

Graduate School of Asia-Pacific Studies(GSAPS)
Waseda University
MA Program April 2018 Admissions
“Special Admissions for Graduating Waseda University Students”
Application Guide

For April 2018 Admissions, GSAPS will conduct “**Special Admissions for Graduating Waseda University Students**” for prospective students from all undergraduate schools at Waseda University. Please read GSAPS Application Guide thoroughly that can be downloaded from the URL below.

<http://www.waseda.jp/gsaps/en/admissions/application/>

1. Applicant Qualifications

Applicants must fulfill all the following criteria to apply for “Special Admissions for Graduating Waseda University Students”.

- ① Applicants for admission in April 2018 must be certified “to be able to graduate” in March 2018 by their respective undergraduate schools of Waseda university.

*Including students of overseas partner universities who are currently enrolled in Waseda University through the double degree program and expected to graduate their home university by earning Bachelor’s Degree conferred by Waseda University.

- ② Applicants must obtain recommendation from their supervisor via Application Evaluation Form, to certify their qualifications and knowledge.

*Recommendation should be from a Waseda University faculty who has taught the applicant in seminars/classes and is able to evaluate the applicant.

2. Screening Method

All application documents and an interview will be thoroughly reviewed.

3. Screening Schedule for Winter Application

Candidates	Application Period	Interview	Results Announcement	Deadline for Entrance Procedures
Students who are expected to graduate in March 2018	Web Registration Dec. 25 (Mon), 2017 - Jan. 12 (Fri), 2018 Document Submission Jan. 5 (Fri) - Jan. 12 (Fri), 2018	Feb. 5 (Mon), 2018	Feb. 22 (Thu), 2018	Mar. 8 (Thu), 2018

4. Submission of Application Documents

Application documents must be enclosed in an envelope and sent to GSAPS Admissions Office by post (registered express mail). It must reach GSAPS Admissions Office by the deadline.

5. Application Documents

Please read page 8-13 of the GSAPS Application Guide carefully before preparing the documents.

[Notes]

- For “C. Project Research Seminar” of “II. Intended Program/ Research” on page 2 of the Application Form, it is recommended to write your desired project research seminar in principle. However, you may leave the column blank if you have not decided yet.
- Applicant Evaluation Form must be written by a Waseda University faculty who has taught the applicant in seminars/classes.
- The examination fee is JPY25,000. Please check the instruction regarding method of payment in the GSAPS Admissions Guide(P14～P20).
- As a general rule, the examination fee is nonrefundable. However, the examination fee will be refunded

to the applicants who fall under one of the following cases. Please contact the GSAPS Admissions Office, if necessary.

1. Applicants paid the examination fee but did not submit the application documents.
2. Applicants submitted the application documents after the application deadline.
3. Applicants paid an examination fee and submitted the application documents, but their applications were not accepted due to the lack of application documents, not meeting all the eligibility criteria, etc.

Please download application forms from the following URL.

<http://www.waseda.jp/gsaps/en/admissions/application/>

6. Interview

Applicants will be notified of the detailed information such as time/place for the interview after the application documents have been checked. The interview will be conducted in the Building 19th of Waseda Campus.

7. Results

Examinee's numbers of successful applicants will be posted on the webpage of the GSAPS at 10:00AM on the prescribed day. Admission decisions will be also sent by mail or e-mail on the same day. (Please contact the GSAPS Admissions Office if you do not receive admission decisions within one week after the prescribed day.)

8. Entrance Procedures

Details about the entrance procedures will be informed to the successful applicants. Only successful applicants who have submitted the necessary documents for the entrance procedure and have transferred the tuition and fees by the Entrance Procedures Deadline will be admitted.

9. Notes on Entrance Examination

Please make sure to check "Notes on Entrance Examination" in the GSAPS Admissions Guide thoroughly.

10. For Inquiries

Admissions Office, Graduate School of Asia-Pacific Studies (GSAPS), Waseda University
Sodai-Nishi Waseda Building 7F, 1-21-1 Nishi Waseda, Shinjuku-ku, Tokyo, 169-0051 Japan
TEL : 03-5286-3877
FAX : 03-5272-4533
E-mail : gsaps@list.waseda.jp
URL: [http : //www.waseda.jp/gsaps/en/](http://www.waseda.jp/gsaps/en/)