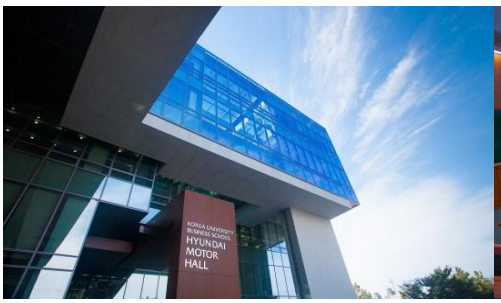
KOREA UNIVERSITY
Business School

CEMS AACSB ACCREDITED EQUIS ACCREDITED

(Updated in March 2026)

Korea University Business School

Fact Sheet for Student Exchange Program






Contact	
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Websites	
Korea University	korea.ac.kr
Korea University Business School	biz.korea.ac.kr/en

KUBS International Affairs Team		
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Academic Calendar & Deadlines				
Academic Calendar			**Nomination Deadline**	**Application Deadline**
Dates	**Semester (BBA&MS)**	**Module (GMBA)**		
September 1, 2026 ~ December 18, 2026 (GMBA: TBD)	2026 Fall (Semester 2)	Module 1 Module 2	**April 10, 2026**	**May 13, 2026**
March 2, 2027 ~ June 21, 2027 (tentative)	2027 Spring (Semester 1)	Module 4 Module 5	October 7, 2026	November 6, 2026

Global Initiative Korea University Business School		
KUBS History	**1905**	First Commerce Department in Korea
	1955	First Department of Business Administration in Korea
	1963	First Evening MBA (Korea MBA) in Korea
	1994	First Global Internship Program in Korea
	2003	First Executive MBA program in Korea
	2006	First Full-Time MBA Programs (Global MBA, Finance MBA) in Korea
	2007	Accreditations from AACSB (2005) and EQUIS (2007)
	2008	Tri-University Collaboration Program (S^3 Asia MBA: Fudan-NUS-KU)
	2010	Re-accreditations from AACSB and EQUIS
	2011	First Business School in Korea to be ranked in the UTD Top 100 Business School Rankings
	2015	2nd re-accreditation from AACSB and EQUIS Academic member of CEMS alliance in Korea
	2016	Founding of KUBS Worldwide University Business Research Rankings Opening of KUBS Startup Institute
	2017	Asia Tri-lateral Seminar (KUBS-Hitotsubashi-PHBS)
	2018	The largest number of KUBS alumni among current CEOs at Korea's 100 most influential companies.
	2019	Ranked 1st in producing the most successful CPA candidates for 4 consecutive years (109 in 2019).
	2020	49th place in Business & Management studies in 2020 QS World University Rankings, ranks 1st among private Korean universities 3rd re-accreditation from AACSB
	2021	3rd re-accreditation from EQUIS
	2025	28th place in Marketing studies in 2025 QS World University Rankings, ranks 1st among Korean universities 42th place in Business & Management studies in 2025 QS World University Rankings 50th place in Finance & Accounting studies in 2025 QS World University Rankings, ranks 1st among private Korean universities 4th re-accreditation from AACSB
KUBS Achievements	◈ Dual International Accreditations: First Institution in Korea accredited by both AACSB (2005) and EQUIS (2007) ◈ Faculty Size: 96 full-time faculty members (largest in Korea at the college level) ◈ Ranked 61st in Financial Times Top 100 Executive MBA Rankings 2025 (1st in Korea) ◈ Ranked 28th in Marketing, 42th in Business & Management, 50th in Accounting & finance in 2025 QS World University Rankings by subject ◈ Ranked 148th (1st in Korea) in 2021 Best Global Universities Rankings: Economics and Business Area (U.S. News & World Report) ◈ Ranked 57th in THE World University Rankings 2026 by Subject (Business & Economics) ◈ Ranked No. 1 Business School in Korea for 13 consecutive years (2008-2020, Hankyung Business Survey of HR managers from the Top 300 companies) ◈ Highest pass rate on CPA exam for ten consecutive years (about 170 students qualified in 2025) ◈ No. 1 Producer of CEOs of Korea's top 100 companies as a single university department – Han Kyung Business	

