

Faculty of Political Science and Economics, Waseda University

Recruitment Information

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| Outline | The Faculty of Political Science and Economics, Waseda University (Tokyo, Japan), is currently recruiting professors and associate / assistant professors to conduct lectures in English in conjunction with the Project for Establishing Core Universities for Internationalization (Global 30). This project, made possible by funding from the Ministry of Education, Culture, Sports, Science and Technology (MEXT), involves establishing and improving systems to offer academic courses conducted in English and enhance services for international students. The project is due for completion in March 2014. |
| Courses to teach | Formal Political Analysis Quantitative Political Analysis Normative Political Theory Econometric Analysis of the Japanese Economy Law and Economics |
| Institution | Waseda University |
| Institution URL | http://www.waseda.jp/seikei/seikei/english/index-e.html |
| Faculty | Faculty of Political Science and Economics |
| Institution type | Private University |
| Title | Professor / Associate Professor / Assistant Professor |
| Term of employment | Full-time (Non-tenured) The initial contract will be valid until 31 March, 2012. Subject to a review of performance, the contract may be renewed on an annual basis up to the completion of the project in March 2014. It should also be noted that decisions concerning contract renewal are subject to University budgetary considerations and / or the policy of the Ministry of Education, Culture, Science and Technology (MEXT). |
| Work area | Kanto Area: Tokyo |
| Address | 1-6-1 Nishi Waseda Shinjuku, Tokyo 169-8050, Japan |
| Number of positions | 2 positions from among the 5 courses listed above |
| Qualification | Doctoral degree / equivalent professional accomplishment |
| Working conditions | (1) Teaching load: 4 class periods (1 class period: 90 minutes) per week for 15 weeks in each semester. *Waseda has a 2-semester system (spring and fall). (2) Required to be at the university 4 days a week, and work 8 hours a day on average. (3) Required to conduct the following duties related to the "Project for Establishing Core Universities for Internationalization (Global 30)" at the Undergraduate School of Political Science and Economics, Graduate School of Political Science, and Graduate School of Economics: a) Conduct lectures in English. b) Develop teaching materials and educational tools for the project. c) Perform other necessary duties related to the project. d) Conduct research in the field of specialization. |
| Salary | (1) Based on Waseda University Regulations [Typically, approx. ¥430,000 per month (age 35), ¥520,000 (age 40), ¥600,000 (age 45) to ¥660,000 (age 50).] (2) Summer bonus and year-end bonus. Each bonus is equivalent to one month's salary (before tax). *In order to receive the bonuses, one must work from 1 April to 31 July (summer bonus) and 1 October to 31 January (winter bonus). |
| Relocation expenses | Up to ¥500,000. *This does not cover travel expenses to come to Japan to take the interview. |
| Others | (1) Individual research allowance of ¥426,000, academic conference business travel subsidy of ¥90,000, and international academic conference travel subsidy of ¥110,000 per year will be given by the university. (2) Personnel cost will be funded from the budget for the project for Establishing Core Universities for Internationalization (Global 30) by the MEXT. (3) Research activities subsidized by external funds such as the Grant in Aid for Scientific Research of the Japan Society for the Promotion of Science (JSPS) should be conducted outside of working hours as stipulated in the working conditions. |

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| Starting date | April 2011 (Spring Semester) |
| Deadline for application | August 31, 2010 |
| Application materials | <p>(1) Faculty Employment Application Cover Letter <u>*The application cover letter can be downloaded here.</u></p> <p>(2) Curriculum vitae (English or Japanese) with photo and a list of academic/professional accomplishments. <u>*The CV template in English can be downloaded at here.</u> <u>*The CV template in Japanese can be downloaded at here.</u></p> <p>(3) Proof of award of a doctoral degree (copy of a diploma or a transcript)</p> <p>(4) 6 photocopies and/or offprints of three major publications (books, academic papers, etc.) *If you choose to send a book, 2 copies of the book can be sent instead of 6 photocopies.</p> <p>(5) 6 copies of each outline of the three publications</p> <p>(6) 6 copies of a research and a teaching plan</p> <p>(7) Contact information of 1 or 2 reference person/s who are knowledgeable about your research and accomplishments</p> |
| Selection procedure | <ul style="list-style-type: none"> • Document screening • Interviews • Applicants will be informed of the results by December 20, 2010. |
| Contact details | <p>Prof. Shozo Iijima, Dean Faculty of Political Science and Economics Waseda University 1-6-1 Nishi Waseda Shinjuku, Tokyo 169-8050, Japan</p> <ul style="list-style-type: none"> *All documents must be sent by registered mail. *On the envelope, please write in red "Application Documents for Faculty Position." *The documents submitted will not be returned. <p>Inquiries should only be made by postal mail, fax, or email to: Global 30 Personnel Section Faculty of Political Science and Economics, Waseda University 1-6-1 Nishi Waseda Shinjuku, Tokyo 169-8050, Japan Fax: +81-3-3204-8957 Email: seikei-G30HR@list.waseda.jp</p> |