

## Application Procedures for the EAUI Program Certificate of Completion

For 2016/2017 (This information is as of December, 2016)

EAUI Program Office

Graduate School of Asia-Pacific Studies, Waseda University

The EAUI Program issues two types of certificate with different curricular models (MA/Ph.D.) as indicated in Section 1 below. If you wish to obtain the EAUI Program Certificate/Joint Certificate of Completion, you must complete the designated number of credits or courses by following the model applicable to you and complete the application procedures as described in Section 2 below.

### 1. Type of Certificate

**IMPORTANT NOTE** The “Certificate” described in Section 1.2 will not be issued to September 2016 enrollees and those who enroll after September 2016. Those enrolled before September 2016 can apply for it until the end of January 2018. The Certificate will cease to be issued thereafter.

#### 1.1 Joint Certificate

The Joint Certificate of Completion is jointly issued to the student by GSAPS and the EAUI partner school which hosted the student for the semester exchange program.

Degree Program/ Model	Joint Certificate		
	Components (Credits)	Minimum Number of Required Credits/Courses	Total
MA	Semester Exchange <sup>i</sup>	6 Credits <sup>ii</sup>	12 Credits or above
	Summer School (3) Winter School (3) <sup>iii</sup> CA Designated Courses (2) CA Core Courses (2)	6 Credits	
Ph.D.	Semester Exchange <sup>i</sup>		

- i) “Semester Exchange” refers to an semester exchange to one of the EAUI partner schools (College of Political Science and Economics, Korea University; School of Humanities and Social Sciences, Nanyang Technological University; School of International Studies, Peking University; Faculty of Political Science, Thammasat University).
- ii) At least one course offered by the EAUI partner school (College of Political Science and Economics, Korea University; School of Humanities and Social Sciences, Nanyang Technological University; School of International Studies, Peking University; Faculty of Political Science, Thammasat University) must be included.
- iii) The Winter School is no longer offered. .

#### 1.2 Certificate

The Certificate of Completion is issued solely by GSAPS to those who have fulfilled the requirements set by GSAPS. The “Certificate” described in Section 1.2 will not be issued to September 2016 enrollees and those who enroll after September 2016. Those enrolled before September 2016 can apply for it until the end of January 2018. The Certificate will cease to be issued thereafter.

Degree Program/ Model	Certificate		
	Components (Credits)	Minimum Number of Required Credits/Courses	Total
MA Standard Model <sup>iv</sup>	Semester Exchange <sup>i</sup>	3 Credits <sup>ii</sup>	12 Credits or above
	Summer School (3) Winter School (3) CA Designated Courses (2) CA Core Courses (2)	10 Credits	
MA Scholarship Model <sup>v</sup>	Summer School (3) Winter School (3)	3 Credits	12 Credits or above
	CA Designated Courses (2)	2 Credits	
	CA Core Courses (2)	8 Credits	
Ph.D.	Summer School Winter School	1 Course	2 Courses or above
	CA Designated Courses	1 Course	

- i) “Semester Exchange” refers to an semester exchange to one of the EAUI partner schools (College of Political Science and Economics, Korea University; School of Humanities and Social Sciences, Nanyang Technological University; School of International Studies, Peking University; Faculty of Political Science, Thammasat University).
- ii) At least one course offered by the EAUI partner school (College of Political Science and Economics, Korea University; School of Humanities and Social Sciences, Nanyang Technological University; School of International Studies, Peking University; Faculty of Political Science, Thammasat University) must be included.
- iii) The Winter School is no longer offered.
- iv) Applicable for MA students who are eligible to apply for the semester exchange program (including privately financed international students)
- v) Applicable for those who are not eligible to participate in the semester exchange program due to the scholarship program’s regulation.

#### Notes:

- ▶ You must meet the eligibility requirements in order to apply for the semester exchange program. Applicants are screened, and all of them may not be able to participate in the program.
- ▶ You can only apply for and participate in the Summer School during the specific periods. You must meet the

eligibility requirements in order to apply. Applicants are screened, and all of them may not be able to participate in the program.

- ▶ In order to receive the Certificate/Joint Certificate, you must complete the necessary procedures described below during the designated period.
- ▶ For the latest CA Core Course and CA Designated Course offerings, please consult the “EAUI Program Course List” of the appropriate academic year.

## 2. Application Procedures for the Certificate of Completion

If you have fulfilled the requirements of the model for program completion and wish to be conferred the EAUI Program Certificate of Completion, please fill out and submit the designated application form (downloadable from the website indicated below) to the EAUI Program Office during the applicable application period as indicated below. Based on the submitted application form, the EAUI Program Office, GSAPS Office and GSAPS faculty will review if you have met the requirements. The EAUI Program Office will e-mail the result of the review process to your Waseda-net e-mail address. Please make sure to provide an effective mailing address to which the Certificate/Joint Certificate is to be mailed in the application form.

### Application Periods (AY2016/2017):

Application Period	Time for the Certificate to Be Issued*
1. From early January to the end of January	After late March (MA students graduating in March & Ph.D. students)
2. From early July to the end of July	After late September (MA students graduating in September & Ph.D. students)

\*MA students will submit their application around the time of their MA thesis submission and be issued the Certificate/Joint Certificate after the completion of their MA program. Ph.D. students can choose either of the periods above (1 or 2).

### 3. EAUI Program Website (for the Application Form)

For the application form and information about the EAUI Program Certificate/Joint Certificate of Completion, please consult the webpage below.

<https://www.waseda.jp/gsaps/en/academics/eaui/>

### The Application Form should be submitted to:

EAUI Program Office

Graduate School of Asia-Pacific Studies (GSAPS), Waseda University, 7th floor, Building 19

Office hours: Monday- Friday, 9:00- 17:00

Tel: 03-5286-2755

E-mail: [eaui-waseda@list.waseda.jp](mailto:eaui-waseda@list.waseda.jp)

HP: <https://www.waseda.jp/gsaps/en/academics/eaui/>