KUBS Student Body					
Programs			**Target Segments**	**Total No. of Students**	**No. of International Students**
Undergraduate Degree (BBA)			Top-level high school graduates	2116	521
Academic Graduate Degree Programs		MS	4 Year college graduates	161	54
		Ph.D.	Master graduates	19	5
		MS & Ph.D. Integrated	Unified course of the master's and the doctor's	6	2
Professional Graduate Degree Programs	Full-time	Global MBA	Mid-Level managers	38	25
		GMIM (CEMS)	4 Year college graduates	9	7
	Part-time	Korea MBA	Part-time (Evening) MBA	434	6
		Executive MBA	Senior managers	86	2
		Finance MBA	Prospective finance industry experts	95	0

KUBS Academic Programs for Exchange Students		
Program	**Term**	**Details**
BBA (Undergraduate)	Semester	• Approximately 70% of courses conducted in English
MS (Graduate)	Semester	• 90% of courses conducted in English • Research oriented, theory-based courses • Eligibility: Students studying at the MS (or graduate) level who acquired a Bachelor's degree.
Global MBA (GMBA)	Module	• 100% of courses conducted in English • Practice oriented courses • Eligibility: students who acquired a Bachelor's degree (or equivalent, Master's/Doctor's degree if applicable). Work experience recommended

Nomination & Application	
Nomination and Application Procedure for Student Exchange Program	1. Before the official nomination, program managers at partner universities MUST discuss the exchange quota for each academic year in advance with our KUBS exchange program manager. 2. Once the exchange quota is confirmed, KUBS's Nomination Instruction will be distributed at the end of March (for Fall semester) and September (for Spring semester). 3. A link to KUBS's online application will be given to the nominees after the nomination period ends. They MUST complete the online application by the specified deadline. Late application will not be accepted. 4. Starting in June (for Fall semester) and December (for Spring semester), the 'Admission Package' – which includes 1) the Letter of Admission, 2) the Certificate of Admission, and 3) Business License of Korea University – will be sent via email to students who completely submitted the application form and all required documents). **Nominees must have a Gmail account (or 163.com for Chinese students). Please provide with the nominee's Gmail address, not other email addresses such as a home institution email address. Important notices from our office may not be delivered to non-Gmail accounts. Other addresses may cause automated emails to be blocked or marked as spam. Therefore, please ensure that the nominee's Gmail address is provided so they can receive all important communications.**

Entry Requirements	• Must be officially nominated by the home institution • A minimum GPA of 2.5 on a 4.0 scale (GPA by US standard) • **Undergraduates must have completed at least 2 full semesters at their home institution before the Nomination/Application starts (Transferred undergraduates / graduates: 1 semester)** • Fluency in either English or Korean (evidence of language proficiency not required) • **Students who are in their final year of study and/or have required courses for graduation are not allowed to participate in our exchange program.** Due to the high demand for undergraduate business courses, it is highly possible that students will be unable to take the courses they need. **We only accept students who can be flexible with their course selection and credit requirements during their exchange year. KUBS experiences extremely high demand for undergraduate business courses. Please be aware of the tight situation regarding the undergraduate course registration and to be flexible regarding your course selection. For these reasons, we do not accept the students who have strict credit requirements or who are in their final year of study or need specific courses for graduation are not recommended to participate in our exchange program. KUBS cannot guarantee course registration.**
Required Documents for Application * All supporting documents MUST be written in English or have English translations.	**1) Online Application Form (will be sent to nominees via email)** **2) Passport-sized Photo (JPEG file only / file size must be less than 1MB)** - This photo will be used for your student ID card. Please do not upload inappropriate photos. **3) Official Academic Transcript** - A current transcript in English with a grading scale, demonstrating the equivalent to 2.5 (out of 4.0) and including grades for at least 2 full semesters (Transferred undergraduates/Graduates: 1 semester) **4) Letter of Academic Reference** - MUST be completed by a professor or academic advisor familiar with the student's academic work and is able to attest to his or her character, maturity and self-sufficiency - MUST include the recommender's name, title, and the school's official logo - If your professor or advisor prefers to send it directly to us, please let us know via email. **5) Health Certificate (The form can be downloaded from the application page)** - MUST be completed by a physician/doctor only - All exchange students are required to complete this form and submit it within the application period. Those who do not submit the form will not be accepted to Korea University Business School. - The examination must be conducted no later than **May (for Fall semester)** and **November (for Spring semester)**. **6) Statement of purpose and goals** - Describe the purpose and goals of your exchange semester in 1 or 2 pages of word file (A4 size) - Students should write the reason why they chose KUBS as a study abroad destination and what they hope to achieve. **7) Copy of Passport Identification Page (file size under 50kb)** - A clear copy of a valid passport that includes a student's photo, name, and passport number. - **MUST be valid for at least 6 months** beyond your intended stay in Korea. (If you plan to apply for a new passport, you should inform us in advance.) *** If you have two passports (multiple nationalities), you must provide us with the passport you will use to get the visa and the student must enter Korea with the same passport.** - If you renew or obtain a new passport after submitting your application, you must immediately submit a copy of the new passport to our office. **8) Letter of confirmation for private insurance/travel insurance** - MUST cover the entire study abroad period - MUST state the name, coverage period, and benefits in ENGLISH - Insurance can be submitted via email even after submission of the online application, as students usually enroll right before their departure. - Submission deadline: **July 31 (Fall) / January 31 (Spring)** to our office via email. ** For Korean passport holders, you can submit a Health Insurance Qualification Certificate issued by NHIS or Government 24 instead.* **9) Pledge (can be downloaded from the application link)** - Must be handwritten (only for the blanks of the form)

