

Academic Affairs Guidance

**Waseda Business School
(WBS)**

**For newly enrolled students
in September 2026**



WASEDA University

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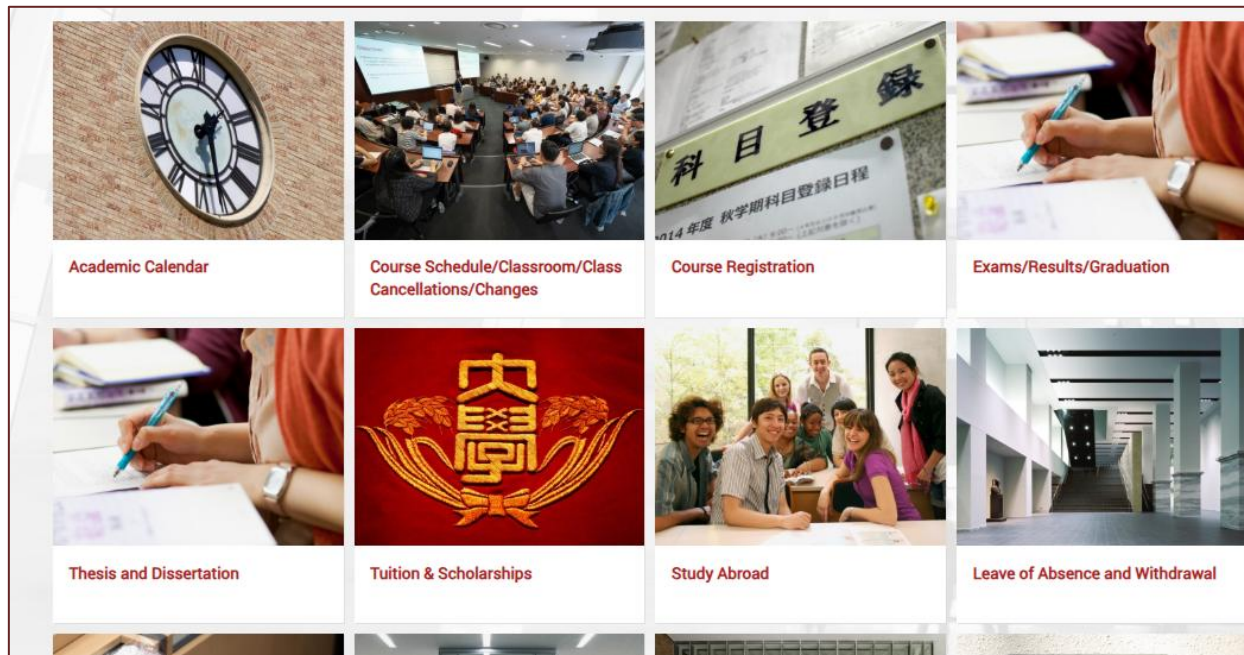


Introduction

■ About this guidance

- The purpose of this guidance is to help you become familiar with **the basic systems and rules of WBS courses**.
- Please note that some exceptions are not covered in this guidance. For details, please refer to the Bulletin and the WBS website.

<https://www.waseda.jp/fcom/wbs/en/students-and-alumni>



Course Schedule

■ Fall Semester

The Fall Semester consists of **two quarters**:

1. Fall Quarter (Weeks 1 - 7)
2. Winter Quarter (Weeks 8 – 14)

■ Fall Semester Courses

WBS offers **four types of courses** during the Fall Semester:

1. Fall Semester Courses (1 session x 14 weeks)
2. Fall Quarter Courses (2 sessions x 7 weeks)
3. Winter Quarter Courses (2 sessions x 7 weeks)
4. Intensive Courses (14 sessions)
Block 1: Wed, Feb 3 - Sun, Feb 7
Block 2: Mon, Feb 8 - Sat, Feb 13

Fall

	Schedule for Semester Course	Schedule for Quarter Course	Mon	Tue	Wed	Thu	Fri	Sat	
1Week	1Session	Fall Quarter	1-2 Session	2026/10/5	2026/10/6	2026/10/7	2026/10/1	2026/10/2	2026/10/3
2Week	2Session		3-4 Session	2026/10/12	2026/10/13	2026/10/14	2026/10/8	2026/10/9	2026/10/10
3Week	3Session		5-6 Session	2026/10/19	2026/10/20	2026/10/21	2026/10/15	2026/10/16	2026/10/17
4Week	4Session		7-8 Session	2026/10/26	2026/10/27	2026/10/28	2026/10/22	2026/10/23	2026/10/24
5Week	5Session		9-10 Session	2026/11/2	2026/11/3	2026/11/4	2026/10/29	2026/10/30	2026/10/31
6Week	6Session		11-12 Session	2026/11/9	2026/11/10	2026/11/11	2026/11/12	2026/11/13	2026/11/14
7Week	7Session		13-14 Session	2026/11/16	2026/11/17	2026/11/18	2026/11/19	2026/11/20	2026/11/21
8Week	8Session	Winter Quarter	1-2 Session	2026/11/23	2026/11/24	2026/11/25	2026/11/26	2026/11/27	2026/11/28
9Week	9Session		3-4 Session	2026/11/30	2026/12/1	2026/12/2	2026/12/3	2026/12/4	2026/12/5
10Week	10Session		5-6 Session	2026/12/7	2026/12/8	2026/12/9	2026/12/10	2026/12/11	2026/12/12
11Week	11Session		7-8 Session	2026/12/14	2026/12/15	2026/12/16	2026/12/17	2026/12/18	2026/12/19
12Week	12Session		9-10 Session	2026/12/21	2027/1/12	2027/1/6	2027/1/7	2027/1/8	2027/1/9
13Week	13Session		11-12 Session	2027/1/18	2027/1/19	2027/1/13	2027/1/14	2027/1/15	2027/1/16
14Week	14Session		13-14 Session	2027/1/25	2027/1/26	2027/1/20	2027/1/21	2027/1/22	2027/1/23
Make Up Day			2027/2/1	2027/2/2	2027/1/27	2027/1/28	2027/1/29	2027/1/30	
*Fall Intensive Course First Block: February 3 – February 7 Second Block: February 8 – February 13									

