

# Center for Japanese Language, Waseda University Application Form for Certificates [Only by Mail]

Please mail all(including "Cost","Copy of your ID","Application Form for Certificates").

Application date:    year    month    date

Student ID number	
Period of attendance	year    month    -    year    month ( complete OR withdraw)
Name	
Date of birth	19    year    month    date
e-mail	@
Address	〒
Tel	(                    )

I need certificates as below.

	日本語版 in Japanese	英語版 in English
<b>成績証明書</b> academic transcript		
<b>修了証明書</b> certificate of completion		
在籍期間証明書 certificate of enrollment		
退学証明書 certificate of withdrawal		
その他 other certificates (_____)		
<b>合計 Total number</b>		

厳封が必要ですか？ Does each certificate / transcript need to be sealed ?	No    or    Yes *
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\* 無記入の場合は、厳封しません。Documents will not be sealed if blank.

**office use**

受付日	発行日	発送日	不備・照会事項	担当者
/	/	/		