

2012 Future Leader's Program for Regional Integration and Cooperation in Asia <For International Applicants for MEXT Scholarship>

Waseda University Graduate School of Asia-Pacific Studies International Relations Program was selected for the International Priority Graduate Program (PGP) of the Ministry of Education, Culture, Sports, Science and Technology (MEXT). The PGP program, which was created by MEXT to support programs which have international appeal to foreign students, provides priority allocation for government financed foreign students. Period of the scheme was from 2007 to 2011, but recently this program has been admitted to continue for another year by MEXT. A detailed outline of the selected program and the application procedure are as follows.

I. Purpose of the program

1. Advancing regional integration and cooperation in Asia and related higher education

Concrete discussion of regional integration and cooperation in Asia, in particular the creation of an 'East Asia Community,' at the level of intergovernmental consultation has begun. In December 2005, the first East Asia Summit was held in Kuala Lumpur; the so-called ASEAN+3 (the Association of Southeast Asian Nations and Japan, China and South Korea) along with India, Australia, and New Zealand met to discuss a long-term process for the creation of an East Asia Community. Regional integration in Asia, with a background of rapid economic integration there, is being pursued with the objective of the construction of a new stable order. This addresses major issues in international relations affecting every country in the region: economic prosperity and peace.

In Europe, in order to promote the regional integration of the EC/EU from the aspect of the cultivation of human resources, the 'European Community Action Scheme for the Mobility of University Students (ERASMUS)' was conceived in 1986, and the exchange of students and faculty members in the region and the development of European style curriculum in each field has been promoted. The objectives of this concept reflect (1) the economic aspect of human resources cultivation for economic progress in Europe and (2) the cultural aspect of mutual understanding within Europe and the creation and nourishment of the consciousness of the European Citizen through exchange, in particular involving young people. The program has been successful in both aspects. Likewise in Asia, the promotion of the cultivation of highly skilled human resources and international education exchange and cooperation, intertwined with discussion of an East Asia Community, will be an important step towards the fostering of awareness of the notion of the Asian Citizen and the creation of a peaceful and affluent Asian community. With the above-mentioned vision, the Waseda University Graduate School of Asia-Pacific Studies (GSAPS) created its 'Future Leader's Program for Regional Integration and Cooperation in Asia'. The program is aimed at the cultivation of skilled human resources who can promote political and scholarly integration regionally and cooperation in every field with each Asian nation.

2. Regional integration and cooperation in Asia and the Waseda University Graduate School of Asia-Pacific Studies

Waseda University was established in the late 19th century, at the dawn of Japan's modernization, to embody "Harmonization of Eastern and Western Cultures," which is one of the school principles. Waseda has a tradition of focusing on research and education which connect Japan and the rest of the world. Today, under the slogan, 'Co-creation of academic excellence in the Asia-Pacific region,' Waseda is promoting coordination with major universities in Asia and carrying out proactive international development, with the aim of developing as a university which both competes and cooperates with universities around the world.

In order to achieve these objectives of internationalization and Asianization, the Waseda University Graduate School of Asia-Pacific Studies (GSAPS) Department of International Relations, the first independent graduate school in Waseda, was created in April 1998 to serve as a driving force for the entire university. GSAPS' central mandates are (1) to conduct research on the history, politics, economics, industry, management, society, culture and various shared issues of nations in the greater Asia-Pacific region, from global and interdisciplinary perspectives, and (2) to cultivate experts and researchers who understand the dynamic Asia-Pacific region and will play important roles in this region in the future. GSAPS has been functioning as a hub of Asia-related cooperation within the university by redesigning research and education activities to enable coordination with various external actors while at the same time respecting the independence of each academic field. We work to predict the region's future strategic orientation, and to promote the cultivation of practical researchers and highly skilled professionals who can examine the accumulated records of various phenomena objectively and extract keys to problem solution.

