

SKK Business School Exchange/Visiting Student Program

Information/Fact Sheet: 2018 Spring Semester

| General & Contact Information | |
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| Office Name | ■ SKKU OIR (Sungkyunkwan University Office of International Relations) ■ SKK BS IEC (SKK Business School International Exchange Center) |
| Campus | ■ Humanities and Social Sciences Campus (Seoul) ■ Natural Sciences Campus (Suwon, Gyeonggi-do) |
| Contact Information | ■ Mr. Shim, Myung bo (Inbound Student Mobility Program Manager at SKKU OIR) Tel: +82-2-760-0155 / Fax: +82-2-760-0159 / Email: incoming@skku.edu |
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| | ■ Ms. Kim, Yuri (Housing Manager) Tel: +82-2-760-0163 / Fax: +82-2-760-0159 / Email: dorms@skku.edu (Seoul), dorm@skku.edu (Suwon) |
| English Homepage | http://www.skku.edu/eng (Quick Link) |
| Office Address | ■ International Exchange Center, SKK Business School : #33403, Business Building ■ Office of International Relations, Sungkyunkwan University : # 90212, International Hall Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul 03063, South Korea |

| Nomination Information (Only for Exchange Program Applicants) | | |
|---|---|---|
| Home University's Nomination Procedure | <ul style="list-style-type: none"> ■ Applicants must be officially selected and nominated by their home institution in order to be eligible to apply. ■ The Study Abroad Program Officer at the sending institution must inform the SKK BS IEC of the list of nominated students by email with the following information: | |
| | Student Info | Full Name, Email Address, Length of Study, Major |
| | University Info | Study Abroad Program Officer's Name, Email Address, Phone Number, Mailing Address |
| Nomination Deadline | <ul style="list-style-type: none"> ■ Spring semester: November 1st ■ Fall Semester: May 1st | * Visiting Students should pay the tuition to SKKU before the semester begins. |

| Application Information | | |
|---------------------------|--|---|
| Online Application | <p>Website: http://www.skku.edu/e-home-s/inter_app/hsig1075.jsp</p> <p>* The online application system works best on Internet Explorer, Firefox, and Chrome; may not work on Safari.</p> <p>* The Authentication Code will be given to applicants once SKKU IEC/OIA receives an official nomination letters.</p> | |
| Application Guide | The Online Application Guide can be downloaded at the online application website. | |
| Eligibility | <ul style="list-style-type: none"> ■ Official nomination/recommendation of home/sending institution ■ Completion of at least one year of study and currently in the process of pursuing a degree at home institution ■ GPA (Grade Point Average) above 2.5 / 4.0, 2.7 / 4.3, 3.0/4/5 or 3.3 / 5.0 (<i>GPA is not required for visiting students</i>) | |
| Language Requirement | <ul style="list-style-type: none"> ■ Choose one from TOEFL (<i>iBT 80 or above/ITP 550 or above</i>), IELTS (<i>6.0 or above</i>), English CEFR (<i>B2 or above</i>), CET (<i>4 or above</i>), TOPIK (<i>3 or above</i>). * Not required for students who meet at least one of the followings: 1) Native speakers 2) Students other than Business Administration majors 3) Applicants with undergraduate/graduate degrees from institutions in which English is the primary language of instruction | |
| Required Documents | <ul style="list-style-type: none"> ■ Legitimate photograph ■ Valid passport with personal identification page ■ Certificate of enrollment for the degree an applicant is currently seeking ■ Transcript with cumulative academic records for all courses have been taken until the time of application. ■ Language Certificate (<i>Only applicable to students planning to study Business Administration</i>) ■ Participation Agreement (<i>This form is downloadable on the first page of online application website</i>) ■ Certificate of Insurance (<i>Insurance is required to cover possible medical costs during a study period at SKKU</i>) * Hardcopy is NOT required; SKKU OIA may require original copies if necessary. | |
| Participation Agreement | All applicants have to agree with terms and conditions of the [Experience SKKU] Program stipulated in the <i>Participation Agreement</i> . | |
| Online Application Period | <ul style="list-style-type: none"> ■ Spring semester: October 1st ~ November 15th ■ Fall Semester: April 1st ~ May 15th | * Please make sure to contact us in advance if you want to make a request for a late application. |

| Exchange/Visiting Student Orientation & Reception | | | |
|---|--|-------|---|
| Date | February 27, 2018 (<i>subject to change</i>) | Venue | Humanities and Social Sciences Campus (Seoul) |

| Expected Arrival Date |
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| It is recommended for students to arrive at SKKU a couple of days earlier than the orientation date. |

