**Graduate School of Human Sciences**

**Waseda University**

**English-based Doctoral Program**

**Notes on Preparing Application Documents**

* Application documents can be filled out either by handwriting, by pasting pre-typed text onto the designated format or by directly entering information in the PDF file. (However, the applicant’s handwritten signatures or electric signatures are required.)
* Make sure that all information is properly provided within the designated area of the forms. Please keep all the information within the frame border of the designated application forms.
* If writing the documents by hand, use a black ballpoint pen (do not use a pencil or a non-permanent pen such as a Frixion pen, etc.).
* Use block letters for words and Arabic figures (e.g., 1, 2, 3…) for numbers. All the handwritten texts must be legible, clear and easily readable.

**Notes on Statement of Purpose and Research Plan**

* In the statement of purpose and research plan, please include reason(s) for applying, your academic interest, previous academic and professional experience and your tentative master’s thesis research plan. You should also include your anticipated research activity for your master’s thesis and anything relevant to your academic and research interest. Please cite any sources used in the statement of purpose and research plan.
* The total length should be within 4 pages, not including the cover sheet. Graphs and charts count toward the 4-page limit.
* The research plan should be written in English.
* Please use the font size around 10-11pt for the main body of text.
* If the research plan is more than two pages, include page numbers (e.g., 1/4, 2/4, 3/4, 4/4 etc.) at the lower right of the sheets.

**Please use the following format without altering its structure.**

**Do not include this page in the page count.**

**Statement of Purpose and Research Plan(E)**

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| --- | --- |
| Please describe your statement of purpose to pursue a graduate degree at Waseda University and your research plan within 4 pages.Specify the total number of pages (on the right) if the document contains more than one page (e.g.: 1/4) → | ／ |
| Full name of applicant |  |
|  |