## **Refund Policies**

Yale Summer Session will refund tuition and room and meal payments according to the terms listed below. No refunds will be made unless appropriate written notification is received. A Yale student's Student Financial Services account will be credited.

## Tuition

A full tuition refund will be issued if a student has not officially registered but notifies the Summer Session Office in writing, prior to the start of the program in question, of his or her intention not to attend the program. (The start of the program is defined as 8 a.m. on the first Monday of the session.) For all other tuition refunds to be processed, students must complete the appropriate course change or withdrawal form in person in the Summer Session Office, 55 Whitney Avenue, 4th floor. Non-Yale students withdrawing from Yale Summer Session must return their ID cards upon withdrawal in order to receive a refund.

- If a student drops a course or withdraws entirely from Yale Summer Session between 8

   a.m. Monday and 4 p.m. Friday of the first week of classes of a given program, 100
   percent of the tuition will be refunded.
- If a student drops a course or withdraws entirely from Yale Summer Session by 4 p.m. Friday of the second week of classes, 50 percent of the tuition will be refunded.
- No tuition will be refunded after the second week of classes of a given program.

## **Residential Program Fee**

Once a student is in residence, he or she will be entitled to a residential program fee refund only by vacating the room before the end of the first two weeks of classes. No refunds will be made after this time. The student will be charged the guest rate for room and meals for each of the days in residence, plus a \$100 administrative fee. Before a refund can be made the student must have his or her room inspected and then must return the Yale ID card (if a non-Yale student) and room keys to the Housing Manager, Summer Housing Office, 55 Whitney Avenue, 4th floor.