

To all students scheduled for completion of the Master's program in September 2016

The Graduate School of Political Science

Completion Schedule

1. Grade announcement

Date: From 10:00 am on Thursday, 1st September

※Please log in MyWaseda, and check 'Menu of Grade Inquiry'.

2. Notes on issuance of a certification of completion and an academic transcript

You can obtain them at automatic issuance machines or at the Office from Friday 16th September. After returning your student ID card, please apply to the Office (It costs 200 yen per 1 letter until 20th September, 300 yen per 1 letter after 21st September.).

3. Completion ceremony (for all graduate schools)

Date : From 10:30 a.m. - 11:45 p.m. on Saturday, 17th September

Place : Okuma Auditorium

4. Completion ceremony (for GSE)

Date : From 14:30 p.m. -15:30 p.m. on Saturday, 17th September

Place: The Room 606, 6th Floor in Building No.3

※To obtain your diploma, you must:

1. Return your student ID card (*1)

2. Return your locker key(*2)

3. Submit your career report form via MyWaseda

4. Pay all of your tuition fees up to the Spring semester of AY 2016

5. Return all books you are borrowing now to the library by Saturday on 10th September

*1 You must return your student ID card at the venue of GSE Completion ceremony on the day.

In case you have lost your student ID card, please inform the Office about that.

*2 You must leave your locker empty by Friday on 16th September. In case you have lost your locker key, you must pay 800 yen. Anything left in your locker after Saturday, 17th September will be disposed.

5. Completion Party (GSPS/GSE)

Date : From 16:00 p.m.-17:30p.m. on Saturday, 17th September

Place: Royal Hall II, 3rd Floor in Rihga Royal Hotel Tokyo