

## Graduate School of Asia-Pacific Studies

### WASEDA University

## NTU School of Humanities and Social Sciences

### Fact Sheet for Waseda Exchange Students

#### School Information

Name of Institution	Nanyang Technological University, School of Humanities and Social Sciences
Address	School of Humanities and Social Sciences 14 Nanyang Drive, Singapore 637332
Contact	Ms Wahidah                      Tel: +65 6316 8914                      Email: wahidah@ntu.edu.sg Associate Chair (Graduate Studies) Role-Base: <a href="mailto:AC-HSS-GS@ntu.edu.sg">AC-HSS-GS@ntu.edu.sg</a>
Fax	+65 6791 1840
Websites	<a href="http://www.hss.ntu.edu.sg">http://www.hss.ntu.edu.sg</a> <a href="http://www.hss.ntu.edu.sg/Programmes/graduate/Pages/Home.aspx">http://www.hss.ntu.edu.sg/Programmes/graduate/Pages/Home.aspx</a> <a href="http://www.hss.ntu.edu.sg/Programmes/graduate/ExchangeProgramme/CAMPUSASIA/Pages/Home.aspx">http://www.hss.ntu.edu.sg/Programmes/graduate/ExchangeProgramme/CAMPUSASIA/Pages/Home.aspx</a>

#### Application Information

Period of exchange	3 August 2015 – 4 December 2015
Required Documents (To be submitted to Host University)	<ol style="list-style-type: none"><li>1. Application for Admission of Exchange Student</li><li>2. Curriculum Vitae</li><li>3. Passport information (and photocopy attachment)</li><li>4. Passport Photos X 2</li><li>5. Research Proposal and Proposed Supervisor (for students not taking any courses)</li><li>6. A Photocopy of Student Card</li><li>7. Write Up on desired achievements for this exchange</li><li>8. Official Nomination from Partner School (Letter from Supervisor)</li><li>9. Transcripts (translated to English if it is in a foreign language)</li></ol>

## Program Information

Language	<p><b><u>English Proficiency</u></b></p> <p>Whilst we do not require the proof of English proficiency of your students, we shall deem that students nominated are suitable to come on exchange and would be able to cope with the rigorous curriculum conducted in English at NTU.</p> <p>Based on our requirements, please refer below as a guideline for a student to cope with studying at NTU:</p> <ul style="list-style-type: none"> <li>• General Paper of the Singapore Cambridge GCE 'A' Level Examination (sat in 2007 onwards): A, B, C, D, E</li> <li>• General Paper of the Singapore Cambridge GCE 'A' Level Examination (sat in 2006 or earlier): A1, A2, B3, B4, C5, C6</li> <li>• IELTS: a minimum of 7.5 for the Writing sub-test</li> <li>• TOEFL: a minimum of 580 (paper) or 90 (internet)</li> <li>• SAT1: a minimum of 600 for the Verbal section; or 7 for the Essay section</li> <li>• IB: a minimum of 4 for Higher Level English or 4 for Standard Level English</li> <li>• MUET: Band 6 and a minimum of 50 for writing</li> <li>• GEPT: High intermediate Stage 2 consisting of writing and speaking modules (applies to students from Taiwan universities only)</li> </ul>																											
Course List	<p><a href="http://www.hss.ntu.edu.sg/Programmes/graduate/Pages/GraduateProgrammes%28ByResearch%29.aspx">http://www.hss.ntu.edu.sg/Programmes/graduate/Pages/GraduateProgrammes%28ByResearch%29.aspx</a></p> <p>Click on the individual divisional links to access the list of courses available.</p>																											
Academic Calendar	<p><a href="http://www.ntu.edu.sg/collegesandprogrammes/acadcalendar/pages/gradcalendar.aspx">http://www.ntu.edu.sg/collegesandprogrammes/acadcalendar/pages/gradcalendar.aspx</a></p>																											
Class Size	10 (Average)																											
Grading	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Indication on Transcript</th> <th style="text-align: center;">Grade Point Average (out of 5.00)</th> <th style="text-align: center;">Evaluation</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">A+</td> <td style="text-align: center;">5.00</td> <td rowspan="10" style="text-align: center; vertical-align: middle;">Passed</td> </tr> <tr> <td style="text-align: center;">A</td> <td style="text-align: center;">5.00</td> </tr> <tr> <td style="text-align: center;">A-</td> <td style="text-align: center;">4.50</td> </tr> <tr> <td style="text-align: center;">B+</td> <td style="text-align: center;">4.00</td> </tr> <tr> <td style="text-align: center;">B</td> <td style="text-align: center;">3.50</td> </tr> <tr> <td style="text-align: center;">B-</td> <td style="text-align: center;">3.00</td> </tr> <tr> <td style="text-align: center;">C+</td> <td style="text-align: center;">2.50</td> </tr> <tr> <td style="text-align: center;">C</td> <td style="text-align: center;">2.00</td> </tr> <tr> <td style="text-align: center;">D+</td> <td style="text-align: center;">1.50</td> </tr> <tr> <td style="text-align: center;">D</td> <td style="text-align: center;">1.00</td> </tr> <tr> <td style="text-align: center;">F</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">Fail</td> </tr> </tbody> </table>	Indication on Transcript	Grade Point Average (out of 5.00)	Evaluation	A+	5.00	Passed	A	5.00	A-	4.50	B+	4.00	B	3.50	B-	3.00	C+	2.50	C	2.00	D+	1.50	D	1.00	F	0.00	Fail
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Grade Report Transcript	<p>At the end of each semester, School of Humanities and Social Sciences at NTU will send the official transcript of each student who has participated in the exchange programme to the partner institution.</p>																											

