

## Guideline for the Course Registration for AY 2023 Fall (Waseda Business School)

# Course Registration Schedule

[Fall semester courses]

(Fall and Winter quarters, normal 14 weeks-semester, and Intensive courses)

|  |  |
|--|--|
| <b>Course Registration Period</b>                | Sep. 20 10:00 – Sep. 22 23:59<br><br>* Register for winter quarter courses during this period as well.<br>* This period is for the WBS courses. For others, please refer to the table below.   |
| <b>Result Announcement</b>                       | Sep. 27 10:00  |
| <b>Course Cancellation Period</b>                | Oct. 11 10:00 – Oct. 12 23:59<br>* Winter quarter course cancellations can also be made during this period.<br>* Up to 3 courses can be canceled during this period.   |
| <b>Winter Quarter Course Cancellation Period</b> | Dec. 4 10:00 – Dec. 5 23:59<br>* Only 1 course can be canceled during this period  |
| <b>Intensive Course Registration Period</b>      | Jan. 15 10:00 – Jan. 18 23:59  |
| <b>Intensive Course Cancellation Period</b>      | 1 <sup>st</sup> Term: until Feb. 4 12:00<br>2 <sup>nd</sup> Term: until Feb. 12 12:00<br>* You can cancel only with a valid reason; Please contact our office (wbs-ac@list.waseda.jp) with the course title and the reason for the withdrawal. |

|         | Reg. Period         |             |   | Can. Period      |
|---------|---------------------|-------------|---|------------------|
|         | All WBS courses     | GEC*, CJL** | Courses offered by other graduate schools | Only WBS courses |
| Sep. 20 | 10:00~ ↑            | 9:00~ ↑     | 9:00~ ↑                                   |                  |
| Sep. 21 | ↑                   | ↑           | ↑   |                  |
| Sep. 22 | ~23:59              | ~17:00      | ~17:00                                    |                  |
| Sep. 27 | Result Announcement |             |   |                  |
| Sep. 28 |                     | 9:00~ ↑     |   |                  |
| Sep. 29 |                     | ~17:00      |   |                  |
| Oct. 11 |                     | 9:00~ ↑     |   | 10:00~ ↑         |
| Oct. 12 |                     | ~17:00      |   | ~23:59           |

\*GEC: Global Education Center

\*\*CJL: Center for Japanese Language

### [NOTE]

- 1 You are not allowed to register for any course(s) after the designated period for any reasons.
- 2 Please confirm the status from "Tentative selection" to "Registration submitted" on the web registration if the courses are registered successfully.
- 3 Read and understand well thoroughly and carefully the WBS Bulletin, Guidelines, Course lists, before the registration.
- 4 Please make sure to confirm your schedule before registering your courses.