Class cancellation or make up class updates will be posted on WBS website

 : Classes held on National holidays

【Spring】 April 29 (Showa Day) July 20 (Marine Day)

【Fall】 October 12 (Sports Day) October 21 (Anniversary of the Founding)

November 3 (Culture Day) November 23 (Labor Thanksgiving Day)

<https://www.waseda.jp/fcom/wbs/en/students-and-alumni/calendar>

Class Timetable

Session	Time
1 st	8:50 – 10:30
2 nd	10:40 – 12:20
Lunch break (12:20 – 13:10)	
3 rd	13:10 – 14:50
4 th	15:05 – 16:45
5 th	17:00 – 18:40
6 th	18:55 – 20:35
7 th	20:45 – 21:35 (50min)
6 th (evening) *	18:30 – 20:10
7 th (evening) *	20:20 – 22:00

* unique in WBS

In Japan, the 24-hour time format is used more commonly than the 12-hour time format.

For example: 17:00 = 5:00 pm

<https://www.waseda.jp/fcom/wbs/en/students-and-alumni/calendar>



Academic Calendar

Important dates – such as course registration periods, grade release dates, and commencement and other ceremonies – are listed.

Fall Semester		
Events	Day and Period	Notes
Entrance Ceremony	September 24	*More Details Will be Made Available to the New Students
Fall Semester	October 1 - January 26, 2027	Fall Quarter: 10/1 - 11/21 Winter Quarter: 11/23 - 1/26
Course Registration Period	1st Registration Period : September 7, 9:00 - September 9, 16:00	
	2nd Registration Period : September 14, 9:00 - September 16, 16:00	
Course Cancellation Period	October 7, 9:00 - October 8, 16:00	
Results of Course Registration	1st Registration Period : September 14, 9:00	
	2nd Registration Period : September 24, 9:00	
Certificate of Expected Graduation Becoming Available	November 10	*For Students Who Will Graduate in March 2027
Classes on Holiday	October 12 <Sports Day> October 21 <Anniversary of the Founding> November 3 <Culture Day> November 23 <Labor Thanksgiving Day>	
Waseda Festival (No Classes)	November 7 - November 8	*No Classes
Course Cancellation Period for Winter Quarter Courses	November 28, 9:00 - November 30, 16:00	*For Courses Conducted in Winter Quarter Only
Winter Break	December 22 - January 5, 2027	*No Classes *Office Closes: 12/25-1/5
Course Registration Period for Fall Intensive Courses	January 12, 9:00 - January 15, 16:00	*For Courses Conducted in Fall Intensive
Results of Course Registration for Fall Intensive Courses	January 20, 9:00	*For Courses Conducted in Fall Intensive
Fall Intensive Course Terms	Block 1: February 3 - February 7 Block 2: February 8 - February 13	*For the latest information on the intensive courses, please refer to the updates on the WBS Website.
Spring Break	February 3 - March 31	*No Regular Classes
Announcement of Academic Results	March 4, 10:00	
Graduation Ceremony	March 25	

<https://www.waseda.jp/fcom/wbs/en/students-and-alumni/calendar>



Course Registration

- Course registration must be completed through the online registration system. Therefore, you must activate your MyWaseda account before registration.
- For details about course registration, please refer to the **“WBS Course Registration Guidelines,”** available on the WBS website.
<https://www.waseda.jp/fcom/wbs/en/students-and-alumni/registration>
- Course registration or drops outside the designated periods are not permitted.
- WBS provides two registration periods for Fall Semester, Fall Quarter, and Winter Quarter Courses:
 - **First WBS Course Registration Period: Sep 7 – 9**
 - **Second WBS Course Registration Period: Sep 14 – 16**
- Registration during the first registration period is strongly recommended. (Some courses may become full after the first registration periods.)
- Please note that **Winter Quarter courses must also be registered during the above registration periods.**
Registration for Intensive Courses takes place in January.



Course Registration and Cancellation Periods

Time: JST	WBS 設置科目 Courses offered at WBS	他研究科・センター設置科目 Courses offered at other graduate schools or centers			備考 Notes
		他研究科 Other graduate schools	GEC Global Education Center	CJL Center for Japanese Language	
9/7 Mon 9:00 - 9/9 Wed 16:00	1 次登録 ※取消も可 1 st Registration *Cancellation possible	なるべく 1 次登録で登録することを推奨します。 Applications during the 1 st registration are recommended.			9/14 Mon 登録結果発表 Registration Result
9/14 Mon 9:00 - 9/16 Wed 16:00	2 次登録 ※取消も可 2 nd Registration *Cancellation possible	登録 Registration	1 次登録 1 st Registration	1 次登録 1 st Registration	9/24 Thu 登録結果発表 Registration Result
9/24 Thu 9:00 - 9/25 Fri 16:00			2 次登録 2 nd Registration	2 次登録、取消 2 nd Registration *Cancellation possible	9/30 Wed 登録結果発表 Registration Result
10/7 Wed 9:00 - 10/8 Thu 16:00	取消 ※3 科目まで Cancellation *Up to 3 courses	取消 Cancellation	3 次登録、取消 3 rd Registration *Cancellation possible	3 次登録、取消 3 rd Registration *Cancellation possible	10/13 Tue 登録結果発表 Registration Result
11/28 Sat 9:00 - 11/30 Mon 16:00	冬クォーター科目取消 ※2 科目まで Cancellation (Winter Quarter Courses) *Up to 2 courses	取消可能：秋学期・秋クォーター・冬クォーター科目 Cancellable: Fall Semester, Fall Quarter, and Winter Quarter courses			