## Other Information

Living Expenses	<a href="http://global.ntu.edu.sg/GMP/GEMTrailblazer/GEMTrailblazerexchange/Beforeyouapply/Pages/LivinginSingapore.aspx">http://global.ntu.edu.sg/GMP/GEMTrailblazer/GEMTrailblazerexchange/Beforeyouapply/Pages/LivinginSingapore.aspx</a>						
Accommodation and Lodging	<p>Students can source for their own accommodation via the links below. They will need to prepare 1<sup>st</sup> month's rental amount as deposit for their accommodation. Arrangements can be made with the person in charge to make payment for the deposits <i>before</i> they arrive or on arrival.</p> <p>Some service providers may also require students to pay the 1<sup>st</sup> month's utilities bill together with the rental deposit. Students can check with the service provider in the respective websites for more information.</p> <p> <a href="http://www.scholarsresidence.com">www.scholarsresidence.com</a>  <a href="http://jianyuan.com.sg/jalan-bahar.htm">http://jianyuan.com.sg/jalan-bahar.htm</a>  <a href="http://www.yoha.com.sg">www.yoha.com.sg</a>  <a href="http://www.easyroommate.com.sg">www.easyroommate.com.sg</a> </p> <p>or</p> <p>Website for Japanese living in Singapore “シンガポールお役立ちウェブ” (<a href="http://www.singaweb.net/">http://www.singaweb.net/</a>)</p>						
VISA	<p>Find out more about passes/visas application before you visit NTU on the Waseda-HSS Exchange Programme here: <a href="http://www.mom.gov.sg/foreign-manpower/passes-visas/Pages/default.aspx">http://www.mom.gov.sg/foreign-manpower/passes-visas/Pages/default.aspx</a></p> <p>The pass that incoming Waseda students should be applying for is either the Student's Pass (STP) or Training Employment Pass (TEP). We will let you know which of the two passes is applicable to you.</p>						
Student's Pass	<p>Applications for a Student's Pass must be submitted at least 1 month but not more than 2 months before the commencement of the course through ICA's Student's Pass Online Application and Registration (SOLAR) system.</p> <ol style="list-style-type: none"> <li>1. <u>Registering for a Student's Pass</u> Before you submit an application for a Student's Pass through SOLAR, NTU will register you through SOLAR. Once NTU has successfully registered your information, you will be informed to login to SOLAR to submit eForm 16.</li> <li>2. <u>Application Fees and Charges</u> <table border="1" data-bbox="523 1666 1353 1877" style="margin-left: auto; margin-right: auto;"> <tr> <td>Processing Fee (online payment through credit/debit card upon submission of eForm 16)</td> <td style="text-align: right;">\$30</td> </tr> <tr> <td>Issuance Fee</td> <td style="text-align: right;">\$60</td> </tr> <tr> <td>Multiple-Entry Visa Fee (for required nationals)</td> <td style="text-align: right;">\$30</td> </tr> </table> </li> </ol> <p>Please visit this website for more information on Student's Pass: <a href="http://www.ntu.edu.sg/isc/Immigration/Pages/StudentsPass.aspx">http://www.ntu.edu.sg/isc/Immigration/Pages/StudentsPass.aspx</a></p>	Processing Fee (online payment through credit/debit card upon submission of eForm 16)	\$30	Issuance Fee	\$60	Multiple-Entry Visa Fee (for required nationals)	\$30
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TEP Application	<p>Online application required to pay S\$70.  Upon issuance of card will require paying S\$150.  Multiple Journey Visa Fee: S\$30.  <b>Total payment: S\$250</b></p> <p>From July 2012 onwards, TEP duration is valid till maximum of 3 months only. However, the International Students Centre will request through MOM for a longer duration for students coming on exchange. The period requested will be in line with the students' intended period of stay.</p> <p>More information or updates on the TEP can be found here:  <a href="http://www.mom.gov.sg/foreign-manpower/passes-visas/training-employment/before-you-apply/Pages/default.aspx">http://www.mom.gov.sg/foreign-manpower/passes-visas/training-employment/before-you-apply/Pages/default.aspx</a></p>
Medical Examination	<p>Students who will be studying at NTU for <b>6 months or more</b> will need to undergo a medical examination before they can be issued the TEP by the Singapore government authority. For approved Training Employment Pass (TEP) application, an In-Principle Approval (IPA) letter will be sent to the School. A medical examination form will be included in the IPA letter if the student is required to go for medical examination.</p> <p>The medical examination includes the Human Immunodeficiency Virus (HIV) and chest X-ray, as required by Singapore government authority.</p> <p>The medical examination must be done at the University Health Service Building.</p> <p style="text-align: center;"><i>University Health Service Building  36 Nanyang Avenue  Singapore 639801</i></p> <p><b>Total payment: approximately \$55</b></p>
Facilities	<p>Upon arrival, each incoming exchange student will be issued a student matriculation card. With this card, the student can use the facilities on campus such as the library, gymnasium, swimming pool, etc.</p> <p><b><u>Subject to availability</u></b>  Incoming exchange students will also be granted access to the HSS Graduate Student's office (HSS-03-84) where they will have an assigned table and a locker for their use (subject to availability), as well as access to the network printer and photocopier.</p>
Orientation	<p>Exchange students must arrive in Singapore by <b><u>3 August 2015</u></b>.</p> <p>Upon arrival at HSS, each exchange student will be assigned a buddy (a HSS graduate student from the division they have applied to) to help them to settle in at HSS.</p>