10) Course Preference List

- Refer to the instructions provided in *'Academic Offerings' (page 7)* for details on how to check the course list of previous years, and prepare a list of courses you wish to enroll in.
- **This list is for reference only and does not guarantee course registration**. Actual course registration must be completed by the student during the official registration period.

11) Certificate of Enrollment with Apostille or consular confirmation

(Additional document required for NON-OECD country nationals/Students from a university in China)

- **NON-OECD country nationals** must submit an **official Certificate of Enrollment of the home university with APOSTILLE (recommended) or consular confirmation** from the Korean embassy or consulate in the country where the university is located to KUBS International Affairs Team Office by POST.

- **Students from a university in China** must submit an **official Certificate of Enrollment (English version) of the home university issued from CHSI(学信网)** to KUBS International Affairs Team Office by POST.

Submission deadline: May 8 (for Fall semester) / Nov 6 (for Spring semester) by POST

Mailing address: KUBS International Affairs Team, Korea University Business School, #311 Business School Main Hall, 145 Anam-Ro, Seongbuk-Gu, Seoul, Republic of Korea (02841)

12) Bank Statement (for ALL non-Korean passport holders)

- MUST submit a bank statement opened under your name showing a minimum balance of **US$ 4,500 (1 semester), US$ 9,500 (2 semesters) or the equivalent amount in the applicant's local currency.**

- Must be issued between May and June (for Fall semester) / between November to December (for Spring semester).

- If you cannot provide your bank statement, you can submit your mother's or father's bank statement along with a copy of your 'family relation certificate' or any other official document that can replace the family relation certificate. The certificate must be in English. If not, attach the English translated version with the following statement for confirmation, *'translated by [ ], date and signature'.* (Notarization is not required.)

- If you are a scholarship recipient, submit an official certificate or letter proving your scholarship status, including the amount of scholarship benefits such as monthly allowances and so on for the entire study period.

Those who do not have a bank statement at the time of online application MUST submit it via e-mail or post by July 1st for Fall semester, Jan 1st for Spring semester.

*OECD country nationals: By email only (kubs_exchange@korea.ac.kr)
*Non-OECD nationals: By POST only (Office address : KUBS International Affairs Team, Korea University Business School, #311, Business School Main Hall, 145 Anam-Ro, Seongbuk-Gu, Seoul, Republic of Korea(02841))

* It is highly advised that students get two original copies (bank statement) from the bank as one should be submitted to Korea University and another one to the Korean embassy (while applying for the visa). Details will also be sent to students too upon acceptance with application email.