<https://www.waseda.jp/fcom/wbs/en/students-and-alumni/registration>

Course Registration and Cancellation Periods

Time: JST	WBS 設置科目 Courses offered at WBS	他研究科・センター設置科目 Courses offered at other graduate schools or centers			備考 Notes
		他研究科 Other graduate schools	GEC Global Education Center	CJL Center for Japanese Language	
9/7 Mon 9:00 - 9/9 Wed 16:00	1 次登録 ※取消も可 1 st Registration *Cancellation possible	なるべく 1 次登録で登録することを推奨します。 Applications during the 1 st registration are recommended.			9/14 Mon 登録結果発表 Registration Result
9/14 Mon 9:00 - 9/16 Wed 16:00	2 次登録 ※取消も可 2 nd Registration *Cancellation possible	登録 Registration	1 次登録 1 st Registration	1 次登録 1 st Registration	9/24 Thu 登録結果発表 Registration Result
9/24 Thu 9:00 - 9/25 Fri 16:00			2 次登録 2 nd Registration	2 次登録、取消 2 nd Registration *Cancellation possible	9/30 Wed 登録結果発表 Registration Result
10/7 Wed 9:00 - 10/8 Thu 16:00	取消 ※3 科目まで Cancellation *Up to 3 courses	取消 Cancellation	3 次登録、取消 3 rd Registration *Cancellation possible	3 次登録、取消 3 rd Registration *Cancellation possible	10/13 Tue 登録結果発表 Registration Result
11/28 Sat 9:00 - 11/30 Mon 16:00	冬クォーター科目取消 ※2 科目まで Cancellation (Winter Quarter Courses) *Up to 2 courses	取消可能：秋学期・秋クォーター・冬クォーター科目 Cancellable: Fall Semester, Fall Quarter, and Winter Quarter courses			

Course Registration and Cancellation Periods

Time: JST	WBS 設置科目 Courses offered at WBS	他研究科・センター設置科目 Courses offered at other graduate schools or centers		
		他研究科 Other graduate schools	GEC Global Education Center	CJL Center for Japanese Language
9/7 Mon 9:00 - 9/9 Wed 16:00	1 次登録 ※取消も可 1 st Registration *Cancellation possible			
9/14 Mon 9:00 - 9/16 Wed 16:00	2 次登録 ※取消も可 2 nd Registration *Cancellation possible	登録 Registration	1 次登録 1 st Registration	1 次登録 1 st Registration
9/24 Thu 9:00 - 9/25 Fri 16:00			2 次登録 2 nd Registration	2 次登録、取消 2 nd Registration *Cancellation possible
10/7 Wed 9:00 - 10/8 Thu 16:00	取消 ※3 科目まで Cancellation *Up to 3 courses	取消 Cancellation	3 次登録、取消 3 rd Registration *Cancellation possible	3 次登録、取消 3 rd Registration *Cancellation possible
11/28 Sat 9:00 - 11/30 Mon 16:00	冬クォーター科目取消 ※2 科目まで Cancellation (Winter Quarter Courses) *Up to 2 courses			

■ Other Graduate Schools

Students **may choose whether to count the credits** toward the graduation requirements when registering for courses.

■ GEC

A wide range of courses is offered. **Only designated courses count** toward the graduation requirements. (The list of designated courses is available on [the WBS website](#).)

■ CJL

Japanese language courses that **do not count toward** the graduation requirements. **Audit fees** are generally required, and students may take **up to 8 credits** per semester. For details, please visit [the CJL website](#). CJL courses are very popular, and **lotteries** are often conducted.

WBS Course List

■ Course List AY2026 <https://www.waseda.jp/fcom/wbs/en/students-and-alumni/class>

Students Admitted from September 2026 (New Curriculum)
International MBA / MSc in Finance

- Lecture [PDF](#) (Updated on Aug. 4)
- [Click here for courses held in Japanese.](#)
- [Web Syllabus](#)

AY2026 WBS Course List [IMBA and MSc in Finance/Lecture]

***This list is for students enrolling in Sep. 2026. Students enrolled before Apr. 2026, please refer to the separate file.**

Update: 2026/8/4

Term	Day	Period	Course Title	Instructor	Language	Note
fall semester	Mon.	3	Creative Process and Ethics for Business	HIGASHIDE, Hironori	Japanese/ English	Bilingual Courses
fall semester	Fri.	3	Mathematical Finance (MSc in Finance)	NAKAZATO, Daisuke	English	Compulsory Elective Core Courses (MSc)
fall quarter	Mon.	1-2	Risk Analysis (MSc in Finance)	CHEUNG, Ming Yan William	English	Compulsory Elective Core Courses (MSc)
fall quarter	Mon.	1-2	Corporate Valuation	IWASAWA, Seichiro	English	General Elective Courses
fall quarter	Mon.	3	Statistics (MSc in Finance)	TAKEHARA, Hitoshi	English	Compulsory Core Courses (MSc)

■ Course Category

- **Compulsory Core Courses** : Compulsory courses for the degree.
- **Elective Courses** : Courses students choose according to their interests.
- **Bilingual Courses** : Conducted in both English and Japanese.
(Japanese language proficiency is not required.)
- **Overseas Courses**: Held outside Japan. (Intensive course in Thailand)

■ Syllabus <https://www.wsl.waseda.jp/syllabus/JAA101.php?pLng=en>

You can check course details, such as classrooms, outlines, and evaluation methods.



