1. 2016 September Enrollees (Freshmen) Schedule

Date / Time	Place or Method	Event	
Sept. 8 (Thu) or 9 (Fri)	Dormitories	Univesity Dormitory Entrance Day (Applicable students only) [Organizer: Residence Life Center]	(1)
Sept. 12 (Mon) 2:30 pm～5:00 pm	Room 801 & 613, Building 14	**CJSP Freshman Orientation Ⅰ** (General Information Session, Obtaining your Waseda ID) [Organizer: School of Social Sciences]	**(2)**
Sept. 13 (Tue) 9:30 am～12:00 pm	Room 613, Building 14	**Japanese Placement Test** [Organizer: School of Social Sciences]	**(3)**
Sept. 13 (Tue) 1:00 pm～4:30 pm	Room 613, Building 14 Central Library Waseda Campus	**CJSP Freshman Orientation Ⅱ** (Information Literacy Session, Central Library Tour, Guidance on University Facilities) [Organizer: School of Social Sciences]	**(4)**
Sept. 14 (Wed) or 23 (Fri) 1:00 pm～4:00 pm	Room 501, Building 11	WID・Recommended Dormitories Contract Explanation Session (Applicable students only) [Organizer: Residence Life Center]	(5)
Sept. 16 (Fri) 1:00 pm～3:00 pm	Room 201, Building 14	September Enrollee International Student Freshman Orientation [Organizer: Center for International Education]	(6)
Sept. 21 (Wed) 10:00 am～ Sept. 23 (Fri) 5:00 pm	Online Application	1st Course Registration for Fall Semester	(7)
Sept. 21 (Wed) 10:00 am～12:50 pm	Room 613 & 1046 Building 14	**CJSP Freshman Orientation Ⅲ** (Course Registration Explanation Session, Classroom Orientation) [Organizer: School of Social Sciences]	**(8)**
Sept. 23 (Fri) 11:00 am～12:30 pm	Room 801, Building 14	**CJSP Welcome Reception** (Ceremony and Party) **Issuing Student ID Card** [Organizer: School of Social Sciences]	**(9) (10)**
～Sept. 23 (Fri)	The Office of SSS (Room 301), Building 14	**Submission due date of residence certificate (Jyumin-hyo 住民票)**	**(11)**
Sept. 24 (Sat) 1:00 pm～	Okuma Auditorium	September Enrollee Entrance Ceremony [Organizer: Waseda University]	(12)
Sept. 28 (Wed) by 8:00 am	Email only	Announcement of the 1st Registration Results	(13)
Sept. 28 (Wed)	Designated Classrooms	**Fall Semester Classes Commencement**	**(14)**
Sept. 28 (Wed) 10:00 am ～ Sept. 29 (Thu) 5:00 pm	Online Application	2nd Course Registration for Fall Semester	(15)
Oct. 3 (Mon) by 8:00 am	Email only	Announcement of the 2nd Registration Results	(16)
Oct. 3 (Mon) 12:15 pm～12:50 pm	Room 804, Building 14	**Field Trip Information Session** [Organizer: School of Social Sciences]	**(17)**
Oct. 5 (Wed) 10:00 am～ Oct. 6 (Thu) 5:00 pm	Online Application	3rd Course Registration for Fall Semester	(18)
Oct. 6(Thu)～Oct. 7 (Fri)	Okuma Garden Hall, Bldg 25	Physical Examination for September Enrollee [Organizer: Health Support Center]	(19)
Oct. 10 (Mon) by 8:00 am	Email only	Announcement of the 3rd Registration Results	(20)
Oct. 11 (Tue) ～ Oct. 17 (Mon)	Audit Fee / Course Enrollment Fee Payment Period (Applicable students only)		(21)
Nov. 3 (Thu) ～ Nov. 4 (Fri)	**Field Trip** [Organizer: School of Social Sciences]		**(22)**
Dec. 23 (Fri) ～ Jan. 5 (Thu), 2017	Winter Break		
Feb. 7 (Tue) ～ Mar. 31 (Fri)	Spring Break		
Mar. ～ April	2017 Spring Semester Course Registration		(23)

Tentative Fixed dates will be announced on the SSS Website (http://www.waseda.jp/fsss/sss/en/) around late August.

Explanation of Events (1)～(23)

(1) University Dormitory Entrance Day (Organizer: Residence Life Center)

(2) CJSP Freshman Orientation Ⅰ Compulsory Session

※**Students must bring their Examination Admission Card on orientation day.**

- A general outline and information about taking courses at the Contemporary Japanese Studies Program will be provided as well as an explanation of the procedures to change address. Please carefully read and bring to the orientation the following documents previously sent to you by the University:

  1) 2016 Fall CJSP Course Registration Guide　2) CJSP School Study Guide 2016

- Obtaining your Waseda ID (email)
  Course registration is carried out online via MyWaseda, therefore each student must obtain their own Waseda ID.