More specifically, we have been entrusted with a number of large-scale grant-in-aid scientific research projects, and given a mandate to accumulate research achievements on regional integration and cooperation. Such projects include 'Creation of Contemporary Asian Studies' (a 21st Century COE Program), and 'Joint research by researchers from Japan, China, Korea and ASEAN aimed at cultivating mutual trust in Asia and at creating a common image of Asia' (supported by the Ministry of Education, Culture, Sports, Science and Technology). The majority of GSAPS faculty members participate in both projects. To conduct these research projects, we have been working in cooperation with researchers from major universities in Asia, steadily expanding our researcher exchange in Asia through joint field research and invitations to symposia and seminars. As a result of this process, the school has been recognized as a core presence in the network of Asian universities working in this field.

Notably, our 'Systematic Development of International Joint Project' (SDIJP) was chosen for MEXT's Initiative for Attractive Education in Graduate Schools in 2005, and our cooperative body, 'International Collaboration Projects' conducted internship projects (to cultivate practical minds) and fieldwork projects (to cultivate researchers) with overseas partner universities and international organizations. Approximately 200 students participated in workshops in overseas partner universities and organizations in 2005 and 2006. Furthermore, we have worked to become a driving force for the internationalization and Asianization of Japanese graduate school education, through activities such as inviting top-rank researchers from partner universities (mainly in Asia) to hold workshops for PhD student thesis guidance. These workshops have been evaluated highly by the overseas researchers who participated in them, so we have been urged to continue to work towards internationalization and Asianization.

Besides, GSAPS's 'Global Institute for Asian Regional Integration (GIARI)' was selected for MEXT's Global COE Program in 2007. The Global COE Program is an initiative focusing on 'fostering highly creative young researchers who will go on to become world leaders in their respective fields' and 'establishing education and research centers that perform at the apex of global excellence to elevate the international competitiveness of Japanese universities.' Working in three fields, 'politics and security,' 'economics' and 'society and culture,' the GIARI is building comprehensive system of research and education by means of collaborative work, at the same time paying attention to cross-disciplinary work spanning the three (research on governance). In particular, through collaboration with an eye to this Future Leader's Program, the GIARI will produce PhD graduates with research experience in Asian regional integration.

Moreover, in 2008, GSAPS's "Joint Program for Developing Advanced Human Resources in East Asia," under its Program for Enhancing Systematic Education in Graduate Schools (Graduate School GP), was also adopted by MEXT as a model project. This program aims for developing advanced human resources in East Asia, providing "systematic training of independent researchers and experts," which is seen as a weak point of traditional graduate school education in Japan, and "developing researchers and experts with a strong skill in group work," which may be missing in Western graduate school education.

Furthermore, in 2011 GSAPS's "East Asian University Institute (EAUI) for Asian Regional Integration" was selected for MEXT's Re-Inventing Japan Project. The goal for this program is to establish the EAUI with the mission to develop human resources with high levels of expertise who are capable of contributing to the realization of "global" and "regional" interests.

On the other hand, in terms of academic courses, our Department of International Relations is the only graduate school for international relations in Japan that allows candidates to earn their degrees through either Japanese- or English-based coursework. Since the establishment of GSAPS in 1998, we have worked to improve our English language course offerings as well as our system of individual instruction in both languages. This system not only helps develop Japanese students with highly functional English language skills but also allows us to accept students from over 50 countries around the world (nearly 70% of all our master's degree candidates are foreign students). We have also been playing a central role in the 'PhD Degree Student Joint Development Project,' which was initiated in 2002 on the basis of an agreement with Beijing University's School of International Studies.

GSAPS's new 'Future Leader's Program for Regional Integration and Cooperation in Asia' will utilize (1) the results of Waseda University and Graduate School of Asia-Pacific Studies research on regional integration and cooperation, (2) substantial education programs conducted in both Japanese and English and the acceptance of a number of foreign students, and (3) close coordination with major universities and international organizations in Asia, aiming at the cultivation of experts and researchers with specialized knowledge who can contribute to regional integration and cooperation in Asia, and at the creation of rich human networks in the region.