Degree Requirements <IMBA>

International MBA Program (Full-Time)

1. Degree Requirements

A student must fulfill the following requirements in order to be conferred an MBA degree by Waseda University:

- (1) Be enrolled in the International MBA program (full-time) for two years (or more).
- (2) Earn 50 (or more) credits in line with the category classification designated by WBS.
- (3) Submit the Project Paper, participate in Seminars, complete the Research Guidance, and pass the Paper Evaluation Screening and the Public Defense Examination.
- (4) Achieve an S.A. equal to or higher than 0.80.

Number of credits required for graduation by course category

Course Category		Number of Required Credits	Remarks
Compulsory Core Courses		16	- All courses (8 courses) in this category are required.
Elective Courses	Bilingual Courses or Overseas Courses	4 or more	- 4 credits (2 courses) or more are required. - Both English and Japanese languages are used in Bilingual courses. Grades will be given by P/Q assessment (see V. <i>Grading System</i>). - Overseas courses are held outside of Japan, for example, in Singapore.
	General Elective Courses	8 or more	- 8 credits (4 courses) or more are required.
Specialized Research	Seminars	4	- Seminars are offered in each semester from the second year and registered automatically.
	Research Guidance	-	- Research Guidance, which is non-credit, is offered in each semester from the second year and registered automatically. - Grades will be given by P/Q assessment in each semester.
	Project Paper	2	- Project Paper will be registered automatically. See Section 3 <i>Project Paper</i> .
Total		50 or more	

This requirement applies to students who enrolled in September 2026.

[CAUTION]

Please note that the Bulletin issued for your year of enrollment determines the degree requirements that apply to you.

Therefore, even if the Bulletin is revised in future years, the degree requirements for students who enrolled in September 2026 will remain unchanged.

IMPORTANT!!



Degree Requirements <IMBA>

International MBA Program (Full-Time)

1. Degree Requirements

A student must fulfill the following requirements in order to be conferred an MBA degree by Waseda University.

- (1) Be enrolled in the International MBA program (full-time) for two years (or more).
- (2) Earn 50 (or more) credits in line with the category classification designated by WBS.
- (3) Submit the Project Paper, participate in Seminars, complete the Research Guidance, and pass the Paper Evaluation Screening and the Public Defense Examination.
- (4) Achieve an S.A. equal to or higher than 0.80.

Number of credits required for graduation by course category

Course Category		Number of Required Credits	Remarks
Compulsory Core Courses		16	- All courses (8 courses) in this category are required.
Elective Courses	Bilingual Courses or Overseas Courses	4 or more	- 4 credits (2 courses) or more are required. - Both English and Japanese languages are used in Bilingual courses. Grades will be given by P/Q assessment (see V. <i>Grading System</i>). - Overseas courses are held outside of Japan, for example, in Singapore.
	General Elective Courses	8 or more	- 8 credits (4 courses) or more are required.
Specialized Research	Seminars	4	- Seminars are offered in each semester from the second year and registered automatically.
	Research Guidance	-	- Research Guidance, which is non-credit, is offered in each semester from the second year and registered automatically. - Grades will be given by P/Q assessment in each semester.
	Project Paper	2	- Project Paper will be registered automatically. See Section 3 <i>Project Paper</i> .
Total		50 or more	

8 Compulsory Core Courses

[Fall Semester]

1. **Business Statistics**
2. **Business Accounting**
3. **Finance**
4. **Management of People and Organizations**
5. **Marketing**

[Spring Semester]

1. **Corporate and Business Strategy**
2. **Technology & Operations Management**
3. **Leadership**

✓ All registered automatically.

✓ Strongly encouraged to complete all of these courses in the 1st year.
(If necessary, students may cancel these courses and take them during their 2nd year.)



Degree Requirements <IMBA>

International MBA Program (Full-Time)

1. Degree Requirements

A student must fulfill the following requirements in order to be conferred an MBA degree by Waseda University:

- (1) Be enrolled in the International MBA program (full-time) for two years (or more).
- (2) Earn 50 (or more) credits in line with the category classification designated by WBS.
- (3) Submit the Project Paper, participate in Seminars, complete the Research Guidance, and pass the Paper Evaluation Screening and the Public Defense Examination.
- (4) Achieve an S.A. equal to or higher than 0.80.

Number of credits required for graduation by course category

Course Category	Number of Required Credits	Remarks
Compulsory Core Courses	16	- All courses (8 courses) in this category are required.
Elective Courses	Bilingual Courses or Overseas Courses 4 or more	- 4 credits (2 courses) or more are required. - Both English and Japanese languages are used in Bilingual courses. Grades will be given by P/Q assessment (see V. <i>Grading System</i>). - Overseas courses are held outside of Japan, for example, in Singapore.
	General Elective Courses 8 or more	- 8 credits (4 courses) or more are required.
Specialized Research	Seminars 4	- Seminars are offered in each semester from the second year and registered automatically.
	Research Guidance -	- Research Guidance, which is non-credit, is offered in each semester from the second year and registered automatically. - Grades will be given by P/Q assessment in each semester.
	Project Paper 2	- Project Paper will be registered automatically. See Section 3 <i>Project Paper</i> .
Total	50 or more	

Bilingual or Overseas Courses:
At least **4 credits** are required in total.

General Elective Courses:
At least **8 credits** are required.

Seminars:
beginning in the 3rd semester.
2 credits for each semester.

Project Paper:
Submission required.
2 credits.

50 credits or more are required.