* Due to a strengthening in the immigration law that we must abide by, students submitting bank statements from Chinese banks must meet additional requirements (regardless of their nationality):

1) The bank statement must be issued within 30 days of the visa application date.
2) The bank statement validity period must remain at least 30 days of the visa application date.

*** The Certificate of Admission and the Letter of Admission will be issued only after we receive the bank statement (for All students) and the Certificate of Enrollment with Apostille or consular confirmation (For NON-OECD country nationals only).**

** The sooner you submit the bank statement (for All) / Apostille (only for NON-OECD nationals), the sooner you will receive the Admission Package from June (for Fall term) / from December (for Spring term).*

Course Information

Majors	Accounting / Finance / Global Business / Logistics, Service & Operations Management (LSOM) / Management / Marketing / Information Systems (IS) / Strategy
Course List	Refer to <Academic Offerings> from page 7-8
Class Size	• BBA: 15~100 (35 students per class on average) • MS: 5~15 (less than 20 students per class on average) • GMBA: Different each semester
Tests	Midterm exam, Final exam, Presentations, Group work, etc. (varies by class)
Workload per Credit Hour	• 3 credits= 3 hrs/wk, 16 wks/semester • 2 credits= 4 hrs/wk, (GMBA) 8 wks/module
Credit Hour Limit	See table below

Program	Maximum Limit	Regular (non-exchange)
BBA	19 credits per semester	Normally take 4-6 classes (12 - 18credits)
MS	12 graduate credits per semester (If student takes undergraduate courses, max 19 credits)	Normally take 3-4 classes (9 - 12credits)
GMBA	Two modules cannot exceed 19 credits	Normally take 2-4 classes each module

Students must take at least 1 course per semester/module.

• MS graduate students must take at least 1 GRADUATE course from Business major or non-Business graduate courses per semester.

• GMBA students must take at least 1 course (2 credits) per module.

*** Even if you take one course, you will be recognized as a full-time student at KUBS. However, you should also check the minimum number of credits to be taken with your home university coordinator.**

Grading System

Professors have full authority for evaluating students. Each student's academic performance is graded according to the following criteria: exams and assignment results, attendance, and class participation, etc. A minimum of 70% attendance is required in order for a student to earn a passing grade.

Letter Grade	Grade Point
A+	4.5
A	4.0
B+	3.5
B	3.0
C+	2.5
C	2.0
D+	1.5
D	1.0
F (NA)	Fail

