

Faculty Recruitment
Waseda Business School
Waseda University, Tokyo, JAPAN

1. Appointment	Tenured and full-time
2. Field	Strategic Leadership
3. Recruitment Method	Open recruitment
4. Date of Employment	One of the following options: April 1, 2026; September 1, 2026; April 1, 2027
5. Work Responsibilities	<p>(1) Teaching MBA courses and seminars related to the field of this faculty recruitment.</p> <p>(2) Engagement in scholarly research and publications.</p> <p>(3) Participation in faculty meetings and committees of the University, tasks related to entrance examination and other duties.</p> <p>(4) Contribution to the education and coordination of the Waseda-Nanyang Double MBA Program.</p> <p>(5) Contributing to social activities.</p> <p>(6) Duties stipulated in the regulations of the University. The University may ask for participation in the Faculty Development (FD) programs.</p>
6. Position & Working Conditions	<p>(1) Professor or Associate Professor *Contract terms: Until the end of March after reaching 70 years old. *The University will decide the position of professor or associate professor by taking into account the applicant's qualifications. The position will be announced during the notification of a successful candidacy.</p> <p>(2) Working hours, holidays, leave, place of work, etc.</p> <p>① Working Hours: Scheduled working days and working hours (times at which work begins/ends and rest periods) shall be subject to the rules of the University. The national discretionary time management system for professional work shall be applied, under which working hours are deemed to be 8 hours per day. Decisions on the means of execution of work and the allocation of time shall be at the employee's discretion.</p> <p>② Holidays: Saturdays, Sundays, New Year's holidays, national holidays, compensatory holidays decided by the University for classes on public holidays and the anniversary of the University founding, excluding holidays specified as instructional days that are determined in advance by the University.</p> <p>③ Leave: Leave determined by the Labor Standards Act and other related laws, and days that are designated by the University as holidays.</p> <p>④ Place of Work: In principle, the campuses of Waseda University.</p> <p>(3) Remuneration</p> <p>① Salary, Allowances and Commuting Expenses: In accordance with the regulations of the University. For reference, the model salary (in JPY) is as follows: Age 40: approx. 8,500,000JPY per year Age 50: approx. 11,500,000JPY per year</p> <p>② Retirement Benefits: In accordance with the regulations of the University.</p> <p>③ Social Insurance: Employees' pension insurance, health insurance, workers' compensation insurance and employment insurance.</p>

7. Qualifications	<p>Applicants must meet all the criteria specified in (1) - (5).</p> <p>(1) Academic qualifications: Must have a PhD degree in Management or Business or a closely related field.</p> <p>(2) Teaching Experience: Must have full-time teaching experience at tertiary level.</p> <p>(3) Research Achievements: Must have a strong publication record in high-impact journals (e.g., FT50, ABDC A*/A, etc.) relevant to the leadership and human resource management fields.</p> <p>(4) Executive Education: Should be able to deliver executive-education programs for corporate executives at the Waseda Institute for Business and Finance, if requested.</p> <p>(5) Others: Must be able to teach courses in English. Proficiency in Japanese is not mandatory but desirable.</p>							
8. Application Process	<p>To apply, please complete the online submission by the designated deadline.</p> <table border="1"> <tr> <td> (1) Reason for Application (2) Curriculum vitae with photograph (3) Education and research achievement list </td> <td rowspan="4"> Use the official Waseda University form. </td> </tr> <tr> <td>(4) Graduation certificates</td></tr> <tr> <td>(5) Copies of diplomas</td></tr> <tr> <td>(6) Research publications</td></tr> <tr> <td>(7) References</td><td> The names and contact information of three individuals who can be contacted regarding the applicant's research achievements and related qualifications. </td></tr> </table> <p>The official forms of (1), (2) and (3) are available for download from the following URL: https://waseda.box.com/s/ouco7x5cz99698r2t4603cwiw2me69uj</p> <p>*The School reserves the right to ask for additional documentation.</p> <p>*Application documents will not be returned.</p>	(1) Reason for Application (2) Curriculum vitae with photograph (3) Education and research achievement list	Use the official Waseda University form.	(4) Graduation certificates	(5) Copies of diplomas	(6) Research publications	(7) References	The names and contact information of three individuals who can be contacted regarding the applicant's research achievements and related qualifications.
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9. Application Form	<p>Fill in the required information and upload all necessary documents via the following URL: https://my.waseda.jp/application/noauth/application-detail-noauth?param=ObPjKR7IFkY2WoEE9Vw0xQ</p> <p>For item (6) Research publications, if you are unable to upload certain materials such as books or other non-digitizable publications, you may submit those separately by postal mail to the address below: Personnel Officer, Waseda Business School Office Waseda University, 1-6-1 Nishi-Waseda Shinjuku-ku, Tokyo, 169-8050 JAPAN</p> <p>*Write clearly "Waseda Business School Faculty Application Documents (Field: Strategic Leadership) Enc." on the envelope in red ink. *Submit the application package by a trackable courier service. *Applicants are not allowed to bring their application forms to the Waseda Business School Office directly.</p>							
10. Application Deadline	<p>August 31, 2025 (Japan Standard Time JST)</p> <p>*All required documents listed above must be submitted via the application form by 11:59 p.m. on August 31, 2025 (JST). *Applications after the deadline will not be accepted.</p>							
11. Selection Process	<p>Short-listed candidates will be invited for an interview and may be asked to conduct a mock lesson and/or make a presentation about their research activities. The interview will primarily be conducted in person on the Waseda Campus, Waseda University. However, online interviews may be arranged for candidates residing overseas or under special circumstances.</p>							

	<p>*Only short-listed candidates will be informed of the date of the interview.</p> <p>*Cost of travel to and from the interview and other expenses will be borne by the applicant.</p> <p>*Questions related to the selection process or results will not be entertained.</p>
12. Notification of Results	Late November 2025 (Tentative)
13. Inquiries	<p>Personnel Officer, Waseda Business School, Waseda University</p> <p>Tel: +81-3-3203-0874 Fax: +81-3-3203-7067</p> <p>E-mail: wbs-recruit@list.waseda.jp</p> <p>*Please contact the office via email.</p> <p>*Office Hours: Monday-Friday (9:00 a.m. – 5:00 p.m.)</p> <p>*Closed on Saturdays, Sundays, and Japanese national holidays, and during the University's holiday periods.</p> <p>*Our office will be closed for summer holidays from August 7 to 17.</p>

Waseda University is committed to enhancing diversity and inclusion. In all matters related to faculty recruitment and promotion, the University prohibits any form of discrimination on the basis of sex, disability, sexual orientation and gender identity, nationality, ethnicity, creed, and age.