Academic Calendar

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|--------------------|---|
| Academic Semesters | <ul style="list-style-type: none"> ■ 2018 Spring Semester: March 2nd ~ June 20th, 2018 (16 weeks) / <i>subject to change</i> ■ 2018 Fall Semester : September 3rd ~ December 19th, 2018 (16 weeks) / <i>subject to change</i> |
| Academic Year | <ul style="list-style-type: none"> ■ 2017 AY: March 2, 2017 ~ February 28, 2018 ■ 2018 AY: March 2, 2018 ~ February 28, 2019 |

Course Information

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|----------------|--|
| Course Catalog | <ul style="list-style-type: none"> ■ Course catalog is available at http://www.skku.edu/eng (Only available under Microsoft Internet Explorer) ■ Students with install errors could refer to: http://www.skku.edu/eng_home/edu/international/international_list.jsp?bCode=7, "Online Course Catalog Guide" for guidance. |
| Course Sign-up | <ul style="list-style-type: none"> ■ Spring semester: in February ■ Fall semester: in August <p><i>* Accepted students will be informed of the course sign-up period and method.</i></p> |

□ Course signup restriction policy is applied to the areas including, but not limited to, the following programs below:

| Graduate Programs | Undergraduate Programs |
|---|--|
| Specialty Graduate Schools <ul style="list-style-type: none"> - SKK Graduate School of Business - SKK Graduate School of China - Graduate School of Law - Graduate School of Governance - Graduate School of Education - Graduate School of TESOL/Translation Special Graduate Schools <ul style="list-style-type: none"> Graduate School of Medicine Graduate School of Pharmacy | <ul style="list-style-type: none"> School of Medicine School of Pharmacy School of Art (<u>open, but very few are taught in English</u>) Global Business Administration Global Economics Global Leader |

** Please be informed that SKKU has two types of business administration and economics at the undergraduate level.*

| School of Business Administration | | School of Economics | |
|-----------------------------------|-------------------------|---------------------|-----------|
| Global Business Administration | Business Administration | Global Economics | Economics |

** Courses in Global Business Administration, Global Economics, and Global Leadership may open to exchange/visiting students, but applicants must get approval from each professor. For more details, contact the OIR with a separate email.*

SKKU Credit System

| SKKU Credit | Class Hour/semester | Self-Study Hour/semester | SKKU Credit | Class Hour/semester | Self-Study Hour/semester |
|-------------|---------------------|--------------------------|-------------|---------------------|--------------------------|
| 1 | 16 hrs | 32 hrs | 4 | 64 hrs | 128 hrs |
| 2 | 32 hrs | 64 hrs | 5 | 80 hrs | 160 hrs |
| 3 | 48 hrs | 96 hrs | 6 | 96 hrs | 192 hrs |

** 1 SKKU Credit requires at least 48 hours of study (16 classroom study/contact hours and 32 self-study hours) in a semester.*

Maximum Credits & Credit Conversion

| | | | |
|-----------------------|-----------------|-------------|---|
| Undergraduate Program | 18 SKKU credits | 6~7 courses | <ul style="list-style-type: none"> <i>* The credit transfer ratio should be determined by the home institution.</i> <i>* SKKU provides supporting information and reference for credit conversion/transfer.</i> |
| Graduate Program | 9 SKKU credits | 2~3 courses | |

IEC (International Exchange Course): Course Packet for Exchange/Visiting Student

In an effort to provide academic courses tailored to international exchange/visiting students, the SKKU OIA offers the following courses.

| Code | Title | Remark |
|---------|--|---|
| IEC4007 | Economics in Global Environments | Economics Asian & Korean Studies Humanities/Interdisciplinary |
| IEC4008 | Understanding Asian Culture | |
| IEC4009 | Contemporary Korean Society & Culture | |
| IEC4010 | Political & Economic Development in Korea | |
| IEC4013 | The Population and Politics of Contemporary Korea | |
| IEC4014 | Comparative Thought and Culture : Horizons East and West | |
| IEC4016 | History & Philosophy of Economics | |