Academic Offerings	
BBA Courses (Undergraduate)	**http://sugang.korea.ac.kr > Major Subject > Korea University Business School** • Students may refer to the course list from the corresponding semester of the previous year (e.g., 2026 Fall semester students should refer to the 2025 Fall semester) as it will be similar. However, the course list is to be used as a reference only as not all courses may be offered. Courses are subject to change every semester, and we cannot guarantee all courses will be available. Students are responsible for making a back-up plan for their course registration. • The course list for the upcoming semester will be released in mid-January and mid-July. Students are responsible for checking the latest course list in January for the spring semester and July for the fall semester. The course offerings in Spring and Fall may differ, so please check carefully. • College/School and Course Classification by clicking the 'Course No.' link. • Courses conducted in English will be indicated in brackets as "(English)". (e.g., Understanding Korea(English)). All KUBS undergraduate courses taught in English are open to the exchange students. • If you register for a course that is not marked as such (i.e., a course conducted in Korean), your registration may be canceled. • Click on the Course No. link to see the syllabus. If no information is available, please click the 'Upload File' link at the bottom of the page for the syllabus. • Exchange students can take non-business courses if they meet prerequisites and have successfully registered online. (**Non-available subjects**: Medicine, Nursing, Pharmacy, Law, Teacher Education, Division of Information Security (Department of Cyber Defense), School of Art and Design, Smart Mobility, Communications Engineering and all the courses at *Sejong* campus) • BBA students CANNOT take MS/MBA courses.
MS Courses (Graduate)	**http://sugang.korea.ac.kr/graduate > Search course: Graduate Course > Select Graduate School > Department of Business Administration** • Students may refer to the course list from the corresponding semester of the previous year (e.g., 2026 Fall semester students should refer to 2025 Fall semester). However, not all courses are guaranteed to be open, and only a selected number of classes will be available. • Courses conducted in English will be indicated in brackets as "English". (e.g., Understanding Korea(English)). If you register for a course that is not marked as such (i.e., a course conducted in Korean), your registration may be canceled. • Click on the Course No. link to see the syllabus of each course. If none is available, please click the 'syllabus document' link at the bottom of the page. • The final list of business courses available to exchange students will be distributed via email to individual students in February for the spring semester and in August for the fall semester. • Students MUST be aware that ***not all business graduate courses are available***. By participating in KUBS exchange program, students accept ***the risk of taking limited courses.*** • **MS(Graduate) students must take at least 1 GRADUATE course in business major courses per semester.** • Students can take graduate courses offered by other departments regardless of their major, as long as they meet the requirements (prerequisites) and have the professor's permission. (Only subjects under the category of "Graduate School" and courses under the "International Studies" are available. **Non-available subjects:** Medicine, Nursing, Pharmacy, Law, Teacher Education, Division of Information Security (Department of Cyber Defense), Art & Design, Independent Study, Thesis Research, Tutorial Research After Completion of Course Work and all courses at *Sejong* campus) • Students can take up to 6 credits from the Graduate School of International Studies. • **MS students are allowed to take BBA** courses (refer to the above BBA Courses), but **MBA courses are not available** (students are responsible for checking with the program manager at their home institution regarding the compatibility of undergraduate courses in terms of credit transfer).
MBA Courses (GMBA)	***For GMBA exchange students, please disregard all course registration information from BBA (Undergraduate) & MS (Graduate).*** **http://sugang.korea.ac.kr/graduate > Search course: Graduate Course > Choose semester (Fall incoming: Module 1 & 2/ Spring incoming: Module 4 & 5) > Business Administration > Global MBA** * The semester should be set as Module #, not Fall or Spring • Change the setting for *Year* and *Term* to the previous corresponding module. (e.g., 2025 module 1 for 2026 module 1)

	• Click on the Course No. link to see the syllabus. If no information is available, please click the 'syllabus document' link at the bottom of the page for the syllabus. • The final list of courses available to exchange students will be distributed via email in August for module 1, September for module 2 and in February for module 4 and March for module 5. • As core courses are offered in the Fall (modules 1&2) and electives are offered in the Spring (modules 4&5), it is recommended for exchange students at the MBA level to come in spring in terms of course selection since most students will have already taken their core courses at their home institution. • ***MBA students CANNOT take BBA/MS courses or any courses other than GMBA*** • ***MBA students must take at least 1 course (2 credits) per module.***
Korean Language Courses	• Korean language courses for BBA/MS students are offered during regular semesters, with 5 levels from beginner to advance. - For those who wish to take Korean language classes, no prior knowledge of the Korean language is required but there might be placement test depending on the lecturer. It will be held on the first day of the class. • Korean courses for exchange students can be found at http://sugang.korea.ac.kr > General Subject > General Studies > Electives > IFLS108 – 112 / IFLS240 – 246. • Non-credit Korean language classes are offered for 4 weeks during the summer/winter vacation to exchange students who completed a regular semester at KU, regardless of academic level. For further information please refer to https://klc.korea.ac.kr/index.do

Course Registration

Schedule	Fall Semester			Spring Semester		
	BBA	**MS**	**MBA**	**BBA**	**MS**	**MBA**
Pre-Registration of Preferred Course	Early August	N/A	N/A	Early February	N/A	N/A
Course Registration	Mid-August	Mid-August	End of August	Mid-February	Mid-February	Mid-February
Add/Drop Period	Early September	Early September	First week of first module	Early March	Early March	First week of first module
Withdrawal Period	End of September	N/A	N/A	End of March	N/A	N/A

▪ Students will be notified via email about the instructions for course registration in mid-July (for Fall semester) and mid-January (for Spring semester). Students should do the following steps after receiving the email.

