



YONSEI UNIVERSITY
SCHOOL OF BUSINESS

UNDERGRADUATE EXCHANGE PROGRAM 2018-2019 FACTSHEET

MAIN CONTACT for Business school level exchange partners

Agreements & Exchange Inbound & Outbound (contact point for exchange spot discussion)	Ms. Janet So Manager, International Relations Yonsei School of Business so@yonsei.ac.kr Tel : +82-2-2123-6253
Academic Matters	Ms. Soo Youn Kim Undergraduate Program, Yonsei School of Business ksy8923@yonsei.ac.kr Tel : +82-2-2123-5453
Mailing Address	Room 406, Building 212 International Relations School of Business, Yonsei University 50 Yonsei-ro, Seodaemun-gu Seoul 03722 Republic of Korea

ADDITIONAL CONTACT INFORMATION

The Office of International Affairs of Yonsei University and the SK Global House can be contacted for large-scale orientations and housing, respectively.

Coordinator (Inbound & Outbound) Ms. Narai Ahn Asia, Oceania	Office of International Affairs sap@yonsei.ac.kr Tel: +82-2-2123-4704
Coordinator (Inbound & Outbound) Ms. Mijin Moon USA, Canada , Europe, ISEP, USAC	Office of International Affairs abroad@yonsei.ac.kr Tel: +82-2-2123-4703
Coordinator (Inbound & Outbound) Ms. Bang-Wool Yim Europe, ISEP, USAC	Office of International Affairs ysoia@yonsei.ac.kr Tel: +82-2-2123-3983
Academic Coordinator Ms. Yunmi Lee Orientation, Course Registration, Transcript, other academic issue	Office of International Affairs study@yonsei.ac.kr Tel: +82-2-2123-6493
Housing contact SK Global House	SK Global House skghouse@yonsei.ac.kr Tel: +82-2-2123-7481 Fax: +82-2-2123-8259

APPLICATION

Semester Fulfillment Requirement	<p>Students must have finished 2 semesters (or equivalents) before the application.</p> <p>For a transferred student, a minimum of one semester result from the current university is required to be shown on the official transcript. Students must complete their studies for degree at the home university after returning from exchange program (should not finish their last semester at Yonsei).</p>
GPA Requirement	<p>2.5 / 4.0 (B average) or above ECTS (C or above)</p>
Language Requirements	<p>Courses in English: Minimum CBT 213, IBT 79, PBT 550, IELTS 6, or Sufficient Proof of Equivalent English Proficiency *Note: English native speakers/English degree program students are exempted from submitting the official score certificate as a part of application material.</p>
	<p>Courses in Korean: Official Korean language proficiency proof (KLPT level 4 or assessment/evaluation by a professor/lecturer)</p>
Procedure	<ol style="list-style-type: none"> 1. Official online nomination made by home institution's exchange advisor *Guidance on online nomination will be emailed to our partners in August and February For questions: email at so@yonsei.ac.kr 2. Once nominated, each student's account will be created automatically and an auto-email will be sent to the student, notifying that he/she may now log into our system. 3. After submitting the online application form, supporting documents must be mailed to Yonsei University in hard-copies.
Supporting Documents	<p><u>To be uploaded online & sent by post</u></p> <ol style="list-style-type: none"> 1. Official Transcript(s) 2. Official Proof of language Proficiency 3. Photocopy of the ID page of passport <p><u>To be uploaded online (NO hard-copy needed)</u></p> <ol style="list-style-type: none"> 4. Study Plan 5. Proof of medical insurance (can be submitted after admission confirmation) 6. Photo (for student ID card)
Application Deadline	<p>Spring (March) admission: Last weekday of October</p>
	<p>Fall (September) admission: Last weekday of April</p>
Admission Confirmation	<p>Spring (March) admission: by December Fall (September) admission: by June</p>