II Program contents

The objective of our 'Future Leader's Program for Regional Integration and Cooperation in Asia' is to develop leading researchers who will conduct research in various fields (such as politics, economics, society, culture and education) on the themes of regional integration and cooperation, and can proactively participate in policy making processes in governments or international organizations.

In the Graduate School of Asia-Pacific Studies we previously devised systems in which students, by focusing on one specialty field and at the same time studying in other fields, can systematically acquire the expertise needed to observe and analyze the dynamic Asia-Pacific region from various perspectives. Now, in this new program, students will be able to acquire specialized knowledge in existing research projects (for credit as research guidance seminars) as described below, and take a field-specific academic approach to studies of regional integration and cooperation in Asia in the writing of their master's theses and PhD dissertations. This program is structured as cross-disciplinary project research, and students can study and do research on themes related to 'regional integration and cooperation in Asia' from a wide range of perspectives, selecting courses and thesis topics according to their personal career strategies.

MA Program research projects

- Governance in China and Asia
- Globalization and Socio-Cultural Change
- Political Society and Culture in Southeast Asia
- Chinese History in Modern and Post-WW II Period
- Everyday Life in the Asia-Pacific
- Politics and Diplomacy in Korea
- International Co-operation in the APEC Region and Laws
- East Asia and America, Foreign Policy
- International Relations in the Asia-Pacific Region
- International Cooperation in Asia Pacific Region
- Chinese Economies and Asia
- International Economic Issues in Asia-Pacific
- e-Government & CIO Management
- Peace, Human Rights and Social Development in Less Developed Countries
- Cultural Heritage and Development in Southeast Asia
- International Economic Development
- Global Sustainability and International Development Cooperation Studies
- Economics and Policies towards Utilization of Info-Communications Technologies

PhD Program research projects

- Contemporary China
- Self, Culture and Society under Globalization
- Southeast Asian Area Studies
- Contemporary Japanese Society
- Contemporary Korean Studies
- International Organizations and International Co-operation
- History of US-Japanese Relations, International History
- International Relations in the Asia-Pacific Region
- Asia-Pacific Cooperation
- Chinese Economic Performance and Economic Development
- International Economic Issues in Asia-Pacific
- Advanced Research on e-Government & CIO Management
- Social Development and International Human Rights
- Development Economic Analysis
- Environment and Sustainable Development
- Info-Communications Economics, Business and Policy Evaluation

* The above research projects are scheduled to be offered as of September 2012.

Please refer to our website(http://www.waseda.jp/gsaps/index_en.html) for the most updated list of projects as they are subject to change.

The Graduate School of Asia-Pacific Studies has been introducing the 'triangle method,' a research and education approach in which three parties, faculty, students and external actors, work together to identify and resolve issues through research projects. In fact, in addition to the utilization of internship and exchange programs with overseas partner universities, we have been proactively promoting joint surveys and research programs by GSAPS faculty and students working together with overseas organizations, as well as field research in Japan for foreign students. In this program, we will also encourage student internship at international organizations, government organizations and research organizations with linkages to regional integration and cooperation.

III Language

Classes and thesis/dissertation writing will be in either English or Japanese. In order to contribute to regional integration and cooperation, it is essential that students acquire the ability to manage projects involving problem identification and solving, using both English and Asian languages. To meet these demands, students who participate in this program are expected to undertake the study of another language, such as Japanese, English, Chinese, or Bahasa Indonesian, which instruction is well provided at Waseda University.

IV Application procedure

With the aim of accepting human talent, the Graduate School of Asia-Pacific Studies Admissions Office screens and selects candidates. Selection is based on the comprehensive judgment of candidates' motivation to study, awareness of issues, potential for contribution to regional integration and cooperation, based on the content of application documents submitted by applicants and interviews, which will be conducted by telephone or by e-mail. Application documents include application for admission, candidate evaluation documents, essays, and language proficiency certificates.

