in Medicine, Nursing, Dental Hygiene, or Law. Students who want to take courses in the Shidler College of Business should already have a solid foundation in academic business and a strong command of the English language. Graduate exchange students who want to take graduate-level UHM courses in Second Language Studies (SLS) should have a TOEFL score of 100+.				
Course Load (Per Semester)	Undergraduates: 12 credits (minimum) - 19 credits (maximum) Postgraduates: 8 credits (minimum) - 16 credits (maximum)				
Other Useful Links	UHM Catalog: www.catalog.hawaii.edu/ Course Availability: https://www.sis.hawaii.edu/uhdad/avail.classes?i=MAN International Student Services: www.hawaii.edu/issmanoa/ Student Housing: www.manoa.hawaii.edu/housing/ University Health Services: www.hawaii.edu/shs/				
Admission Information for Inbound Exchange and Visiting Students					
Applications	FALL SEMESTER (August start) Application opens: Dec 1 Nomination Deadline: Feb 1 Application Deadline: Mar 1*			SPRING SEMESTER (January start) Application opens: July 1 Nomination Deadline: Sep 1 Application Deadline: Oct 1*	
	*All applications and supplemental materials must be turned in by this date.				
Application Guidelines	http://manoa.hawaii.edu/mix/inbound/apply/				
Duration of Exchange	1 or 2 semesters				
Eligibility	<u>Undergraduate:</u> <ul style="list-style-type: none">Minimum 2.5/4.0 GPA required (3.0 for Business)Must have completed at least 24 credits prior to applying OR completed 12 credits and have 12 credits in progress			<u>Postgraduate:</u> <ul style="list-style-type: none">Must hold or expect to hold prior to matriculation a bachelor's degree from a regionally accredited U.S. college or university, or an equivalent degree from a recognized non-U.S. institution of higher education	

English Proficiency	<u>Undergraduate:</u> <ul style="list-style-type: none">• TOEFL iBT 68/ITP 520 required, 80+/550+ recommended; or• IELTS 6.0 required, 6.5+ recommended; or• CEFR 161 required	<u>Postgraduate:</u> <ul style="list-style-type: none">• TOEFL iBT 68, 80+ recommended; or• IELTS 6.0 required, 6.5+ recommended. <i>Note: TOEFL-ITP is not accepted for graduate applicants.</i>
ELI Placement Test	Students scoring less than TOEFL iBT 100/ ITP 600, IELTS 7.0, or CEFR 185 must take the ELI placement exam upon arrival and may need to take between 1-3 courses in the ELI depending on their placement exam score.	
Exemptions to English Proficiency Requirement	All applicants whose native language is not English must submit an official score report from a test that is less than two years old at the time of application. Graduate exchange students who are citizens of the following countries may be exempt from TOEFL/IELTS: USA, United Kingdom, Canada (exception: Quebec), New Zealand, Singapore, Australia, and Ireland. The English proficiency test requirement may also be waived for students that have <u>completed</u> a BA or higher within the last 5 years at an institution in one of the aforementioned countries.	
Estimated Costs		
UHM Student Budget	http://www.hawaii.edu/fas/basics/student_budget/index.php	
Student Types	MIX works with three types of students: Exchange Students (tuition waiver), Hoakipa Visiting Students (fee-paying with discount), and Independent Visiting Students (full fee-paying). For full descriptions of each category, please see the Inbound Students page of the MIX website: http://manoa.hawaii.edu/mix/inbound/apply/	
Accommodation		
On-campus Housing	For information about on-campus housing, see here: https://manoa.hawaii.edu/housing/apply Applications for on-campus housing in Fall are due May 1. On-campus housing is <u>not guaranteed</u> for exchange students and students often do not receive a housing offer until a few weeks before classes start. For this reason, off-campus housing tends to be a better fit for incoming exchange and visiting students.	
Off-campus Housing	For information on off-campus housing options, see here: http://manoa.hawaii.edu/mix/inbound/housing-meals/	
Immigration Requirements		
Visa	A student who is not a US citizen or permanent resident (resident alien), will need a student visa in order to attend UHM. More details can be found on the UHM ISS website: https://www.hawaii.edu/issmanoa/?page_id=18 . Immigration documents, which students will use to apply for their visa, will be issued along with acceptance letters.	
Health Insurance & Student Services		
Health Insurance	UHM requires F-1 and J-1 international students to have adequate health insurance coverage throughout their programs of study. F-1 and J-1 students must either enroll in a UH-endorsed student health insurance plan or furnish proof of enrollment in a health insurance plan that provides the required minimum coverage set by the US government. Proof of insurance should be provided no later than one month prior to the start of the program. More details about this requirement can be found here: https://www.hawaii.edu/issmanoa/?page_id=39	
Resources & Advising	The MIX Office helps to connect students with faculties and departments prior to arrival. Students can also find Academic Advisor contact information here: http://manoa.hawaii.edu/undergrad/caa/directory/ . Questions about immigration and visas should be sent to International Student Services at issmanoa@hawaii.edu . All other questions can be sent to the MIX Office at inbound@hawaii.edu .	
Arrival		
Registration Holds	It is common for incoming exchange students to have the following registration holds placed on their account after the initial course registration period: (1) Health Clearance (MMR & TB); (2) Health Insurance; (3) Visa Clearance; and (4) English Language Institute Placement Test. Until these holds are cleared, students may be unable to add/drop courses. The Health Clearance holds are particularly strict - if students do not clear these holds before the first day of class, it is possible that they will be unenrolled from all of the courses they have registered for. Students will be emailed by the Registrar's Office if they are at risk of this happening.	
Recommended Arrival Dates	Students are strongly recommended to arrive no later than one week before the first day of class. An early arrival allows students to participate in the welcome week activities hosted by MIX and ISS, attend orientation, and clear registration holds prior to the first day of class, some of which students will not be able to clear until arrival and can take a few days to clear (i.e. Health Clearance). If your students cannot arrive before the first day of class, please let the MIX Office know as soon as possible. Arriving after the first day of class is highly discouraged.	