(3) Japanese Placement Test (J-CAT) Compulsory Session

- This test places students in the appropriate level of “Required Foreign Language Courses (Japanese)”.
- A web test will be held after the explanation at the designated classroom.

(4) CJSP Freshman Orientation Ⅱ Compulsory Session

- Lecture on information literacy will be given.
- Campus Tour: guidance and description of the main facilities that you will use in university life as well as an explanation of how to use the library will be given.

(5) WID・Recommended Dormitories Contract Explanation (Organizer: Residence Life Center)

- Residents of WID and other recommended dormitories will receive an explanation and make a contract. Note that residents of the University dormitory and other private housing are not required to attend.

(6) International Student Freshman Orientation (Organizer: Center for International Education)

- General orientation about visa-related procedures and life support for International Students will be given.

(7) 1st Course Registration for Fall Semester

※**If you do not register during this period, it might not be possible to register for the courses you expect to take.**

- Please register for courses after attending the orientation noted below at (8).
- You can register for University-wide Open Courses offered by other undergraduate schools only during this period.
- You can register for Tutorial English during this 1st registration period and the 2nd registration period.
- For details please refer to the Flow of Course Registration section of this guide.

(8) CJSP Freshman Orientation Ⅲ Compulsory Session

※**Make sure you obtained your Waseda ID.**

- An explanation about registering for CJSP courses will be given. Actual registration will take place while receiving guidance at a computer terminal. Please carefully read and bring to the orientation

the following documents previously sent to you by the University:

1) 2016 Fall CJSP Course Registration Guide　2) CJSP School Study Guide 2016

- Matters regarding curriculum, graduation requirements, course registration limits, course registration methods, and Course N@vi will be explained.
- A classroom orientation will be given by the academic supervisor.

(9) CJSP Welcome Reception (Ceremony and Party)　Compulsory Session

- The Dean of the School of Social Sciences will greet the students. Faculty members of the school will also attend the reception.

(10) Issuing Student ID Card

※**Make sure to bring your Examination Admission Card.**

- Your Student ID Card will be given to you personally in exchange for your Examination Admission Card. No one else is permitted to collect your card on your behalf.
- After you receive your Student ID Card, please check to see that all of the details are correct (including your name, photo and address on the back side). You will be issued with a new sticker to attach to the back side of your Student ID Card annually. The same Student ID Card will remain with you for the duration of your study.

(11) Submission due date of residence certificate (住民票)

- Go to the municipal office (*kuyakusho* or *shiyakusho*) where you live, show your residence card (在留カード), get the certificate (paper document), and submit it to the School of Social Sciences Office no later than September 23.

(12) Entrance Ceremony (Organizer: Waseda University)

- A joint entrance ceremony for new students entering in September conducted by the University.

(13) Announcement of the 1st Registration Results

- The first registration results will be emailed to your Waseda-net mail account by 8 am on September 28. Please check the results carefully, and attend the specified classes.

(14) Commencement of classes

- Classes will be held in the designated classrooms from September 28 according to the timetable.
- Please attend classes that you intend to register for even if you have not registered yet.

(15) 2nd Course Registration for Fall Semester

- For details, please refer to the Flow of Course Registration section of this guide.
- Course drop and category change (both from countable to non-countable and from non-countable to countable) are possible for courses offered by the CJL.

(16) Announcement of the 2nd Registration Results

- The second registration results will be emailed to your Waseda-net mail account by 8 am on October 3.
- For details, please refer to the Flow of Course Registration section of this guide.

(17) Field Trip Information Session　Compulsory Session

- A mandatory information session for the upcoming Field Trip scheduled on November 3 and 4. The explanation of the detailed schedule and programmed activities will be given.

(18) 3rd Course Registration for Fall Semester

- You can register for courses at other undergraduate schools (*Tagakubu Cho-ko*) only during this period.
- Course drop and category change (both from countable to non-countable and from non-countable to countable) are possible for courses offered by the CJL.
- Course drop is possible for CJSP courses and courses offered by the School of Social Sciences.
- Category change is possible for courses of other undergraduate schools and centers from countable to non-countable.

(19) Physical Examination for September Enrollee (Organizer: Health Support Center)

Details will be announced separately. Both male and female students can attend either day.

(20) Announcement of the 3rd Registration Results

- The third registration results will be emailed to your Waseda-net mail account by 8 am on October 10.
- For details, please refer to the Flow of Course Registration section of this guide.

(21) Audit Fee / Course Enrollement Fee payment period

- Please refer to chapter 12 of this guide for details.

(22) Field Trip Compulsory Activity

- There is a one-night/ two day field trip scheduled for all CJSP freshmen. Lodging and other fees is not required as this activity is considered actual training and is included in the school fees collected at the time of university entrance.

(23) Spring Semester Course Registration

- The course registration schedule for the Spring Semester is tentatively scheduled from mid-March to early April 2017. For more details, please refer to the CJSP website or the CJSP Bulletin Board (3rd floor, Building 14).