FACT SHEET 2017/2018
MSc IN MANAGEMENT

Contact

Academic Partnerships Manager
Delphine LEFEBVRE
delphine.lefebvre@essec.edu
Tel: (33) 1 34 43 31 44

Incoming Students Coordinator (Students from partner schools)
Axelle MAUDUIT
mauduita@essec.edu
Tel: (33) 1 34 43 39 56

Outgoing Students Coordinator (ESSEC students)
Ludyvine DE SOUZA
desouza@essec.edu
Tel: (33) 1 34 43 39 21

Administrative Assistant
Iulia INIGO
inigo@essec.edu
Tel: (33) 1 34 43 37 63
Fax: (33) 1 34 43 28 50

Postal address
ESSEC Business School
INTERNATIONAL RELATIONS OFFICE
3 AVENUE BERNARD HIRSCH
CS 50105 CERGY
95021 CERGY-PONTOISE CEDEX
FRANCE

Academic calendar

The academic year is divided into 3 trimesters. Each trimester lasts 10 weeks and includes a one-week break (except for the Fall term: no break).
Students are required to attend an orientation session before the start of the term.

French Training Session (optional): August 31 - September 20, 2017
Orientation: Monday, August 28, 2017

Fall Term (T1): October 2 - December 15, 2017
First Orientation: Friday, September 22
(for students taking a course during the intensive week from September 25 to 29)
Second Orientation: Friday, September 30
(for students arriving for the start of the term on October 2)

Winter term (T2): January 8 - March 30, 2018
First Orientation: Monday, January 2
(for students taking a course during the intensive week from January 2 to 5)
Second Orientation: Friday, January 5
(for students arriving for the start of the term on January 8)

Spring term (T3): April 3 - June 22, 2018
Orientation: Friday, March 30

Summer module "The Global Manager in Europe":
June 18 - July 6, 2018

Nominations

Students must be nominated by their home university through our **online application system**. An email will be sent to all coordinators on the opening day of each nomination period with their login details.
Once nominated, students will automatically receive by email the instructions to access the platform on which all the infos and material are posted.

Nomination schedule 2017/2018

	FALL TERM – T1 (Sept – Dec 2017)	WINTER TERM – T2 (Jan – March 2018)	SPRING TERM – T3 (April – June 2018)
Online nominations by coordinators	April 5, 2017	September 5, 2017	December 1, 2017
	May 10, 2017	September 25, 2017	December 20, 2017

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Academics

French Training Session (FTS)
An intensive French language course is offered to international students during 4 weeks in September and is free of charge. Students will take 3 hours of French lessons each day, Monday through Friday, and participate in cultural activities.
N.B.: This session is offered in the Fall term only, however, students coming on exchange at another period of the year will be able to take a regular French course during each term.

Course offer
The ESSEC MSc program offers over 200 business courses over the year, as well as foreign language courses. To consult the course catalog, students can ask their local study-abroad coordinator.

Students from MBA programs and coming to ESSEC in the Fall term (September to December) can attend courses from the ESSEC Global MBA (the list of courses will be provided to students in due time).

Course restrictions
The following courses are not open to exchange students:
- The following ESSEC core courses: Management Control, Financial Accounting and Reporting, Principles of Finance;
- Financial Statement Analysis;
- Big Data Analytics;
- Courses from some Chairs reserved to students admitted into the Chair (mention «reserved» indicated on the course offer).

Courses in specialized fields
Exchange students have the opportunity to take courses that draw on ESSEC's specific fields of expertise. This includes courses in Luxury Brand Management, Hospitality Management, Entrepreneurship, Agri-Food Industry, Health, etc.

Students usually receive the timetable about 2 months before the beginning of each term.
Courses are taught in French and in English.
Please note that it is not required to speak French to come to ESSEC as students can take all their courses in English.

Course load & credits
Students can take a maximum of 5 courses per term (5 business courses or 4 business courses + 1 language course). There is no minimum course load required.

	1 Business course	1 Language course
Contact Hours	25 (2.5 hours a week during 10 weeks)	30 (3 hours a week during 10 weeks)
ECTS Credits (European credits)	5	3

Course registration process
Students register themselves in courses on an online platform about 2 months before the start of each term. They have 1 week to make all the changes they want, after that, no more changes (or dropping) is allowed.

IMPORTANT: Although exchange students have priority in courses as they register before full-time students, courses get full pretty quickly (especially the popular ones such as luxury courses) so students should not wait the last day to connect and register if they wish to secure a spot in all the courses they want to attend.

Examination
For courses with a final exam, it will take place on the very last week of the term. However, many courses do not have any final exam but assignments, presentations and/or projects (individual or in groups) throughout the term.