Step 1. Read the course registration instructions very carefully.

Step 2. Make a preferred course listing during the 'Preferred Course Listing' period.

Step 3. Check the results.

Step 4. Apply for courses during the 'Course Registration' period.

Step 5. Try to add courses during the 'Add/Drop' period.

Step 6. Drop the courses during the 'Withdrawal' period.

*** No changes can be made after the Withdrawal period. Please note that courses marked as 'DL' (Drop Limit) cannot be withdrawn during the Withdrawal period. If you wish to drop a DL course, you must do so during the Add/Drop period.

*** 'Preferred Course Listing (Step 2&3)' and 'Withdrawal (Step 6)' are not available to graduate level courses.

* Pre-Registration of Preferred Course for BBA students allows students to create a stimulated timetable before the official course registration starts. During this period, students can select the courses they prefer up to 19 credits (the maximum credits students can take). Students must check if the college/department is located in Seoul campus and do not have timetable clashes. Basically, the course registration at KUBS is based on a first-come-first-serve system. However, the Pre-Registration of Preferred Courses which has to be done before the official course registration period, adopts a priority-based lottery system. This has been made to help students to pre-register the courses which meet the acceptance rate so that students can focus on high demand courses during the official registration period.

* At Korea University, every course has limited openings not only for exchange/visiting students but also for regular KU students. For exchange students, the acceptance rate is usually 25% of the total – based on courses taught in English. During the Pre-Registration of Preferred Courses, students can add the courses they are interested in. If the number of exchange/visiting students who have applied a specific course (e.g.

WORLD ECONOMY AND BUSINESS) during this period is equal to or below the number of quota available to exchange/visiting students, the course will be automatically registered.

* Students may refer to the course list from the corresponding semester of the previous year as it will remain similar. However, courses are subject to change every semester and we cannot guarantee its availability. Students are responsible for making a back-up plan for their course plan.
* KUBS cannot recommend or find a course for individual students in principle of fairness. It is the student's responsibility to make a backup plan (plan B) when they make their course plan.
* Detailed information with specific dates and complete instruction will be sent to students prior to the course registration period in July/August for the Fall semester and January/February for the Spring semester, and students are responsible for reading and following the guideline very carefully.

Important Notice regarding course registration

* We are experiencing a high demand for some areas of the courses, especially in Business School, Media and Communication and International Studies. This means students must be aware that it may be very difficult to register for these courses and there will be No Guarantee for their preferred choices. Please be aware that registering for courses from Business School, Media & Communications, International Studies, and Psychology (courses that start with BUSS, JMCO, DISS, PSYC) is extremely difficult.
* Some practice and lab courses may have a teaching assistant (TA) who teaches in Korean, so please contact the professor in advance to confirm.
* It is highly recommended that students fulfill the graduation requirements of their home university at their home university as KU's course registration system is based on a first come first serve system and registration is not guaranteed at all.
* Make sure that the courses you register for are marked with "(English)". If you register for a course that is not marked as such (i.e., courses conducted in Korean), your registration may be canceled. Please note that it is the student's responsibility to ensure correct course registration, and any resulting disadvantages will be your own responsibility.

KUBS cannot guarantee any courses for exchange students.
Therefore, we request students to be very flexible with their course selections and also be ready with a plan B.
Students are responsible for checking with the program manager at their home institution regarding the credit transfer **in advance** as you cannot change the course list after the add/drop period.

Accommodation

On-campus Accommodation

* On-campus housing is ***not*** guaranteed so please be prudent before applying if your major concern in choosing a study abroad destination is on-campus accommodation.