Degree Requirements <IMBA>

(2) Limitations and recognition of credits from courses of other programs and schools

(Limitation and recognition of credits are imposed by each category respectively)

Program	Course Category	Category to be Counted	Maximum Number of Credits
MSc in Finance Program	Compulsory Core Courses	IMBA students cannot take these courses.	
	Compulsory Elective Core Course	General Elective Course	It is possible to take up to 10 credits counted toward graduation.
Evening MBA Program	Compulsory Core Courses	IMBA students cannot take these courses. ¹	
-Courses offered by other graduate schools -Designated courses offered by GEC ²		General Elective Course or Courses not part of the graduation requirements	-Students select the course category upon registration. -Up to 10 credits may be counted as General Elective Courses during enrollment.
Courses offered by the other institutions (GEC and C JL)		Courses not part of the graduation requirements	There is no limit but the credits are NOT a part of the graduation requirements.

¹ Only in the case of students who fail the Compulsory Core Course in the full-time curriculum, taking the same course offered in the Evening MBA program may be allowed.

² Some courses offered by GEC may be counted as General Elective Course. Please refer to the WBS website for the course list.



Degree Requirements <MSc in Finance>

MSc in Finance Program (Full-Time)

1. Degree Requirements

A student must fulfill the following requirements in order to be conferred an MSc in Finance degree by Waseda University.

- (1) Be enrolled in the MSc in Finance program (full-time) for two years (or more).
- (2) Earn 50 (or more) credits in line with the category classification designated by WBS.
- (3) Submit the Degree thesis, participate in Seminars, complete Research Guidance, and pass the Thesis Evaluation Screening and the Final Oral Examination.
- (4) Achieve an S.A. equal to or higher than 0.80.

Number of credits required for graduation by course category

Course Category		Number of Required Credits	Remarks
Compulsory Core Courses		14	- All courses (7 courses) in this category are required.
Compulsory Elective Core Courses		16 or more	- 16 credits (8 courses) or more in this category are required. - If earning more than 16 credits, the credits will be counted toward graduation.
General Elective Courses		Optional	- There is no requirement in this category. - Allowed to take the general elective courses offered in the MBA program as the MSc's general elective course category. The credits will be counted toward graduation.
Specialized Research	Seminars	6	- Students take the seminar from the second semester ¹ . - Students are required to take a different seminar in each semester.
	Research Guidance	-	- Research Guidance, which is non-credit, is offered in each semester from the second year and registered automatically. - Grades will be given by P/Q assessment in each semester
	Degree Thesis	4	- Degree thesis will be registered automatically. See section 3 <i>Degree thesis</i> .
Total		50 or more	

¹ It is not possible to take a seminar in the first semester.

This requirement applies to students who enrolled in September 2026.

[CAUTION]

Please note that the Bulletin issued for your year of enrollment determines the degree requirements that apply to you.

Therefore, even if the Bulletin is revised in future years, the degree requirements for students who enrolled in September 2026 will remain unchanged.

IMPORTANT!!



Degree Requirements <MSc in Finance>

MSc in Finance Program (Full-Time)

1. Degree Requirements

A student must fulfill the following requirements in order to be conferred an MSc in Finance degree by Waseda University.

- (1) Be enrolled in the MSc in Finance program (full-time) for two years (or more).
- (2) Earn 50 (or more) credits in line with the category classification designated by WBS.
- (3) Submit the Degree thesis, participate in Seminars, complete Research Guidance, and pass the Thesis Evaluation Screening and the Final Oral Examination.
- (4) Achieve an S.A. equal to or higher than 0.80.

Number of credits required for graduation by course category

Course Category		Number of Required Credits	Remarks
Compulsory Core Courses		14	- All courses (7 courses) in this category are required.
Compulsory Elective Core Courses		16 or more	- 16 credits (8 courses) or more in this category are required. - If earning more than 16 credits, the credits will be counted toward graduation.
General Elective Courses		Optional	- There is no requirement in this category. - Allowed to take the general elective courses offered in the MBA program as the MSc's general elective course category. The credits will be counted toward graduation.
Specialized Research	Seminars	6	- Students take the seminar from the second semester ¹ . - Students are required to take a different seminar in each semester.
	Research Guidance	-	- Research Guidance, which is non-credit, is offered in each semester from the second year and registered automatically. - Grades will be given by P/Q assessment in each semester
	Degree Thesis	4	- Degree thesis will be registered automatically. See section 3 <i>Degree thesis</i> .
Total		50 or more	

¹ It is not possible to take a seminar in the first semester.

7 Compulsory Core Courses

1. **Statistics**
2. **ECONOMETRICS**
3. **Microeconomics**
4. **Equity Investments**
5. **Fixed Income Investments**
6. **Mathematics for Finance**
7. **Corporate Finance**

- ✓ **Offered only in the Fall Semester.**
- ✓ All registered automatically.
- ✓ Strongly encouraged to complete all of these courses in the 1st year.
(If necessary, students may cancel these courses and take them during their 2nd year.)

Degree Requirements <MSc in Finance>

MSc in Finance Program (Full-Time)

1. Degree Requirements

A student must fulfill the following requirements in order to be conferred an MSc in Finance degree by Waseda University.

- (1) Be enrolled in the MSc in Finance program (full-time) for two years (or more).
- (2) Earn 50 (or more) credits in line with the category classification designated by WBS.
- (3) Submit the Degree thesis, participate in Seminars, complete Research Guidance, and pass the Thesis Evaluation Screening and the Final Oral Examination.
- (4) Achieve an S.A. equal to or higher than 0.80.