ACADEMICS

<p>Academic Calendar</p>	<table border="1"> <thead> <tr> <th></th> <th>Fall 2018 *</th> <th>Spring 2019 *</th> </tr> </thead> <tbody> <tr> <td>Expected Arrival Date</td> <td>Aug 24</td> <td>Feb 22</td> </tr> <tr> <td>Orientation</td> <td>Aug 25</td> <td>Feb 23</td> </tr> <tr> <td>Class Begin</td> <td>Sept 3</td> <td>Mar 4</td> </tr> <tr> <td>Class End</td> <td>Dec 21</td> <td>Jun 21</td> </tr> <tr> <td>Exam Period</td> <td>Dec 10-21</td> <td>Jun 10-21</td> </tr> </tbody> </table> <p>*Dates are subject to change.</p> <p>http://oia.yonsei.ac.kr/intstd/exCalendar.asp</p>		Fall 2018 *	Spring 2019 *	Expected Arrival Date	Aug 24	Feb 22	Orientation	Aug 25	Feb 23	Class Begin	Sept 3	Mar 4	Class End	Dec 21	Jun 21	Exam Period	Dec 10-21	Jun 10-21
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<p>Course Load</p>	<p>Undergraduate: 9 to 18 credits in total (for those taking Korean Language course: maximum 12 credits)</p> <p>*Students must take at least 9 credits at the School of Business</p>																		
<p>Available Courses/Faculties</p>	<p>Other than Business courses, the following areas offer courses open to exchange students:</p> <ul style="list-style-type: none"> ▪ Korean Studies ▪ East Asian Studies ▪ Politics and Culture ▪ Science & Engineering ▪ Korean Language (KLI) <p>* Please be advised that course registration is on a first-come, first-served basis.</p> <p>* The course list for each semester is not finalized until 2 months before each term begins; courses for Spring and Fall will be available in January and July respectively.</p> <p>http://oia.yonsei.ac.kr/intstd/exCourse.asp http://portal.yonsei.ac.kr</p>																		
<p>Restricted Courses/Faculties</p>	<ul style="list-style-type: none"> ▪ Medicine / Dentistry / Nursing / Pharmacy ▪ Music ▪ Law ▪ MBA 																		
<p>Grading & Academic Regulations</p>	<p>http://oia.yonsei.ac.kr/intstd/exRule.asp</p>																		
<p>Transcript</p>	<p>Spring semester: issued in July Fall semester: issued in January</p> <p>http://oia.yonsei.ac.kr/intstd/exTrans.asp</p>																		

HOUSING & GENERAL INFORMATION

<p>On-campus Housing (SK Global House)</p> <p>http://ih.yonsei.ac.kr/</p> <p>*Please note that SK Global House is neither managed by the School of Business nor the Office of International Affairs of Yonsei University.</p>	<p>Single rooms: KRW 2,642,000 Double rooms: KRW 1,785,000</p> <p>* Above housing rates are for one semester (16 weeks&6 days). * All rooms have a private bathroom & shower. * The rates are subject to change.</p> <p>-Students interested in staying at on-campus housing are encouraged to make online application as soon as application is available. Please note that the provision of on-campus housing is not guaranteed due to limited spaces. Rooms will be served on a first-come, first serve basis. For more information on our on-campus housing options see http://ih.yonsei.ac.kr/.</p> <p>[Contact] SK Global House: skghouse@yonsei.ac.kr International House: ihouse@yonsei.ac.kr</p> <p>Application procedure: http://ih.yonsei.ac.kr/?code=0301</p>										
<p>Medical Insurance</p>	<p>All students must have health insurance that covers the period of their stay in Korea. Yonsei University does not offer health insurance.</p>										
<p>Airport Pick-up</p>	<p>http://www.yonsei.ac.kr/en_sc/intro/directions1.jsp</p> <p>* The University does not offer airport pick-up service</p>										
<p>Estimated Budget(per semester) *Excluding tuition</p>	<table border="1"> <tr> <td>▪ Housing (SK Global House double room)</td> <td>USD 1,700</td> </tr> <tr> <td>▪ Meals</td> <td>USD 2,000</td> </tr> <tr> <td>▪ Books & Supplies</td> <td>USD 300</td> </tr> <tr> <td>▪ Transportation</td> <td>USD 400</td> </tr> <tr> <td>▪ Total</td> <td>USD 4,400</td> </tr> </table> <p>*Rate used: USD 1 = KRW 1,100 *Above costs are subject to change without notice.</p>	▪ Housing (SK Global House double room)	USD 1,700	▪ Meals	USD 2,000	▪ Books & Supplies	USD 300	▪ Transportation	USD 400	▪ Total	USD 4,400
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<p>Visa (D-2) http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2 *Exchange students must apply for Education("D-2") visa</p>	<p>-Students must submit the following documents to a local Korean Embassy or Consulate. Additional documents may be required depending on your place of residence:</p> <ol style="list-style-type: none"> 1. Certificate of Admission (to be sent by Yonsei) 2. Passport 3. Visa application form* Exchange students must apply for a "D-2" student visa (Education visa). 4. Bank statement; and more 										