1. Field of study and number of places in the program

- (1) Major field of study: International relations, 'Program to cultivate leaders for regional integration and cooperation in Asia'
- (2) Number of openings: Approx. 4 for MA program, 2 for PhD program as government-sponsored foreign students for the academic year of 2012

2. Qualification and conditions

- (1) Applicants must newly come to Japan from abroad for the purpose of entering GSAPS. Those who are currently living in Japan are not eligible to apply for this program.
- (2) Nationality: This program draws applicants mostly from countries currently participating in East Asia Summit, as listed below. However, giving consideration to the importance of coordination outside of the community, the external students will be accepted if they possess particular ability. Applicants must be nationals of countries recognized by the Japanese government. Applicants with Japanese nationality are not eligible.
China, South Korea, ASEAN countries (Thailand, Indonesia, Malaysia, the Philippines, Singapore, Brunei, Vietnam, Laos, Cambodia, and Myanmar), India, Australia, New Zealand, USA, and Russia.
- (3) Age: Applicants must be under 35 years of age as of April 1, 2012 (i.e. born on and after April 2 1977)

- (4) Academic background: Applicants must comply with one of the followings.
- Any person who has an undergraduate degree of a university or who is expected to earn an undergraduate degree before September, 2012. (Master degree for those who wish to enroll in the PhD program)
 - Any person who has completed or who is expected to complete 16 years of school education in a foreign country before September 2012.
 - Any person who is recognized by the GSAPS admissions selection procedure as having academic ability the same as or higher than that of a university graduate and is age 22 (age 24 for those who wish to enroll in the PhD program).
 - Any person who is recognized by the GSAPS as having academic ability the same as or higher than that of a university graduate.
- (5) Applicants must have a minimum GPA of 2.30 from the last two years on the evaluation scale below and are expected to keep the GPA of 2.30 during the period of grant.

<GPA Formula>:

$$\frac{([\text{No. of GP3 Credits}] \times 3) + ([\text{No. of GP2 Credits}] \times 2) + ([\text{No. of GP1 Credits}] \times 1) + ([\text{No. of GP0 Credits}] \times 0)}{\text{Total Number of Registered Credits}}$$

* No. = Number

* GP = Grade Point

	Grade				
4-level rating (pattern 1)		Excellent	Good	Average	Fail
4-level rating (pattern 2)		A	B	C	F
4-level rating (pattern 3)		100 - 80	79 - 70	69 - 60	59 -
5-level rating (pattern 4)	S	A	B	C	F
5-level rating (pattern 5)	A	B	C	D	F
5-level rating (pattern 6)	100-90	89-80	79-70	69-60	59-
Grade Points	3	3	2	1	0

<Note>:

- If applicants have taken courses that are not part of the credit system, replace the number of credits in the GPA formula with the number of courses taken.
 - For applicants who have transferred, calculate GPA with the credit you obtained after transfer,
 - Grades of "Pass" or "Accreditation" are not included into GPA calculation.
 - When calculating GPA, truncate a number to two decimal places. For example, 2.654 will be 2.65.
 - For applicants who come under all of the following conditions, calculate GPA with the grades you obtained for the latest 2.5years.
 - The grades for less than 2 years are indicated on the official transcript by the current university.
 - The grades are given every semester by the current university.
 - The grades are given once a year by the previous university.
- (5) Health: Applicants must be mentally and physically healthy.
- (6) Arrival in Japan: Applicants must be able to leave for and arrive in Japan on September 11, 2012.
- (7) Visa Requirement: Selected Applicants must obtain a College Student (ryuugaku 留学) visa prior to their arrival in Japan. Applicants who are already in Japan under a visa other than College Student are required to change it to College Student by the end of the month preceding the start of the scholarship. Applicants who change their resident status to any status other than "College Student" after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.

【Note】 Applicants who correspond to any of the followings will not be accepted.