Number of credits required for graduation by course category

Course Category		Number of Required Credits	Remarks
Compulsory Core Courses		14	- All courses (7 courses) in this category are required.
Compulsory Elective Core Courses		16 or more	- 16 credits (8 courses) or more in this category are required. - If earning more than 16 credits, the credits will be counted toward graduation.
General Elective Courses		Optional	- There is no requirement in this category. - Allowed to take the general elective courses offered in the MBA program as the MSc's general elective course category. The credits will be counted toward graduation.
Specialized Research	Seminars	6	- Students take the seminar from the second semester ¹ . - Students are required to take a different seminar in each semester.
	Research Guidance	-	- Research Guidance, which is non-credit, is offered in each semester from the second year and registered automatically. - Grades will be given by P/Q assessment in each semester
	Degree Thesis	4	- Degree thesis will be registered automatically. See section 3 <i>Degree thesis</i> .
Total		50 or more	

¹ It is not possible to take a seminar in the first semester.

Compulsory Elective Core Courses:

- ✓ Not registered automatically.
- ✓ Register yourself via [MyWaseda](#).
- ✓ 16 or more credits are required.

General Elective Courses:

- ✓ MBA elective courses
- ✓ Optional

Seminars:

beginning in the 2nd semester.
2 credits for each semester.

Degree Thesis:

Submission required.
4 credits.

50 credits or more are required.



Degree Requirements <MSc in Finance>

(2) Limitations and recognition of credits from courses of other programs and schools
(Limitation and recognition of credits are imposed by each category respectively)

Course Category	Course Segment	Category to be Included	Maximum Number of Credits
One-year MBA Program	Compulsory Core Courses	MSc in Finance students cannot take these courses.	
Evening MBA Program International MBA Program	General Elective Courses	General Elective Course	It is possible to take up to 10 credits.
-Courses offered by other graduate schools -Designated courses offered by GEC ¹		General Elective Course or Courses not part of the graduation requirements	-Students select the course category upon registration. -Up to 10 credits may be counted as General Elective Courses during enrollment.
Courses offered by other institutions (GEC and CJL)		Courses not part of the graduation requirements	There is no limit but the credits are NOT a part of the graduation requirements.

¹ Some courses offered by GEC are counted as General Elective Course. Please refer to the WBS website for the course list.

Maximum Number of Credits

■ Maximum Number of Credits per Semester: **22 credits (11 courses)**

* including Seminars, the Thesis, and intensive courses.

■ Credits of Seminars and Thesis

	1 st year Fall	1 st year Spring	2 nd year Fall	2 nd year Spring
International MBA	-	-	- Seminar(2)	- Seminar(2) - Project Paper(2)
MSc in Finance	-	- Seminar(2)	- Seminar(2)	- Seminar(2) - Degree Thesis(4)

(X) indicates the number of credits.

Seminar (“Zemi”) and Research Guidance

	IMBA	MSc in Finance
Zemi	Students take the same Zemi in the 3rd and 4th semesters. A selection process will take place during the 2nd semester.	Students take different Zemi each semester from the 2nd semester. A new Zemi is selected through course registration each semester.
Research Guidance	Students are required to take Research Guidance during the 3rd and 4th semesters under one supervisor. The Research Guidance supervisor is the same as the student’s Zemi instructor.	Students are required to take Research Guidance during the 3rd and 4th semesters under one supervisor. The Research Guidance supervisor is determined through the selection process during the 2nd semester.

Grading System

■ Grades

- Letter grades: [Pass] A+, A, B, or C / [Fail] F .
- P/Q grades: [Pass] P / [Fail] Q .

■ GPA (Grade Point Average)

average of GP weighted by the number of credits,
where GP is A+ = 4, A = 3, B = 2, C = 1 and F = 0.

■ S.A. (Scholarship Average) * unique in WBS

average of GP weighted by the number of credits in the designated courses,
where GP is A+ = 3, A = 2, B = 1, C = 0 and F = -1.

[Note]

**S.A. of 0.80 or higher is required
for graduation.**

*** Your S.A. will be displayed in the “Grade Report”
page of MyWaseda.**

Courses for S.A.
All courses offered by the WBS are counted for S.A., in principle, but the following courses are excluded. - specialized research (Seminar courses “Zemi”, Research Guidances, Project Researches, Thesis) - P/Q-graded courses



Grading System

■ Assessment Methods in Letter Grading

Method	Course Category
1. Comparative Grading	Compulsory core courses
2. Adjusted Comparative Grading	- General elective courses - Overseas courses - Compulsory elective core courses (offered at MSc)
3. Absolute Grading	Seminar, Thesis, Project Paper

[1. Comparative Grading]

A+ : Limited to 20% or less of the total number of course-registered students.

A+ and A : Limited to 40% or less of the total number of course-registered students.

[2. Adjusted Comparative Grading]

A+ : Limited to 20% or less of {the total number of course-registered students plus 5}.

A+ and A : Limited to 50% or less of {the total number of course-registered students plus 5}.

■ P/Q Grading

Used in Bilingual Courses, Research Guidance, and certain other courses.

(For details, please refer to the syllabus or Bulletin.)

■ MyWaseda and Waseda Email Address

Your initial ID and password for the student portal **MyWaseda** will be provided through UCARO in early September, before the first course registration period.

Please set up your account once your ID becomes available.

All important information will be sent to your Waseda email address.

[Waseda IT Service Portal]

<http://www.waseda.jp/navi/e/mywaseda/initial.html>

■ Personal Information on MyWaseda

Please double-check the personal information registered in your MyWaseda account, such as your address and phone number.

If any corrections are necessary, please update it at the following page.

