

**Graduate School of Asia-Pacific Studies(GSAPS)**  
**Waseda University**  
**MA Program April 2018 / September 2018 Admissions**  
**“Special Admissions for Graduating Waseda University Students”**  
**Application Guidelines**

For April 2018 / September 2018 Admissions, GSAPS will conduct “**Special Admissions for Graduating Waseda University Students**” for prospective students from all undergraduate schools at Waseda University. Please read GSAPS Application Guide thoroughly that can be downloaded from the URL below.

<http://www.waseda.jp/gsaps/en/admissions/application/>

### **1. Applicant Qualifications**

Applicants must fulfill all the following criteria to apply for “Special Admissions for Graduating Waseda University Students”.

- ① Applicants for admission in April 2018 must be certified “to be able to graduate” in March 2018 by their respective undergraduate schools.

Applicants for admission in September 2018 must be certified “to be able to graduate” in September 2018 by their respective undergraduate schools.

\*Including students of overseas partner universities who are currently enrolled in Waseda University through the double degree program and expected to graduate their home university by earning Bachelor’s Degree conferred by Waseda University.

- ② Applicants must obtain a recommendation letter from their supervisor, to certify their qualifications and knowledge.

\*Recommendation letter should be from a Waseda University faculty who has taught the applicant in seminars/classes and is able to evaluate the applicant.

### **2. Screening Method**

All application documents and an interview will be thoroughly reviewed.

### 3. Screening Schedule for Fall Application

#### April 2018 Admission

Candidates	Application Period	Interview	Results Announcement	Deadline for Entrance Procedures
Students who are expected to graduate in March 2018	Web Registration Sep. 6 (Wed) - Sep. 20 (Wed), 2017 Document Submission Sep. 13 (Wed) - Sep. 20 (Wed), 2017	Nov. 6 (Mon), 2017	Nov. 9 (Thu), 2017	Dec. 20 (Wed), 2017

#### September 2018 Admission

Candidates	Application Period	Interview	Results Announcement	Deadline for Entrance Procedures
Students who are expected to graduate in September 2018	Web Registration Sep. 6 (Wed) - Sep. 20 (Wed), 2017 Document Submission Sep. 13 (Wed) - Sep. 20 (Wed), 2017	Nov. 6 (Mon), 2017	Nov. 9 (Thu), 2017	Dec. 20 (Wed), 2017

※[Spring Application] is planned to be at the beginning of April 2018.

### 4. Submission of Application Forms

Application documents must be enclosed in an envelope and sent to GSAPS Admissions Office by post (registered express mail). It must reach GSAPS Admissions Office by the deadline.

### 5. Application Documents

Please read page 8-13 of the GSAPS Application Guide carefully before preparing the documents.

[Notes]

- For “C. Project Research Seminar” of “II. Intended Program/ Research” on page 2 of the Application Form, it is recommended to write your desired project research seminar in principle. You may leave the column blank if you have not decided yet.
- Applicant Evaluation Form must be written by a Waseda University faculty who has taught the applicant in seminars/classes.
- The examination fee is JPY25,000. Please check the instruction regarding method of payment in the GSAPS Admissions Guide.
- As a general rule, the examination fee is nonrefundable. However, the application fee will be refunded to the applicants who fall under one of the following cases. Please contact the GSAPS Admissions Office, if necessary.
  1. Applicants paid the examination fee but did not submit the application documents.
  2. Applicants submitted the application documents after the application deadline.
  3. Applicants paid an examination fee and submitted the application documents, but their applications were not accepted due to the lack of application documents, not meeting all the eligibility criteria, etc.

Please download application forms from the following URL.

<http://www.waseda.jp/gsaps/en/admissions/application/>

## **6. Interview**

Applicants will be notified of the detailed information such as time/place for the interview after the application documents have been checked. The interview will be conducted in the Building 19<sup>th</sup> of Waseda Campus.

## **7. Results**

Examinee's numbers of successful applicants will be posted on the webpage of the GSAPS at 10:00AM on the prescribed day. Admission decisions will be also sent by mail or e-mail on the same day. (Please contact the GSAPS Admissions Office if you do not receive admission decisions within one week after the prescribed day.)

## **8. Entrance Procedures**

Details about the entrance procedures will be sent to the successful applicants. Only successful applicants who have submitted the necessary documents for the entrance procedure and have transferred the tuition and fees by the Entrance Procedures Deadline will be admitted.

## **9. Notes on Entrance Examination**

Please make sure to check "Notes on Entrance Examination" in the GSAPS Admissions Guide thoroughly.

## **10. For Inquiries**

Admissions Office, Graduate School of Asia-Pacific Studies (GSAPS), Waseda University  
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