- a. An active member of the military or a civilian employed by the military
- b. Any person who is unable to arrive in Japan on the date set by the receiving university
- c. Any person who was a grantee of a Japanese Government Scholarship in the past will not be selected unless he/she has had at least three years of research or teaching experience after completion of the first scholarship. This exclusion will not apply to a research-student applicant, who (i) as a foreign student in Japan received training in the Japanese language and/or Japanese culture at an university and graduated from it, or who (ii) was a foreign student in Japan under the Japan-Korea Joint Science and Engineering Students Exchange Program.
- d. Recipients of scholarships from other institutions (including their own government) other than the Japanese government (MEXT).
- e. Any person who has already been applying to this scholarship through another university, has been applying to Japanese Government scholarship through Japanese embassy for the year of 2012, or has been applying to the scholarships program for international students offered by Japan Student Services Organization (JASSO).
- f. Any person who has already been adopted as a recipient of Japanese Government scholarship or scholarships program for international students offered by Japan Student Services Organization (JASSO) and will continue to enroll at University in Japan after September 2012.
- g. Any person who is scheduled to enroll at University in Japan as a privately-financed student in the academic year of 2012 and will continue to study at University in Japan after September 2012.

3. Period of grant

MA Program: Two years from September 2012

PhD Program: Three years from September 2012

*Please note that successful scholarship recipients will only receive the first stipend between mid-Oct. and end-Oct. 2012.

*If a current scholarship recipient through this program at GSAPS desires to proceed to the GSAPS PhD program from the GSAPS MA program, he/she needs to be selected as a successful scholarship recipient at GSAPS after he/she completes to apply for scholarship extension to MEXT within the designated period through Waseda University and submit the GSAPS designated application materials within the application period of this program designated by GSAPS. Please note, however, that a current scholarship recipient through this program at GSAPS will not be able to proceed to other University in Japan as a Japanese Government scholarship recipient.

4. Allowance, travel expenses and school fees

(1) Allowance: MA Program: JPY154,000 per month, PhD Program: JPY155,000 per month

*These amounts are just performances in AY2011 and they are subject to change depending on the annual budget of each year.

However in the case where the grantee is long absent from the university, the scholarship will be cancelled and the grantee will be required to pay it back.

Scholarship will be cancelled for a grantee if

- a) any of his/her application documents is found to be falsely stated;
- b) he/she is in breach of his/her pledge made to the Minister of MONBUKAGAKUSHO(MEXT);
- c) he/she is subjected to disciplinary action, such as expulsion or removal from register, taken by Waseda University ;
- d) it becomes definitive that the grantee will not be able to complete his/her course within the standard course term because of his/her poor academic achievement or suspension;
- e) he/she leaves GSAPS or transfers to other graduate school;
- f) his/her resident status of "College Student" as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- g) he/she is provided with another scholarship(except for a scholarship designated for research expenses);
- h) he/she who is a grantee at the GSAPS MA program proceeds to the GSAPS PhD program without an approval of this scholarship extension by MEXT.

(2) Travel expenses:

- a) Transportation to Japan: The grantee will be provided with an economy class air ticket from the international airport nearest to his/her home address to the international airport nearest to Waseda. Tickets from any country other than the grantee's nationality will not be provided. Expenses such as inland transportation from his/her place of residence to the nearest international airport, airport tax, airport usage charges, special taxes on overseas travel, travel expenses within Japan and insurance premiums for travel to Japan shall be borne by the grantee.

b) Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of the scholarship will be supplied, upon application, with an economy class air ticket from the international airport nearest to Waseda to the international airport nearest to his/her home address. The final destination must be an airport of the country of his/her nationality. Insurance premiums for travel to/from Japan shall be borne by the grantee.

(3) School fees: Fees for matriculation and tuition will be exempted.

(4) Housing: Waseda University will provide information on accommodation in Japan to successful applicants.

Arrangement of accommodation in Japan and payment of the rent must be done on their own.

5. Application fee

Application fee JPY 5,000 is required. Please pay the fee within the designated application period (Feb 6 to 13, 2012). Applicants who are awarded this scholarship have the application fee refunded after matriculation.