** The IEC course list is subject to change; courses can be added or removed from the list with prior notice in a specific academic term.*

SKKU ISS (International Summer Semester)

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|------------------|--|---------|--|
| Description | SKKU International Summer Semester (SKKU ISS) is an annual 4-week summer program. Details on this year's program are available at the official website; the program singles out the most intriguing theme of the year with which every course is cohesively related. A number of renowned professors around the world are going to share knowledge and insight with highly motivated international students at SKKU's Seoul campus. <i>* Tuition discount policy: only exchange students are exempt from the ISS tuition fee.</i> | | |
| Official Website | http://summer.skku.edu (Quick Link) | Contact | issoffice@skku.edu / 82-2-760-0028 |

Korean Language Programs

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|-----------------|--|---------|----------|--|--------|--------------------------------------|
| Description | SKKU SLI (Sungkyun Language Institute) provides exchange/visiting student with two types of Korean language programs in association with qualified lecturers and well-organized classroom materials. | | | | | |
| Tuition | Free for the programs below during regular (spring/fall) semesters. | | | | | |
| Program Details | Program | | Workload | Detail | Credit | Level |
| | [A] Regular Korean Program (RKP) | | 400 hrs | <ul style="list-style-type: none">• Duration: 16~17 weeks• Time: 09:00~15:00• Date: Monday ~ Friday | 12 | Beginner Intermediate Advanced |
| | [B] Basic Korean Program (BKP) | Mon/Wed | 64 hrs | <ul style="list-style-type: none">• Duration: 16 weeks• Time: 3 hours/week• Date: Monday & Wednesday | 3 | Beginner |
| | | Tue/Thu | 64 hrs | <ul style="list-style-type: none">• Duration: 16 weeks• Time: 3 hours/week• Date: Tuesday & Thursday | 3 | Beginner |
| | <i>* Students are not able to attend both program [A] and [B] simultaneously.</i> | | | | | |

Accommodation

| Dormitory | Fee / four months | Type | Campus | Location |
|---|--|------|--|------------|
| I-House C-House G-House | 1,600 USD (Meal plan not available) | Twin | Humanities and Social Sciences Campus (@ Seoul) | Off-campus |
| M-House | | Flat | | |
| * SKKU may NOT be able to provide accommodation for all exchange/visiting students due to the availability of university space. | | | | |
| * Dormitory application Information will be provided to accepted students. | | | | |

Cost of Living

It normally costs 450,000 ~ 600,000 KRW in a month to live in Korea including meal, transportation, etc., not including accommodation fee.

| Item | Price | Item | Price |
|-----------------------------|-----------|-------------------------|------------|
| Basic fare for subway & bus | 1,250 KRW | Movie Ticket | 10,000 KRW |
| A Big Mac set | 5,500 KRW | Caffe Latte (Starbucks) | 4,600 KRW |

Buddy Program: SG MAPLE (SKKU Global Mentoring and Assisting PeoPLE)

The SKKU OIR and the GSN HI-Club, a student group that supports the OIR, manages a buddy program called *SG MAPLE*, or SKKU Global Mentoring and Assisting PeoPLE. Every semester, we bring in a group of SKKU students who want to make international friends and support them. The GSN HI-Club is responsible for carrying out and monitoring this buddy program where international exchange and visiting students are able to experience Korean language, culture and living as well as have the opportunity to make Korean friends.



NOTE 1: Admission Package

SKKU OIR will send each accepted exchange/visiting student an admission package which includes a Certificate of Admission, an Acceptance letter (for visa application) in June (for fall semester) or in December (for spring semester).

NOTE 2: Additional Resources

This document and additional useful resources, such the student handbook, survival kit [Way to SKKU], application form, off-campus housing information, etc., are available on our website. Please visit <http://www.skku.edu/enq> > international > Global Programs > Inbound exchange program for more information about the Experience SKKU program and other resources you are advised to refer to.

** The information provided in this document is subject to change depending on the university's circumstances.*