MyWaseda > “Home” > “View/Update Your Own Profile” > “Update Student Profile”

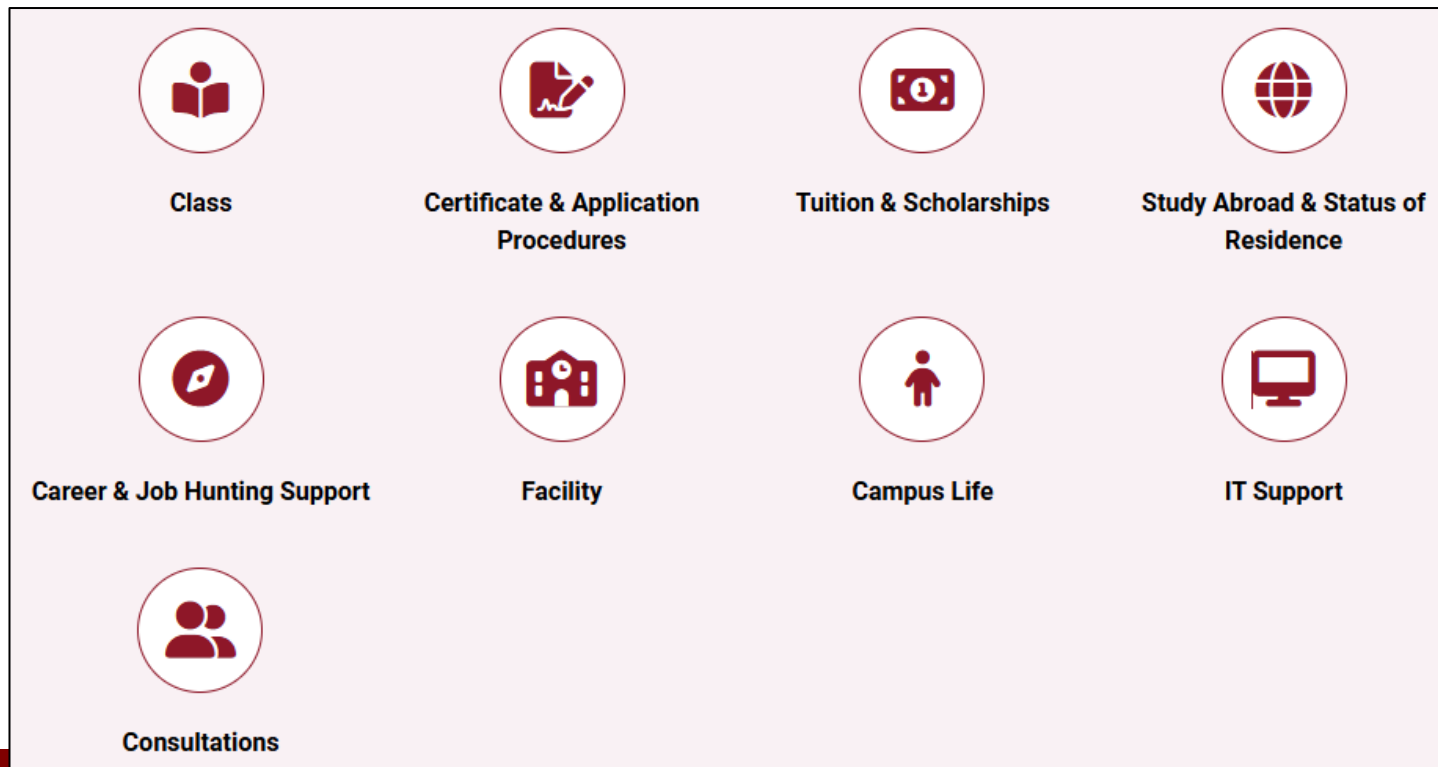
Support Anywhere

■ “Support Anywhere”

Website designed to [help students find the information they need](https://wnpspt.waseda.jp/student_en/supportanywhere/).

https://wnpspt.waseda.jp/student_en/supportanywhere/

Please refer to this website before inquiries.



Course Registration Procedure

“Support Anywhere” – “Course Registration Procedure”

https://wnpspt.waseda.jp/student_en/supportanywhere/2021/05/10/course-registration-procedure/#2-1

Pre-Check

- CHECK1: Recommended Environment/Email Settings
- CHECK2: Procedure for Course Registration using the Web System
- CHECK3: Explanation of the Course Registration Screen

Procedure for Course Registration using the Web system

- STEP1: Click “Grades & Course registration” on the MyWaseda Login Screen/Check the List of Registered Courses
- STEP2: Search for Courses
- STEP3: Select a Course
- STEP4: Course Registration
- STEP5: Course Cancellation
- STEP6: Confirm Registered Course List
- STEP7: Confirm Registration Results



Course Registration Procedure (2)

MyWaseda

DO NOT
LOG IN

The screenshot shows the MyWaseda website interface. At the top left is the Waseda University logo and name in Japanese and English. The main header features the 'MYWASEDA' logo. A large red 'X' is placed over the 'Log In' button. A yellow speech bubble points to the 'Log In' button with the text 'DO NOT LOG IN'. Another yellow speech bubble points to the 'Grades & Course registration' button with the text 'Click “Grades & Course registration”'. A white box contains a system message: 'NEW Important: For course registration and grade report, click here and login to “Grades & Course registration” website instead of via MyWaseda' dated 03/25/2016. At the bottom, there are three buttons: 'Grades & Course registration' (green), 'Announcements in Emergencies' (orange), and 'Safety Report Form' (red).