Application fee should be paid either a) For payment of the application fee through overseas banking institutions or b) For payment of the application fee by Credit Card, Union Pay, and Alipay.

※Applicants who wish to be admitted into GSAPS are eligible to apply for the application fee waiver if they reside in one of the countries designated by Waseda University AND hold nationality of one of those countries. For more details, please refer to the GSAPS application guide for admissions of AY 2011 or “application fee waiver program for applicants from specified countries” of the URL below.

http://www.waseda.jp/gsaps/admission/ma/ma_fee_en.html

◆For payment of the application fee through overseas banking institutions

· Please refer below for the payment of the application fee through overseas banking institutions.

A photocopy of the Application for the Telegraphic Transfer of Application Fee must be enclosed with the rest of the application documents.

Remittance Method	Telegraphic Transfer
Method of payment	Advise and Pay
Amount to be remitted	JPY 7,000 (JPY 5,000 + handling fee: JPY 2,000)
Purpose of remittance	Application Fee
Message to payee	Applicant's full name
Bank	The Bank of Tokyo-Mitsubishi UFJ, Ltd.
Branch	Edogawabashi Branch
Account number	0035967FKA
Payee	Waseda University
Address of Bank	1-48-13, Sekiguchi Bunkyo-ku Tokyo, 1120014, Japan
Swift code	BOTKJPJT

◆For payment of the application fee by Credit Card, Union Pay, and Alipay

For payment of the application fee by Credit Card, Union Pay, and Alipay, please access the following website from a personal computer or a mobile phone at <http://e-shiharai.net/english/>. You must complete all the required application procedures before you are allowed to pay at this website.

After payment by Web Application – Online Transaction, please print the “Result” page.

The printed “Result” page must be enclosed with the rest of the application documents.

For details, please refer to the following links.

* Method for payment of the application fee by Credit Card, Union Pay, and Alipay (Japanese/PDF)

http://www.waseda.jp/gsaps/admission/pdf/credit_jp.pdf

* Method for payment of the application fee by Credit Card, Union Pay, and Alipay(English/PDF)

http://www.waseda.jp/gsaps/admission/pdf/credit_en.pdf

* Link for “Payment of the application fee by Credit Card, Union Pay, and Alipay”

<http://e-shiharai.net/english/>

<Note>

- Please note that an extra handling fee might be necessary in addition to the "Amount to be remitted" above when transferring the payment. In this case, it is required to pay that extra handling fees in addition to "Amount to be remitted" above.
- The application fee will not be refunded once remitted in principle. However, the application fee will be refunded to the applicants who fall under one of the following cases: 1) Applicants paid the application fee but did not submit the application documents. 2) Applicants submitted the application documents after the application deadline. Please contact the GSAPS Admissions Office if the applicants fall under these cases.

6. Selection and Result notification

Selection result will be determined by evaluation of all the required documents submitted (First Screening) and interviews by telephone or e-mail (Second Screening).

Application Period February 6 (Mon) - February 13 (Mon), 2012

↓ ** Application documents must be received by the final day.

First Screening: evaluation of all the required documents submitted

↓ ** The result of first screening will be announced after March 5 (Mon), 2012 by EMS or e-mail.

Second screening date & time will be notified to applicants who pass the first screening by GSAPS.

Second screening: interview by telephone or by e-mail in person

↓ ** Second screening date & time will be assigned between March 7 (Wed) and March 13 (Tue), 2012 by GSAPS.

Notify second screening result to applicants and Recommend candidates to MEXT from GSAPS By the end of April, 2012

↓ ** Selection result of the second screening to be notified by the end of April, 2012 from GSAPS to the applicants by EMS or e-mail. The documents for entrance procedure of GSAPS will be sent to applicants who are nominated for the scholarship through the screening at GSAPS by post-mail.

** GSAPS will recommend the nominated candidates to MEXT.

** Applicants who are not nominated for the scholarship will be considered for admission as privately-financed international students during the general admission screening of September 2012 entrance at GSAPS. Applicants are required to indicate their intention if they wish to enter GSAPS as privately-financed international students in the "Scholarship Application Form for Prior to Matriculation for September 2012 Admissions"(designated form).