Residence Hall	Type	Fall Semester (4 months)	Spring Semester (4 months)
CJ International House (w/ Bath)	Single	KRW 2,460,000	KRW 2,460,000
	Double	KRW 1,906,500	KRW 1,906,500
Anam International House (w/ Bath)	Double	KRW 1,906,500	KRW 1,906,500

*** The price might have been changed from above chart. Please make sure to check the updated price and all the information from the On-campus website.**

Applying for On-campus Accommodation

-Exchange students are eligible to apply for on-campus housing (CJ/Anam International House).
-Students are required to apply for housing online at https://dorm.korea.ac.kr (First come first serve basis)
-Applications past the deadline will not be considered for placement.
-Students who are assigned a room at the on-campus dormitory will be required to take a tuberculosis test (x-ray, blood test, or skin test) dating after July 1st for Fall semester and January 1st for Spring semester. The certificate must be issued in Korean or English only. The TB test result should be submitted to the dormitory, not to the KUBS.
• Fall Semester: Early June ~ Early July
• Spring Semester: Early December ~ Early January
- You can also find more details and information at **http://gsc.korea.ac.kr > Exchange/Visiting Student > Board** or from the below On-campus website. Details will be sent after the application period.

	However, please note that **IT IS VERY DIFFICULT FOR KUBS EXCHANGE STUDENTS TO GET A ROOM IN ONE OF THE ON-CAMPUS DORMITORIES** due to its assignment priority and limited spaces. Therefore, it is highly recommended for students to find and prepare to stay in off-campus accommodation in case on-campus housing is not provided (which is very likely). **Residence Office** Web: https://dorm.korea.ac.kr / E-mail: reslife@korea.ac.kr Phone: +82-2-3290-1554 / Fax: +82-2-929-3184
Off-campus Accommodation	There are numerous private student accommodations called *Goshitel* near campus, in 5-10 minutes walking distance. These accommodations vary widely in terms of room size and rate. Prices range from approximately KRW 500,000 to KRW 700,000 per month, and the average price is about KRW 550,000. *For more options, these are some sources you may want to consider for off campus housing.* *1. Goshipages (mostly sharehouses) - http://goshipages.com* *2. Ziptoss - https://ziptoss.com/* *3. Airbnb* *4. www.booking.com* *Homestay Korea* (http://homestaykorea.com) can arrange students with families willing to host a homestay student, and reservations are available in English. -Off-campus accommodation information can be also found at **http://gsc.korea.ac.kr > Student Services > Accommodation.**
Insurance	
Private Health/Travel Insurance (for non-Korean passport holders only)	All KUBS incoming exchange students except for those with Korean citizenship MUST have worldwide insurance coverage, and the benefits should provide for all injuries and illnesses that may occur during the entire duration of their stay in Korea. ** All incoming international students are required to enroll in the Korean National Health Insurance (NHI) plan from March 2021 due to Korean government's policy change. The fee is KRW 76,390 per month (students must pay during their stay in Korea). No action is required from students, as they are automatically subscribed to health insurance by the NHIS after creating their Residence Card. **It is required for the students to have both private insurance and Korean National Health Insurance.** *Submission deadline: Spring semester : January 31 / Fall semester : July 31 via our email. ** For Korean passport holders, they can submit the certificate of NHI instead*
Visa	
For foreigners of non-Korean descent	KUBS exchange students of non-Korean descent MUST have a D-2-6 visa (exchange student visa) prior to their arrival in Korea, to study at KUBS. They can apply for a visa at the nearest Korean Embassy or Consulate in their home country by submitting documents in the admission package: Certificate of Admission, Letter of Admission, and Business License of Korea University. A Memorandum of Understanding (MOU) may be required, which must be obtained from your home university. Please ask your home institution's coordinator. * Students with **Chinese nationality MUST apply in the country where their home institution is located, however, if the Korean Embassy allows, it is available**). ※ Additional documents may vary according to the Korean Embassy or Consulate where they apply. To directly contact the Embassy is recommended. * If you have two passports (multiple nationalities), you must provide us with the passport which you will get the visa, and the student must arrive in Korea with the same passport that they have got the visa. Those who are going to travel and apply for the student visa in countries other than their home country MUST make sure to check if they can process the visa application there. ***Students are not allowed to enter Korea with K-ETA or tourist visa (without a D-2-6 visa) to study at KUBS. Also, entering Korea with K-ETA while your visa issuance process is ongoing at the Korean Embassy in your country is not allowed. You must complete the process, obtain a student visa (D-2-6) to enter Korea to study at KUBS.** ***After arrival in Korea, you must apply for Residence Card within 90 days upon arrival. Students**