Grading & conversion
Grades range from 0 to 20. Students need to obtain at least a grade of 10 to pass a course.

ESSEC Grades	Definition	ECTS Grades
16-20	Excellent	A
14-15	Very Good	B
13	Good	C
11-12	Satisfactory	D
10	Pass	E
0-9	Fail	F

Final transcripts will be sent directly to the international relations office of the students' home university as soon as they are complete (about 1 month after the end of the exchange).

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Summer Module "The Global Manager in Europe"

This 3-week program is offered every year to MBA students from our partner schools who wish to learn about doing business in/with Europe. Participants will follow courses given by ESSEC faculty covering diverse topics such as intercultural relations, management practices and skills applied to Europe but also the area for which France and ESSEC are internationally renowned for: Luxury. Cultural visits and activities will be organized in order to provide students with a better understanding of France and Europe.
Students interested in joining this program must be nominated online by their home institution between January and March. Once nominated, they will have to complete an online application. The selection will be made by ESSEC and admission results will be announced around mid-March.

Campus location/facilities/services

ESSEC Business School is located in Cergy-Pontoise, a thriving town northwest of the capital, on a pleasant, modern campus, just 30 kilometers away from the center of Paris. It is easily accessible by train (RER A) in about 40 minutes.

Campus life
An important number of events regularly take place on campus, be they conferences, company presentations, student parties, movie shows, etc. Over 100 student clubs contribute to the rich diversity of campus life. Exchange students are encouraged to participate in these activities.

Career services
Although exchange students do not have any individualized counseling service, they have access to our job offers online (around 15,000 ads posted each year) and can also take part in workshops organized by ESSEC Career Services (subject to availability). Numerous professional events are organized on campus throughout the year (career fairs, company presentations, etc.), which students are welcome to attend.

To do an internship in France, students are required: to obtain an internship agreement ("convention de stage") from their home university and to subscribe to the French Social Security.

CAUTION: for non-European citizens, some visas do not allow students to work on the French territory. Students must therefore check this before starting their search for a job or an internship.

Visa and residence permit

Non-European citizens may need a visa to come to France. To obtain their visa, students must go to the French consulate in their country of residence with the letter of acceptance from ESSEC, which they receive once they have completed their online application.

Non-European students may be required to obtain a residence permit, depending on the type of visa they receive. All non-European students staying more than 90 days in France are required to obtain one. ESSEC will help students with the procedure on their arrival.

Accommodation

On-campus housing
Alegessec, ESSEC's housing office, rents 1100 rooms to ESSEC and international exchange students. Four residence halls are located near the campus. Students need to complete and return the housing contract in order to book a room (document to download during their online application).

N.B.: We advise exchange students to stay in the Résidence Les Hauts de Cergy or Résidence du Port.

Link to Alegessec page:
http://www.essec.edu/en/pages/about-essec/essec-business-school/housing/

Off-campus housing
Students also have the possibility to rent an apartment in Cergy or in Paris. Useful websites are provided to students in the practical guide they must download during their online application.

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Health insurance and birth certificate

All students are required to hand in a proof of medical insurance (European card for European students, private insurance for others) as well as a birth certificate translated into French. Students will be asked to submit those documents by regular mail during the application process.

IMPORTANT: Students staying over 3 months in France and under 28 must subscribe to the French Social Security upon arrival at ESSEC (around 200€). This requirement can be waived for EU citizens who can provide the European Health Insurance Card.

Approximate living costs

Housing

✓ **On-campus accommodation:**

- Initial booking fee: 350€
- Monthly rent: 600€ approx (depending on the residence)

The rent includes heating, electricity, internet. European students and non-European students who have a French residence permit may be entitled to receive the APL (financial aid offered by the government under certain conditions). The Alegessec office takes care of the procedure to apply for the APL.

✓ **Off-campus rental rates:**

- 800€ and over in Paris for a 1-bedroom apartment.

Food

A meal in the student dining-hall: around 3€
Sandwiches, salads, quiches at the cafeteria: 4€ - 6€
A meal off-campus: 6€ - 10€

Local transportation

RER fares depend on the number of zones (Cergy is in zone 5 while Paris is in zone 1):

- For a five-zone monthly pass (valid from first to last day of the month) (zones 1 to 5): 70€
- A single ticket from ESSEC to Paris: 5,95€
- A book of 10 tickets from ESSEC to Paris: 47,60€
- A round trip from ESSEC to Paris during the weekends for students under 26 (“ticket jeunes”): 8,35€
- A single bus ticket or metro ticket: 1,80€
- A book of 10 bus or metro tickets: 14,10€

For more information

https://sites.google.com/a/essec.edu/msc-in-management-incoming-international-exchange/home

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