Successful MEXT scholarship recipients to be notified by MEXT to GSAPS End of June – Early July 2012

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Notification of scholarship selection result at MEXT to be sent to applicants from GSAPS Early July, 2012

Note: Status at Waseda will be that of a regular MA or PhD student for successful MEXT scholarship recipients.

7. Application documents

※ Applicants must read carefully the GSAPS 2012 application guide. Application documents should be sent by registered express mail, and must be received by the final day of the application period.

Application documents in common with MA program and PhD program

- (1) Scholarship application form for the Japanese government (MEXT) * (duplex printing)
- (2) Field of Study and Study Program for the Japanese government (MEXT) * (duplex printing)
- (3) GSAPS 2012 Application Form **
- (4) Scholarship Application Form for Prior to Matriculation for September 2012 Admissions **
- (5) Application Form for 'Future Leader's Program for Regional Integration and Cooperation in Asia' **
- (6) Applicant Evaluation Form (2 forms) **
- (7) Official college/university certificate (Must be original)
 - a) Certificate of (expected) graduation/degree
 - b) Official transcript of courses
- (8) Proof of language proficiency (Must be original)

<Applicants applying to the program conducted in Japanese:>
Score report and certificate of Japanese Language Proficiency Test Level 1 or N1

<Applicants applying to the program conducted in English:>
TOEFL, IELTS or TOEIC score report
- (9) Certificate of payment of the application fee (either one from the following:)
 - a) For payment through overseas banking institutions: Photocopy of the Telegraphic Transfer Application Form
 - b) For payment of the application fee by Credit Card, Union Pay, and Alipay: Printed "Result" page by the Web Payment Application.

- c) For applicants for application fee waiver program for applicants from specified countries: Application Form for Application Fee Waiver**
- (10) Statement of Source of Funds **
Please fill in this as privately-financed students. If applicants choose "NO" on Question 7 of Scholarship Application Form Prior to Matriculation for September 2012 Admission**, please fill in this under the assumption that they are grantees of this scholarship.
- (11) Application for Certificate of Eligibility, etc. **
- (12) Photocopy of the passport (page with photo)

Those who apply to the master's program must submit the documents listed below, in addition to the above.

- (1) Essay (part 1) **
- (2) Essay (part 2) **

Those who apply to the PhD program must submit the documents listed below, in addition to the above.

- (1) Waseda GSAPS Research Plan **
- (2) Copy of master's thesis
- (3) Outline of master's thesis (3 photocopies)
- (4) List of Previous Publications and Research ** (Optional)

Note 1: * is a MEXT's designated form, which can be downloaded from:

MEXT's application form for year of 2012 will be downloadable from the following URL.

http://www.waseda.jp/gsaps/scholarship/mext_en.html

MEXT designated forms must be typed in Japanese or English and must be duplex-printed on A4 papers by using a word-processing software.

Note 2: ** is a Waseda GSAPS' designated form. The application package including application guide and designated forms may be requested via the GSAPS website (http://www.waseda.jp/gsaps/index_en.html)

GSAPS application forms can also be downloaded from the following website.

http://www.waseda.jp/gsaps/scholarship/mext_en.html

Note 3: Essays and research plan must reflect a relationship with regional integration and cooperation in Asia.

Note 4: For application documents to be completed by applicants, please complete them in the language that applicants choose on the application forms page 1.

Note 5: For the applicant evaluation forms and all required certifications, please complete them in Japanese or English. Otherwise, certified translation must accompany.

Note 6: In principle, documents will not be returned once submitted. However, original certificate which cannot be reissued may be returned only when a written request by the designated format, "Request Form for Return of Submitted Materials"(designated form) is submitted together with its photocopy at the time of application. Please notice that if "Request Form for Return of Submitted Materials" is not submitted together with the application documents, the documents will not be returned regardless of any special circumstances on the part of the applicant.