	must not leave the country before the Card is issued. If you leave Korea before making a Residence Card (RC) from here, the D-2 visa will automatically expire and you will not be allowed to enter Korea again unless you obtain a new student visa at the Korean Embassy in your country.
For foreigners of Korean descent / individual holding Korean and other (dual) citizenship	Requirements for obtaining a visa may vary for foreigners of Korean descent and/or individuals holding Korean and other (dual) citizenship. Thus, they MUST check with the Korean Embassy or Consulate in their place of residence BEFORE applying to our exchange program.
For Korean passport holders / F-4 visa holders	Students holding a Korean passport or F-4 visa do not have to apply for any additional visa to study at KUBS. (Must check the validity and allowed period)

Arrival Guide	
Orientation for Exchange Students	Orientation (offline) is **MANDATORY** for all incoming exchange students. • Fall Semester: a week before the semester starts in August • Spring Semester: a week before the semester starts in February * Specific dates to be announced.
Recommended Arrival Date	**On-campus Accommodation Move-in Date** • Fall Semester: Mid-August (14 days prior to the semester start date) • Spring Semester: Mid-February (14 days prior to the semester start date) **On-campus Accommodation Move-out Date** • Fall Semester: Sunday right after the finals week • Spring Semester: Sunday right after the finals week However, unlike the on-campus dormitory, there are no official check-in/out dates for off-campus housing, as the rental fee is calculated according to the date the student moves in.

Estimated Living Expenses in Seoul	
Tuition Fee	Waived at the host institution; paid only to the student's home institution
Korean National Health Insurance Fee	Approx. KRW 76,390 per month
On-campus Accommodation	Students are required to apply for housing online on a separate website. (https://dorm.korea.ac.kr)
Off-campus Accommodation	Approx. KRW 500,000 per month
Food/Meals	Approx. KRW 400,000 per month
Local Transportation	Approx. KRW 100,000 per month
Academic Expenses	Approx. KRW 150,000 per semester (mainly textbooks)
Personal Expenses	Approx. KRW 400,000 per month but may vary

Student Services	
Korea University Buddy Assistants (KUBA)	KUBA is a buddy matching program that connects incoming exchange students with KU domestic students. International students will have the opportunity to experience and participate in KU's events and learn about Korean culture while building strong friendships with their buddies. All exchange students will be assigned to a KUBA buddy by default.
KUBS Buddy Program (Undergraduate only)	KUBS Buddy is a KUBS student organization specifically designed to help KUBS undergraduate exchange students (not available to MS and GMBA students) adjust to KUBS life and give advice in course selections. KUBS undergraduate exchange students will join the KUBS Buddy program without an application.
Campus Facilities	Library, Computer Lab, Fitness Club, Bookstore, Print Shop, Post Office, Stationery, Bank, ATMs, Cafeteria, Restaurant, Mobile Shop, Convenience Store

**** Please visit KU GLOBAL SERVICE CENTER website to find more information < https://gsc.korea.ac.kr/ >**

Academic Transcript

KUBS sends out students' initial copies of academic transcripts to their home institutions in January (for fall semester) and in July (for spring semester) free of charge when they complete their semester(s) at KUBS.

- Fall Semester: at the end of January – beginning of February
- Spring Semester: at the end of July– beginning of August
  - We will send the digital version via email first, but if you need the hard copy as well, you can request us once you get our email regarding the transcript.
  - For students who will be studying at our KUBS for a full year, we will send out their academic transcript after they have finished all 2 semesters. (1 year) They can issue the first semester's transcript by themselves by visiting One Stop Service Center, located in Central Plaza in KU.

* Should students need more copies, they can make an online request and pay extra fees at https://gsc.korea.ac.kr/ > Exchange/Visiting Student > Requests > Transcript Request.
* For credit transfer of recognition, students must contact their home university directly.
* Grades will be finalized in early January (Fall) and early July (Spring). If students have any questions or concerns about their grades, they are responsible for contacting the professor of the course directly only by the Grade Revision Period.

***Any inquiries are welcomed via our email (kubs_exchange@korea.ac.kr)**