早稲田大学
WASEDA University

MYWASEDA

Language

NEW Important: For course registration and grade report, click here and login to “Grades & Course registration” website instead of via MyWaseda
System 03/25/2016

NEW About announcements in emergencies

Click
“Grades & Course registration”

Grades & Course registration Announcements in Emergencies Safety Report Form

<https://my.waseda.jp/>



Course Registration Procedure (3)

The WBS Office has prepared an on-demand guidance video for course registration: <https://waseda.box.com/s/3s7f447x8eoytwy2ktm0usi59cp5j1zg>

The screenshot displays the 'Course Search Screen' with a sidebar on the left and a main content area on the right. The sidebar contains three steps: 1. After selecting the School, please click "OK." (with a dropdown menu showing 'WBS' and an 'OK' button), 2. Select a course category. (with a dropdown menu showing '<<Select a course category>>'), and 3. Use the categories (one or more) to search courses. (with input fields for 'Course Title', 'Term', 'Day', and 'Period', and a 'Search' button). The main content area shows a header with 'Spring WBS Second Registration + Common course First Registration' and a date range '2026-03-31 09:00 - 2026-04-02 16:00'. Below the header is a message: 'Special enrollment fees must be paid for the courses with "Fee" mark. Click "URL" for more information.' and a 'Return to the first page' button. A table with columns: Check Box, Term, Day, Period, Schl, Note, Course Title, Instructor, Campus, Classroom, Category, Credit, and Order is visible. A large play button is centered over the table.

1. After selecting the School, please click "OK."

WBS OK

2. Select a course category.

<<Select a course category>>

3. Use the categories (one or more) to search courses.

Course Title

Term

Day

Period

Search

Spring WBS Second Registration + Common course First Registration 2026-03-31 09:00 - 2026-04-02 16:00

Special enrollment fees must be paid for the courses with "Fee" mark. Click "URL" for more information.

Return to the first page

Check Box	Term	Day	Period	Schl	Note	Course Title	Instructor	Campus	Classroom	Category	Credit	Order
-----------	------	-----	--------	------	------	--------------	------------	--------	-----------	----------	--------	-------

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Course Search Screen
- Setting search conditions -

0:00 / 2:52



Waseda Moodle

■What is Moodle?

Moodle is the Learning Management System and **all official courses offered by Waseda University are registered on it.**

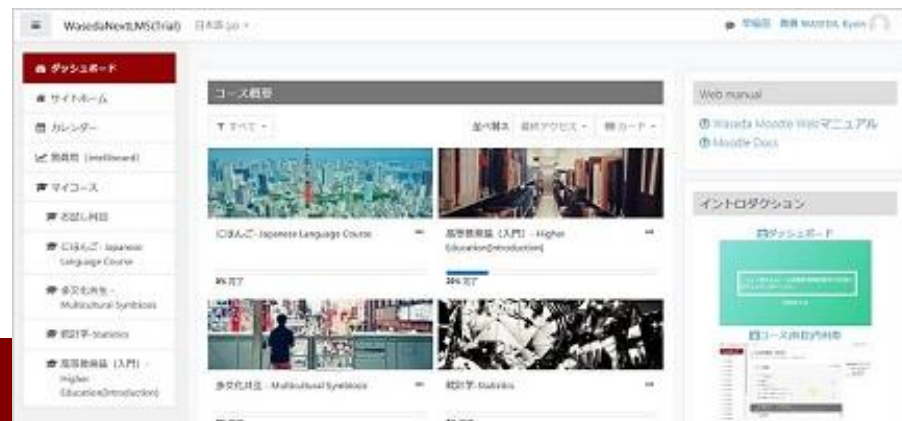
Important information such as **class cancellation announcements, lecture materials, report discussion chats, and review sheets** is usually provided through Moodle.

Please check Moodle regularly.

[Access] MyWaseda > “Home” > “Learning Support” > “Waseda Moodle”

[Waseda Moodle User Guide]

<https://www.waseda.jp/navi/e/wsdmoodle/index.html>



Transfer of Credits

■ Transfer Credits Earned Prior to Enrollment

If you meet the following conditions prior to enrolling as a regular student at WBS, up to 6 credits earned at that time may be transferred.

- Non-degree student at WBS
- Non-degree/ regular student at the Graduate School of Commerce (MBA Track) or the Graduate School of Finance, Accounting and Law

■ Transfer Application Form

<https://my.waseda.jp/application/noauth/application-detail-noauth?param=57ysjngnxkaFP6x-fGTB0w>

Email: wbs-ac@list.waseda.jp

Deadline: October 31, 2026, 11:59PM (JST)



Useful Links

Waseda Business School (WBS)

<https://www.waseda.jp/fcom/wbs/en>

Center for International Education (CIE)

<https://www.waseda.jp/inst/cie/en>

Intercultural Communication Center (ICC)

<https://www.waseda.jp/inst/icc/en/>

Student Affairs Section

<https://www.waseda.jp/inst/student/en>

Writing Center

<https://www.waseda.jp/inst/aw/en/about/using>

Gym facilities

<https://www.waseda.jp/inst/student/en/facility/training>

Health Support Center

<https://www.waseda.jp/inst/hsc/en>



Important: Student Health Check-up

for Regular Students Who Enrolled in September 2026

Please make sure you attend the Health Check-up during the specified period.

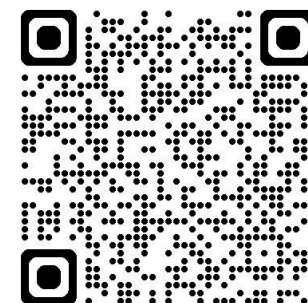
Schedule & Venue

Date	Reception Hours	Venue
September 29 (Tuesday)	9:30AM - 4:30PM ※Reception is not available during lunch break (times to be arranged).	Okuma Garden Hall (25 th Building 1 st floor, Waseda Campus)
September 30 (Wednesday)		

Application Procedures

Check either your MyWaseda page, the URL, or the QR code.

<https://waseda.box.com/s/4chgel72i1pxz72v0a5h55fpvv1lnek4>



Health Support Center, Waseda University





WASEDA University

Waseda Business School (WBS) Office
Academic Affairs Team
wbs-ac@list.waseda.jp