8. Other Notes

- Applicants are requested to notify the GSAPS Admissions Office at the earliest convenience if there are any changes on the information regarding address, telephone number or e-mail address in the application documents after submitting application at "gsaps@list.waseda.jp".
- If there is any falsification found in any of the documents presented for application, admission will be revoked. (We may contact the institution(s) that issued the certificates.)
Application fee will not be refunded in this case.
- Applicants are requested to make arrangements of travel and accommodation for the screening on their own.
- If a physical disability requires a special consideration when taking the entrance examination or study at GSAPS, please inquire the GSAPS Admissions Office prior to submitting an application. If a serious illness or injury makes it difficult to take the screening even after submitting an application, please notify the GSAPS Admissions Office at the earliest convenience.

9. Notes on Entrance Examination

<Act of Dishonesty>

Waseda University has provided the following guidelines so that all examinations can be properly administered and all applicants have opportunities to perform in a fair and equitable environment. Please read the guidelines carefully and approach the examination in a serious manner.

(1) The followings may be considered an act of dishonesty:

- a) Cheating (Glancing at a cheat sheet, reference book, or another applicants' answer sheet and gaining answers from others)

- b) Providing benefits to other applicants by telling them answers, etc. during the examination
 - c) Keeping a mobile phone during the examination
 - d) Beeping a mobile phone or watch (incoming call alert, alarm, vibration, etc.) during the examination
 - e) Disturbing other applicants at an examination venue
 - f) Not following instructions by a supervisor of the examination at an examination venue
 - g) Pretending to be an applicant and taking the examination for the applicant
 - h) Conducting any kind of acts impairing the fairness of the examination
- (2). The following actions may be taken if an applicant is suspected of committing an act of dishonesty.
- a) A supervisor of the examination may warn or question the applicant.
 - b) The applicant may be requested to take the examination in another room.
- (3). The following actions may be taken if an act of dishonesty is identified.
- a) The applicant may be disqualified to continue to take the entrance examination or may be disqualified to take any other entrance examination at Waseda University during the same academic year. (Application fee will not be refunded in this case.)
 - b) The results of all entrance examinations at Waseda University that the applicant takes during the s same academic year may be invalid.

<Environment for entrance examination >

Waseda University will do our best to secure a fair and quiet environment for entrance examinations, but the following actions may be taken under unavoidable circumstances.

- a) In principle, special measures will not be taken against daily life noise (such as the sound of airplanes, vehicles, wind, rain, and air conditioners; coughs, sneezes, and snuffle by examinees; or sound of mobile phones, etc.)
- b) If a mobile phone, watch or other device rings, vibrates or causes noises during the examination and the source of the sound, vibration or noise is identified, a supervisor of the examination may take it out of the examination venue without the consent of its owner and may keep it at Examination Headquarters.
- c) No considerations will be given for a difference of the type of desks, chairs, air conditioners, sound facilities, etc. prepared at each examination venue.
- d) An applicant may be requested to take the examination in another room when the applicant disturbs other applicants.

<Uncontrollable accidents, etc.>

If natural disasters, such as typhoons, earthquakes, floods, or tidal waves, and other uncontrollable accidents, such as fire or power failure, have occurred, special measures may be taken including delaying the start time of the examination or postponing the examination. However, Waseda University will not assume any responsibilities for applicants' inconvenience, costs, and other personal disadvantage associated with the measures.

Treatment of Personal Information

Waseda University uses personal information on applicants, such as their addresses, names and dates of birth, collected at the time of application in order to provide services such as entrance screening, announcement of the results and entrance procedures. Necessary and proper measures will be taken to protect such personal information from leakage, disclosure or unauthorized use. Waseda University may provide such information to trusted businesses or persons for the sole purpose of processing the above services. When this is done, it is subject to agreements that oblige those parties to process such information in compliance with appropriate confidentiality.

Application and inquiry to:
 'Future Leader's Program for Regional Integration and Cooperation in Asia'
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