



## UNDERGRADUATE EXCHANGE PROGRAM FACT SHEET FOR ACADEMIC YEAR 21/22

### Contact Information

#### Business School

**Manager, International Relations  
(Agreements, Nominations and Applications)**  
Ms. Jeong-ah Jo  
E [global.yzb@yonsei.ac.kr](mailto:global.yzb@yonsei.ac.kr)  
T +82-2-2123-6253

**Academic matters  
(Course enrolment for Business courses)**  
Ms. Joowon Ryoo  
E [bba.yzb@yonsei.ac.kr](mailto:bba.yzb@yonsei.ac.kr)  
T +82-2-2123-5453

#### University-wide (Office of International Affairs)

**Academic Coordinator**  
Orientation, Courses, Transcript, other academic issue  
E [study@yonsei.ac.kr](mailto:study@yonsei.ac.kr)  
T +82-2-2123-3987

**SK Global House (Housing for Int'l Students)**  
SK Global House  
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T +82-2-2123-7481  
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### Admission to the Exchange Program

#### Requirements

Semester fulfillment	<ul style="list-style-type: none"> <li>- Students must have completed <b>at least 2 semesters (Undergraduate)/ 1 semester(post-graduate) or equivalent before</b> application opens.</li> <li>* For transfer students, a minimum of one semester's result at the transferred university is required on the official transcript.</li> </ul>
GPA	<ul style="list-style-type: none"> <li>- <b>2.5 / 4.0 (B average) or above</b></li> <li>- <b>ECTS (C or above)</b></li> </ul>
Language Proficiency	<ul style="list-style-type: none"> <li>- <b>ENGLISH:</b> If you plan to take courses taught in <b>English</b>, <u>TOEFL cBT 213(iBT 79, pBT 550) or IELTS 6.5</u> is required.</li> <li>* Native English speakers &amp; non-native speakers studying their degree in English are waived.</li> <li>- <b>KOREAN:</b> If you plan to take courses taught in <b>Korean</b>, <u>KLAT level 4</u>, or an assessment report by a professor is required.</li> <li>* Students must get permission from the professor on the 1st day of class.</li> </ul>

Application					
Deadlines	- <b>Spring (March) semester:</b> Last day of October - <b>Fall (September) semester:</b> Last day of April				
Procedure	<table border="1"> <tr> <td>Online Nomination</td> <td>Home institution coordinator must submit an online nomination via Yonsei's application portal (Email nominations cannot be accepted)</td> </tr> <tr> <td>Online Application</td> <td>Once nomination is received, each student will automatically be given access to the application portal, and will be asked to complete the application form with the documents below.</td> </tr> </table>	Online Nomination	Home institution coordinator must submit an online nomination via Yonsei's application portal (Email nominations cannot be accepted)	Online Application	Once nomination is received, each student will automatically be given access to the application portal, and will be asked to complete the application form with the documents below.
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<b>EVERYTHING IS PROCESSED <u>ONLINE</u>, NO HARD COPIES REQUIRED</b>					
Supporting Documents	<p><b><u>To be uploaded online</u></b></p> <ol style="list-style-type: none"> <li>1. Official Transcript(s) (*)</li> <li>2. Official Proof of language Proficiency (*)</li> <li>3. Photocopy of the ID page of passport</li> <li>4. Study Plan</li> <li>5. Proof of medical insurance (may be submitted after admission confirmation)</li> <li>6. Photo (for student ID card)</li> </ol> <p>(*) We will NOT accept screenshots or unofficial copies.</p>				
Admission Confirmation	- <b>Spring (March) admission:</b> by mid-December - <b>Fall (September) admission:</b> by mid-June				

## Academics

### Term schedule and Course details

#### Academic Calendar

	Fall 2021	Spring 2022
Expected Arrival Date	End of August	End of February
Orientation	End of August	End of February
<b>Class Begins</b>	August 30	Early March
Class Ends	December 17	Late June

**(\*) All dates subject to change, dates will be confirmed upon admission (by November for Spring, May for Fall)**

<http://oia.yonsei.ac.kr/intstd/exCalendar.asp>

### Courses Load

#### Course Load

Undergraduate: 9 to 18 credits in total

(for those taking Korean Language course: maximum 12 credits)

**\*Students must take at least 9 credits at the School of Business**

#### Available Courses and Faculties

Other than Business courses, the following areas offer courses open to exchange students:

- Korean Studies
- East Asian Studies
- Politics and Culture
- Science & Engineering
- Korean Language (KLI)

\* Please be advised that course registration is on a first-come, first-served basis.

**\* The course list for each semester is not finalized until 2 months before each term begins; courses for Spring and Fall will be available in January and July respectively.**

<http://oia.yonsei.ac.kr/intstd/exCourse.asp>

<http://portal.yonsei.ac.kr>

### **Restricted Courses and Faculties**

- Medicine / Dentistry / Nursing / Pharmacy
- Music
- Law
- MBA

**Grading and Academic Regulations** <http://oia.yonsei.ac.kr/intstd/exRule.asp>

### **Transcript**

**Spring semester:** issued in July

**Fall semester:** issued in January

<http://oia.yonsei.ac.kr/intstd/exTrans.asp>

### **General Information**

#### **Campus Location and Faculties**

Yonsei University's main campus is ensconced in a spacious, picturesque and natural setting located minutes away from the economic, political, and cultural centers of Seoul's metropolitan area. The Yonsei School of Business is located in the very center of Yonsei's Campus.

You can find more information about Yonsei University on our website:

([http://www.yonsei.ac.kr/en\\_sc/intro/directions1.jsp](http://www.yonsei.ac.kr/en_sc/intro/directions1.jsp))

You can also find additional information about Korea:

<http://www.hikorea.go.kr>

<http://english.visitseoul.net/travel-info>

#### **Accommodation**

While Yonsei School of Business does not arrange housing directly, students will be given contact information and tips to help find accommodation.

#### **ON-CAMPUS**

Rooms in the on-campus dormitory 'SK Global House' are available on a first-come, first-served basis.

You can find more information on our International Dormitory website: <https://dorm.yonsei.ac.kr/en/>

#### **OFF-CAMPUS**

Students who wish to live off-campus are responsible for securing their own housing:

<https://oia.yonsei.ac.kr/campus/preHousing6.asp>

#### **Visa**

A Student Visa (D-2) is required. For detailed instructions and requirements, please consult your local Korean Embassy or Consulate. Yonsei will provide the Certificate of Enrolment and the Certificate of Business Registration, which are two essential documents for visa application.

Korea's Immigration Office website: <https://www.visa.go.kr/>

*(\* Please note that as of February 2021, no foreign national can enter Korea without a valid immigration status(a visa), even if s/he is from a visa-waiver country. This measure is closely related to the COVID-19 situation both in and outside of Korea and is subject to change. Please consult your nearest Korean Consulate for the most up-to-date information.*

#### **Health Insurance**

All incoming exchange & visiting students are obligated to obtain personal health insurance. Please enroll in a health insurance plan of your choice, as there is no designated insurance service provider but it is recommended that you choose a study abroad plan which will cover medical expenses to be incurred during your exchange in Korea. Mandatory insurance plans provided at your home institution will be sufficient, but proof (an official letter) must be provided.

Student will have to pay the full fee up front, and then apply to his/her home insurance company for some form of reimbursement.