

# AY 2011 Second (Fall) Semester

## How to Register Courses for Audit at Other Graduate

### 1. Course Registration Period

Classes begin on September 26 (Mon).

If there are any courses you wish to audit but haven't registered, please attend the first class of the course and inform the instructor that you intend to register.

Name of Graduate School	Registration Location	Course Registration Period	Announcement Date for Registration Results	Remarks
Graduate School of Political Science	Graduate School of Political Science Office (Bldg. 9, 1F)	Oct. 3(Mon) to Oct. 5(Wed)	Oct.10(Mon)	
Graduate School of Economics	Graduate School of Economics Office (Bldg. 9, 1F)	Oct. 3(Mon) to Oct. 5(Wed)	Oct.10(Mon)	
Graduate School of Law	-	-	-	N/A
Graduate School of Letters, Arts and Sciences	-	-	-	N/A
Graduate School of Commerce	Graduate School of Commerce Office (Bldg. 11, 3F)	<For Fall Term> Sep.26(Mon) to Oct. 1(Sat) <For Fall Intensive> Dec. 5(Mon) to Dec.10(Sat)	<For Fall Term> Oct.10(Mon) <For Fall Intensive> Dec.19(Mon)	
Graduate School of Education	-	-	-	N/A
Graduate School of Human Sciences	-	-	-	N/A
Graduate School of Sport Sciences	-	-	-	N/A
Graduate School of Social Sciences	-	-	-	N/A
Graduate School of Asia Pacific Studies	Graduate School of Asia Pacific Studies Office (Bldg. 19, 7F)	<For Fall Term> Oct. 3(Mon) to Oct. 5(Wed) <For Winter Term> Jan. 7(Sat) to Jan.20(Fri)	<For Fall Term> Oct.26(Wed) <For Winter Term> Jan.27(Fri)	
Graduate School of Global Information and Telecommunication Studies	Graduate School of Global Information and Telecommunication Studies Office (Bldg. 29-7, 1F)	Oct. 3(Mon) to Oct. 4(Tue)	Oct. 6(Thu)	Refer to *2 below
Graduate School of Japanese Applied Linguistics	Graduate School of Japanese Applied Linguistics Office (Bldg. 22, 4F)	Oct. 3(Mon) to Oct. 5(Wed)	Oct. 7(Fri)	Refer to *1 below
Graduate School of Information, Production and Systems	-	-	-	N/A
The Okuma School of Public Management	Graduate School of Economics Office (Bldg. 9, 1F)	Oct. 3(Mon) to Oct. 5(Wed)	Oct. 10(Mon)	

Graduate School of Finance, Accounting and Law	Graduate School of Finance Office (Bldg. 201, 5F)	Sep.27(Tue) to Sep.28(Wed)	Oct. 4(Tue)	Refer to *3 below
Waseda Law School	-	-	-	N/A
Graduate School of Accountancy	Graduate School of Accountancy Office (Bldg. 11, 3F)	Sep.20(Tue) to Sep.21(Wed)	Oct. 7(Fri)	Refer to *4 below
Graduate School of Fundamental Science and	Administration and Technology Management Center for Science and Engineering (Bldg. 51, 1F)	Oct. 3(Mon) to Oct. 4(Tue)	Oct. 7(Fri)	
Graduate School of Creative Science and				
Graduate School of Advanced Science and				
Graduate School of Environment and Energy	-	-	-	N/A
Graduate School of Teacher Education	Graduate School of Teacher Education Office (Bldg. 16, Room 201)	Oct. 3(Mon) to Oct. 5(Wed)	Oct. 7(Fri)	Refer to *5 below

\*1 Intensive courses must be registered during the "Course Registration Period" indicated above.

\*2 Please note that some courses require submission of the "Reason for Course Registration" in addition to the course registration procedure.

\*3 Auditing is permitted only for the students in the Graduate School of Commerce, Graduate School of Accountancy.  
(Need to apply with the specified registration form.)

\*4 Auditing is permitted only for the students in the Graduate School of Commerce, Graduate School of Asia Pacific Studies, Graduate School of Social Sciences, Graduate School of Finance, Accounting and Law.

(Need to apply with the specified registration form.)

\*5 Classes for Graduate School of Teacher Education, will begin on October 3(Mon).

## 2. Registration Method

Please complete the following registration procedures within the course registration periods.

<p>(1) Obtain the "Request to Register in Courses Established by Other Graduate Schools/Request to Register in Common Courses Among Different Graduate Schools" ("Registration Request") from the Office of your Graduate School.</p> <p>(2) Fill out the "Registration Request" and obtain a seal of approval from your research/academic supervisor.</p> <p>(3) Obtain a seal of approval on the "Registration Request" from the Office of your Graduate School, and submit it to the Office of the Graduate School where the course is offered. (Those who already obtained approvals in spring/first semester must also submit them to the Graduate School where the course is offered.)</p> <p>(4) Check the course registration results, which are due on the announcement dates listed above, on the notice board or via other means specified by your Graduate School.</p>
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## 3. Notes

(1) In principle, it is only lecture courses that are available to the courses for audit.

(For details, please refer to the "2011 Subjects List for All Postgraduate" on the Open Education Center website.)

(2) Please proceed at the graduate office which has the course as above schedule, if you have been enrolled in your graduate which does not accept (open) to register for Second (Fall) semester.

\* Please bring the 'Registration Request' which was procedured in last semester to the graduate office.

(3) Requests to audit courses at other Graduate Schools may be subject to rejection as a result of document screening or drawing processes.