Miscellaneous Fees (Absorbed by HSS)	Registration Fee	S\$53.50
	Matriculation Card Fees	S\$10.70
	Computer Fee (inclusive of prevailing GST)	S\$13.90
	Sports Fee (per semester, inclusive of prevailing GST)	S\$19.25
	Group Hospitalisation & Surgical Insurance Scheme (pro-rated on monthly basis)	S\$41.50
	Student Health Fee (per semester, inclusive of prevailing GST)	S\$32.10
	Copyright Fee (per semester, not subjected to prevailing GST)	S\$6.50
	Amenities Fee (inclusive of prevailing GST)	S\$19.25
	Examination Fees (inclusive of prevailing GST)	S\$160.50
	Total	S\$357.20
Financial Aid	A round-trip air ticket will be borne by Waseda University.	

## FAQs

Q1. Do you accept students of any nationalities? If not, who are not eligible?

A1. Singaporean nationals are not allowed to apply.

Q2. Do you accept non-GSAPS students?

A2. Not on this exchange.

Q3. Will exchange students be allowed and able to take courses offered by other schools at the University?

A3. Yes, they can.

Q4. Are there any academic requirements for MA exchange students while at the University? (e.g. Exchange students are required to take X number of courses.)

A4. Students can choose to do coursework or research. Students doing coursework will need to do at least one course but they will need to submit 10 courses for approval and indicate how many courses they plan to take for that semester. Each student can do a maximum of 5 courses per semester.

Q5. Are there any academic requirements for Ph.D. exchange students while at the University?

A5. Students can choose to do coursework or research. Students doing coursework will need to do at least one course but they will need to submit 10 courses for approval and indicate how many courses they plan to take for that semester. Each student can do a maximum of 5 courses per semester.

Q6. Are there any additional application documents to be submitted if the applicant is Ph.D. student?

A6. No additional documents are required.

Q7. Will exchange students be able to take local language classes free of charge at the university?

A7. Yes but to a limited number of students only and subject to approval.

Q8. Do you accept a TOEIC score as a certificate of English language proficiency?

A8. Exchange students do not need English proficiency scores. It is up to the home university to ensure that students can cope with English as the medium of instruction.

Q9. Will students with an academic degree from at an institution in an English speaking country be exempted from submitting a certificate of English language proficiency?

A9. See answer to Question 8.

Q10. Are there any requirements/regulations at the University exchange program applicants should be particularly aware of?

A10. Some courses may have pre-requisites. Students may check the respective divisional website for the pre-requisites when selecting courses to register.

<http://www.hss.ntu.edu.sg/Programmes/graduate/Pages/GraduateProgrammes%28ByResearch%29.aspx>

Q11. Will exchange students be able to do internship at a company or international organization during the semester exchange program? If so, are there any application procedures to take at the university?

A11. No, students are not allowed to do internship while on exchange program.